



# Rural Municipality of St. Laurent

Regular Meeting

Wednesday, December 20, 2017 – 6:00 p.m.

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## AMENDED AGENDA

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. CONFIRMATION OF MINUTES

- Minutes of December 6, 2017 Regular Meeting
- Minutes of December 14, 2017 Special Meeting

4. COMMITTEE REPORTS

- CAO
- MEC
- EDO
- Public Works
- Fire Department
- Councillor Tom Johnson
- Councillor Monte Carrier
- Councillor Frank Bruce
- Councillor Laurent Kerbrat
- Reeve Cheryl Smith
  - Media Report

5. FINANCE AND ACCOUNTS

- Council Indemnities and Expenses
- Accounts Payable to December 20, 2017
- VLT Funds
  - o Oak Point Community Club
  - o St. Laurent Royal Canadian Legion
  - o St. Laurent Assisted Living Centre
  - o St. Laurent Cooperative Recreation Centre
- Tax Sale administrator appointment
- 2018 Municipal Emergency Workshop – Gimli – January 30, 2018

**6. ZONING AND SUBDIVISION**

Public Hearings:

- None

Notices:

- None

**7. DELEGATIONS**

- None

**8. TRANSPORTATION AND PUBLIC WORKS**

- Workplace Safety Policies – approval by council
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**9. NEW AND UNFINISHED BUSINESS**

- Accessibility Plan – approval by council
- ~~ALC staff – payroll administration by RM~~
- Rec Commission AGM Date

**10. CORRESPONDENCE/INFORMATION/MINUTES FROM OTHERS**

Correspondence/Information:

- Hosting of AMM June District Meetings – June 21, 2018
- Community update – IERHA – 2017 Year in Review

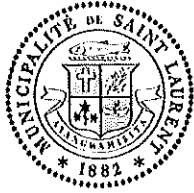
Minutes from Others:

- IERHA – AGM – Minutes – October 2, 2017
- IERHA – Board of Directors Meeting – October 26, 2017
- Community Futures – Board Meeting – November 8, 2017
- Prairie Rose School Division – Board Meeting – November 20, 2017
- Western Interlake Planning District – Board Meeting – November 21, 2017
- Prairie Rose School Division – Board of Trustees Meeting – December 4, 2017

**11. COMMITTEE OF THE WHOLE IN CAMERA**

- Legal – Manitoba Housing

**12. ADJOURN**



Rural Municipality of St. Laurent  
Regular Meeting  
December 20, 2017

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MINUTES

A Regular Meeting of Council was held on Wednesday, December 20, 2017 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Frank Bruce, Tom Johnson, Laurent Kerbrat, and Monte Carrier, and CAO Hilda Zotter.

Reeve Smith called the meeting to order at 6:00 p.m.

Adoption of Agenda

Res #396/2017                      Johnson - Kerbrat  
BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Adoption of Minutes

Res #397/2017                      Johnson - Bruce  
BE IT RESOLVED THAT the Minutes of the Regular Meeting of December 6, 2017, and the minutes of the Special Meeting of December 14, 2017 be hereby adopted as circulated.

....Carried

Committee Reports

CAO report:

- Attended a committee meeting with Tom, and members of Coldwell, Armstrong, and Woodlands in Winnipeg with Ministers Schuler and Eichler and with Derek Johnson regarding the repairs needed to PR518 and how vital the link is to the communities. The good news is that the tender is now out for the repair of that narrow and short stretch of road.
- A few of us attended a meeting on the 12<sup>th</sup> with Manitoba Hydro on looking at power outage preparedness.

- On the 14<sup>th</sup> we had a special meeting to hire a project manager for the Phase One Museum Storage Project. We congratulate Paul Belair as being the one that was the successful applicant.
- We met with the architects on the 20<sup>th</sup> to discuss the first steps of the project.
- I met with Marion of the ALC on Monday to discuss options for adding their staff to the RM payroll
- Today, I met with Ian Goodall George about the Rec Commission and preps for an AGM.

MEC report:

- No report at this time.

EDO report:

- No report at this time.

Recreation Director

- No report at this time.

Public Works report (Dean Appleyard):

- Sanding to be done on major crossings before holidays.

Fire Department Report (Roger Leclerc):

- No report at this time.

Councillor Tom Johnson's Report:

- Attended WIPD meeting last night (19<sup>th</sup>)
  - Talked about possibility of building inspector hours being reduced as amount of building permits now starting to drop considerably.
  - New Home Warranty Act will not be implemented now until January of 2020.

Councillor Monte Carrier's Report:

- Attended meeting with architects and committee; also attended special meeting for hiring of management consultant for Phase One of the Metis Heritage Centre project
- Community Futures – they have now sent invoice for the cost share part of the strategic planning sessions. Our part will be \$750.00. The Housing development portion meeting of the strategic planning has been cancelled so dates are pending for the next meeting.

Councillor Frank Bruce's Report:

- No report at this time.

Councillor Laurent Kerbrat's Report:

- Seniors Resource meeting attended on December 7<sup>th</sup>. Talked about recent meeting with IERHA about lab sample retrieval and possibility of doctor attending community.
  - Ron Van Denakker will get back in touch with us about those possibilities.
- Breakfast with Santa well attended and made good profit.
- Next HandiVan meeting will be in mid-January.

Reeve Cheryl Smith's Report:

- As touched on, had first meeting with architects for Phase One, Metis Heritage Centre.
- Attended meeting along with CAO at Manitoba Housing regarding an upcoming project (to be discussed later in camera).
- IERHA – follow up with Ron Van Denakker from IERHA – he has started the process internally about some of our community needs.

Media Report (Reeve Smith):

- Spoke with Jeff Ward who wanted an article about the year in review and plans for 2018.

Finance & Accounts

Res #398/2017

Carrier - Bruce

BE IT RESOLVED THAT Council Indemnities for December 2017 and Expenses for November 2017 be approved as follows:

	Cheryl Smith	Tom Johnson	Frank Bruce	Laurent Kerbrat	Monte Carrier
Monthly Indemnity	480.00	375.00	375.00	375.00	375.00
Meetings/Meals	350.00	200.00	350.00	150.00	200.00
Hourly	-	-	-	30.00	-
Conferences	600.00	450.00	600.00	-	450.00
Mileage	229.05	282.12	303.30	-	262.35
Deductions	-94.32	-21.95	-89.62	-	-21.45
Reimburse/adjust	196.79	-	151.03	-	104.35
Totals	\$1,761.52	\$1,285.20	\$1,689.71	\$555.00	\$1,370.25

....Carried

Res #399/2017

Johnson - Kerbrat

BE IT RESOLVED THAT the Accounts Payable to December 20, 2017 written under cheque numbers 26115 to 26151 and totaling \$530,718.96 be hereby approved for payment.

....Carried

Res #400/2017 Bruce - Kerbrat

WHEREAS the Oak Point Community Club has requested contribution from the RM's VLT funds.

AND WHEREAS OPCC has received \$8,034.50 in 2014 for VLT funds and has not received any further VLT funding since.

AND WHEREAS the R.M. staff has received and reviewed financial documents provided by the Oak Point Community Club and has presented recommendations to Council.

THEREFORE BE IT RESOLVED THAT Council authorize a VLT funds contribution to the Oak Point Community Club in the amount of \$5,000.00 to be applied towards the repair and maintenance of the Oak Point Community Hall.

....Carried

Res #401/2017 Johnson - Carrier

WHEREAS the St. Laurent Legion has requested contribution from the RM's VLT funds.

AND WHEREAS the Legion has not yet received VLT funding in the past years.

AND WHEREAS the R.M. staff has received and reviewed financial documents provided by the St. Laurent Legion and has presented recommendations to Council.

THEREFORE BE IT RESOLVED THAT Council authorize a VLT funds contribution to the St. Laurent Legion in the amount of \$6,000.00 to be applied to repairs and maintenance such as new outside door, VLT stools, and TV.

**Recorded Vote**

*FOR: Reeve Cheryl Smith, Councillors Tom Johnson, Frank Bruce and Laurent Kerbrat*

*AGAINST: Councillor Monte Carrier*

....Carried

Res #402/2017 Kerbrat - Bruce

WHEREAS the St. Laurent Assisted Living Centre has requested contribution from the RM's VLT funds.

AND WHEREAS the ALC has not received VLT funds in the past years.

AND WHEREAS the R.M. staff has received and reviewed financial documents provided by the St. Laurent Assisted Living Centre and has presented recommendations to Council.

THEREFORE BE IT RESOLVED THAT Council authorize a VLT funds contribution to the St. Laurent Assisted Living Centre in the amount of \$6,000.00 to be applied to repairs and maintenance such as new flooring, paint and window coverings.

....Carried

Res #403/2017 Johnson - Carrier

WHEREAS the St. Laurent Cooperative Recreation Centre has requested contribution from the RM's VLT funds for upgrades and purchase of certain items necessary for service to its customers/users.

AND WHEREAS the St. Laurent Minor Hockey Committee has also requested contribution from the RM's VLT funds for further improvements, repairs and maintenance of the Arena, which is owned by the St. Laurent Cooperative Recreation Centre.

AND WHEREAS the Rec Centre has received the following VLT funding in past years:

- a. 2014 - \$4,017.25
- b. 2015 - \$10,000.00
- c. 2016 - \$10,000.00

AND WHEREAS the Minor Hockey Committee received the following VLT funding:

- a. 2014 - \$4,017.25
- b. 2015 - \$8,000.00
- c. 2016 - \$10,000.00.

AND FURTHER WHEREAS the R.M. staff has received and reviewed financial documents provided by the St. Laurent Cooperative Recreation Centre and the Minor Hockey Committee and has presented recommendations to Council.

THEREFORE BE IT RESOLVED THAT Council authorize a VLT funds contribution to the St. Laurent Cooperative Recreation Centre in the amount of \$6,901.00 to be applied to upgrades, repairs and maintenance of its infrastructure (hall/arena) as needed.

....Carried

Res #404/2017 Johnson - Kerbrat

WHEREAS the R.M. retains the services of Taxervice of Swan River, Manitoba to administer the tax sale process and is satisfied with the services they have provided.

AND WHEREAS Taxervice has provided a copy of their fee schedule for 2018 and are offering their services to the RM to administer the tax sale process for 2016 arrears.

AND FURTHER WHEREAS fees and disbursement paid to Taxervice are billed to the owners of the properties that are submitted to Taxervice in arrears of tax payments, thus recovering the costs to the R.M.

THEREFORE BE IT RESOLVED THAT Council approves the hiring of Taxervice for the administration of the tax sale process.

....Carried

Res #405/2017 Bruce - Carrier

WHEREAS Manitoba Infrastructure Emergency Measures Organization is hosting a free 2018 Municipal Emergency Workshops in various locations throughout the Province.

AND WHEREAS a workshop is scheduled for January 30, 2018 in Gimli, Manitoba.

THEREFORE BE IT RESOLVED THAT Council approves Frank Bruce, Paul Belair, Hilda Zotter and Laurent Kerbrat to attend the said event.

....Carried

### Zoning & Subdivisions

Public Hearings: None

Notices: None

Delegations

None

Transportation & Public Works

Res #406/2017 Carrier - Bruce

WHEREAS Workplace Safety Policies have been drafted by Workplace Safety Officer Paul Belair and reviewed by council.

THEREFORE BE IT RESOLVED THAT Council approves the policies as drafted and that such are to be implemented effective immediately.

....Carried

New & Unfinished Business

Res #407/2017 Johnson - Kerbrat

WHEREAS Section 33 of The Accessibility for Manitobans Act (AMA) calls on public sector organizations to create and update accessibility plans every two years to demonstrate leadership in addressing accessibility in policies and practices to ensure that people of all abilities have full access to programs and services designed to meet the public's needs.

AND WHEREAS RM staff has drafted and presented to Council, an Accessibility Plan which includes a Statement of Commitment and an outline of Accessibility Policies, which Plan will be posted on the RM's bulletin board and on the RM's website.

AND FURTHER WHEREAS it is understood that the Plan will be reviewed from time to time and further assessments will be made of the accessibility to RM services on an ongoing basis.

THEREFORE BE IT RESOLVED THAT Council approve the said Accessibility Plan as presented.

....Carried

Res #408/2017 Johnson - Carrier

BE IT RESOLVED THAT the date for the Annual General Meeting (AGM) for the St. Laurent and District Recreation Commission be set for Wednesday, January 31, 2018 at 7:00 p.m. Location to be determined.

....Carried

Correspondence/Minutes from Others

Correspondence:

- Hosting of AMM June District Meetings – June 21, 2018



- Community update – IERHA – 2017 Year in Review

Minutes:

- IERHA – AGM – Minutes – October 2, 2017
- IERHA – Board of Directors Meeting – October 26, 2017
- Community Futures – Board Meeting – November 8, 2017
- Prairie Rose School Division – Board Meeting – November 20, 2017
- Western Interlake Planning District – Board Meeting – November 21, 2017
- Prairie Rose School Division – Board of Trustees Meeting – December 4, 2017

Committee of the Whole in Camera

Res #409/2017                      Johnson - Kerbrat

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

....Carried

Res #410/2017                      Johnson - Bruce

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

....Carried

Res #411/2017                      Johnson - Kerbrat

BE IT RESOLVED THAT regular January Council Meeting dates for 2018 be held on Wednesday, January 10, 2018 and Wednesday, January 24, 2018.

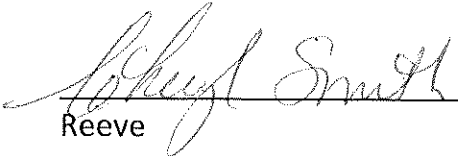
....Carried

Adjourn

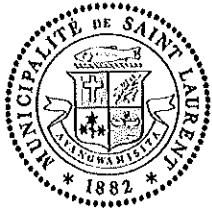
Res #412/2017                      Johnson - Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 7:16 p.m.

....Carried

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
CAO



Rural Municipality of St. Laurent  
Regular Meeting  
December 6, 2017

**MINUTES**

A Regular Meeting of Council was held on Wednesday, December 6, 2017 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Frank Bruce, Laurent Kerbrat, Monte Carrier, and Tom Johnson, and CAO Hilda Zotter

**Call to Order**

Reeve Smith called the meeting to order at 6:00 p.m.

**Adoption of Agenda**

Res #375/2017 Johnson - Kerbrat  
BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

**Adoption of Minutes**

Res #376/2017 Johnson - Bruce  
BE IT RESOLVED THAT the Minutes of the Regular Meeting of November 15, 2017, be hereby adopted as circulated.

....Carried

RCMP Constable Andre Ducharme attended to provide a report to Council in Camera.

## Committee of the Whole in Camera

Res #377/2017

Johnson - Kerbrat

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

....Carried

Res #378/2017

Johnson - Kerbrat

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

....Carried

## Committee Reports

### CAO (Hilda Zotter):

- Advertisement for Assistant CAO has now been published – two runs in Stonewall Tribune and one in Interlake Spectator; on our Facebook page, on our website; posted on our bulletin board, and posted in the bank and the post office.
- Board of Revision went smoothly – Orders will be mailed out shortly.
- Security camera up and running at the Welcome Centre.
- Attended interview with architects for storage phase of the Metis Heritage Centre.
- Worked on Public Works Safety Policies with Paul and met with PW committee and policy committee to review so with a few minor adjustments we can pass policies at next meeting.
- I attended some of the AMM sessions in Brandon.
- Met with IERHA with Reeve to discuss further vital services in the community.
- Will be attending a Provincial Roads meeting tomorrow with Tom at the Legislative Building with Derek Johnson, and Ministers Schuler and Eichler, along with co-committee members from the RM of Woodlands, Armstrong and Coldwell in an effort to get PR 518 restored at 91N.

### MEC (Paul Belair):

No report at this time.

### EDO (Tiffany Desjarlais):

- Continued work on Oak Point trailhead sign – working with Silvie of CDEM.

- Townfolio – changes that we discussed last meeting are being made.
- Smart Cities Challenge – working with Paul and Wendy. Information session in Winnipeg on December 12<sup>th</sup>.
- Green team application deadline is in January. No funds for 2017 programs received yet.

Public Works (Dean Appleyard):

- Plowing at beach roads a little more often due to winds.
- Hazardous waste course on December 5 – good hands on training for all PW staff
- Attended Public Works meeting today to discuss safety policies. We will have to look into decaling of vehicles and putting on beacons for the trucks.
- Rented grapple fork for a few days to clean up and sort metals at WTS. Should look into purchase of one.
- Working on getting a few ideas and quotes on partitioning off the work area in the WTS dome to keep area warmer.

Fire Department (Roger Leclerc):

- Got valve changed at the water spout at the arena. Ice mound needs to be removed yet.
- Proper lighting is put on the water tanker now.
- Starting to work on a budget for the Fire Department needs for 2018.

Councillor Laurent mentioned that when filling the tanker to be careful not to spill as this creates a slipping hazard at the arena entrance.

Part of the budget for fire department for 2018 should include relocation of water source as the current location at the arena is not ideal.

Rec Director (Wendy Scharf):

- At several occasions now has had the opportunity to do some networking and redevelop relationships with community and related individuals and groups. Many local and surrounding community organizations are recognizing the importance of recreation opportunities.
- Announced a successful grant application – Healthy Together Now program with IERHA - \$2000 will be received and put towards a Recreation and Wellness Expo in 2018.

- New committee opportunity with ECAL – SFM – they are interested in a local recreation branch in St. Laurent and would like to establish short-term goals and also create a three-year plan to deliver recreation in the community. While attending a meeting at ECAL, did some networking and met the Sports Director of CDEM who expressed enthusiasm for the upcoming planned Recreation Expo and will be sending people help out.
- Still working on community needs assessment – finding that there is a lot of need for the seniors in the community and now identifying the barriers and needs. Gaps also have been identified in the youth especially between the ages of 12 to 17. There is also quite a need for intergenerational relationships.
- Working with Tiffany and Paul on the Smart Cities Challenge ideas. Will be attending an information session in Winnipeg.
- Met with CAO on bilingual branding of the Rec Commission with CAO (letterheads, logo, etc.)

Councillor Tom Johnson:

- Conservation District had their AGM – there is funding still available for low flush toilets, sod seeding, capping wells. Will be needing another committee member representing the RM for the Lake Francis sub-district.
- Breakfast with Santa in Oak Point well attended on November 25.
- Oak Point Community Club will be looking for VLT contribution from the RM for maintenance of the building.
- Western Interlake Planning District – New Home Warranty Act – put forward to January of 2020. Permit numbers are still more than double of other communities.
- Attended AMM last week; attended Public Works Committee meeting today.
- Attended Board of Revision.

Councillor Laurent Kerbrat:

- Attended Public Works and Policy Committee meeting regarding Workplace Safety Policy.
- Attended Board of Revision.
- Seniors Resource Council meeting on the 10<sup>th</sup>. Will let them know to attend the Emergency Management meeting of December 12.

Councillor Monte Carrier:

- Attended interviews of three architects and also met as a committee to discuss the results of those interviews. Will be selecting one by resolution in this meeting.
- Attended Board of Revision.
- Was at the AMM conference for part of it.
- Community Futures meeting to attend on December 13<sup>th</sup>.
- On Saturday, there will be a Community Futures Strategic Planning meeting in Lundar to work on the housing development strategy.

Councillor Frank Bruce:

- Attended AMM
- Had collapsed culvert replaced on Gaudry Road.
- Attended Board of Revision and Public Works Committee Meeting and also attended with architect interviews.

Reeve Cheryl Smith:

- Our Resolution joint with the Town of Arborg regarding Notice to Reader v. Financial Audit was passed with 85 percent vote at the AMM conference.
- At the AMM, met with RCMP and talked about possible cadet program and other matters.
- Met with Ron Van Denakker and Larry Wiebe regarding diagnostic and lab services for the area. The meeting seemed very positive on work towards such a service in the near future and the possibility of a doctor attending once or twice a week. Larry has done a lot of work researching the needs of the community.

Media Report (Reeve Smith):

- Only had Jeff Ward asking about the conditional use approval of the campground/marina.

**New and Unfinished Business**

Res #379/2017

Johnson - Kerbrat

WHEREAS Mike and Barb Futros have submitted a request to the RM for support of their application to the Government of Manitoba for retail cannabis store within the R.M. of St. Laurent, which application has a deadline of December 22, 2017. AND WHEREAS Council has familiarized itself with the new legislation and with the applicant's proposal.

THEREFORE BE IT RESOLVED THAT Council supports the Futros' application to the Government of Manitoba's Request for Proposals for Retail Cannabis Stores, RFP# 10QGET-CRS-2017.

....Carried

As it was now 6:45 p.m. Council adjourned into the scheduled public hearing.

**Zoning and Subdivision**

Res #380/2017                      Johnson - Carrier

BE IT RESOLVED THAT Council adjourn into the scheduled public hearing.

....Carried

6:45 p.m. – Condition Use Application – Ray Colliou and Lynn Colliou – VSTL-05-17

Res #381/2017                      Johnson - Carrier

BE IT RESOLVED THAT the public hearing close and that Council reconvene into regular meeting agenda.

....Carried

Res #382/2017                      Carrier - Kerbrat

WHEREAS Variation Application No. VSTL-05-17 was received from owners and applicants Ray Colliou and Lynn Colliou in regards to property located at Lot 4 Block 3 Plan 392P, Laurentia Beach Road North, in the R.M. of St. Laurent, Manitoba.

AND WHEREAS the said variation application is to allow for a rear yard (lakeside) variation from 25 feet to 5 feet to allow the construction of a cottage to comply with the Zoning By-Law.

THEREFORE BE IT RESOLVED THAT Council approve said variation.

....Carried

**Finance & Accounts**

Res #383/2017                      Johnson - Carrier

BE IT RESOLVED THAT the Accounts Payable to December 6, 2017 written under cheque numbers 26067 to 26114 and totaling \$57,410.03 be hereby approved for payment.

....Carried

Res #384/2017                      Bruce - Kerbrat

WHEREAS the RM's application to the Small Communities Fund (SCF) was approved under Project 5379 (The St. Laurent Metis Heritage Centre) which will be the building of the storage area portion of the future Metis Heritage Centre (Phase One).

AND WHEREAS the services of an architectural firm will be required and it is confirmed that such services are eligible costs under the funding agreement.

AND WHEREAS the RM has invited proposals from architectural firms and subsequently, proposals have been received from Ager Little Architects, John Van Leeuwen Architecture and Design, and Synyshyn Architecture Interior Design Inc.

AND FURTHER WHEREAS the Metis Heritage Centre Committee has met with all three architects and has determined that Synyshyn Architecture and Design Inc. can offer the services necessary at a cost of \$18,800.00 plus GST plus costs for additional site visits as required from time to time.

THEREFORE BE IT RESOLVED that the proposal by Synyshyn Architecture Interior Design Inc. be approved as presented and that a contract may be entered into for their services on the said project.

....Carried

Res #385/2017                      Johnson - Kerbrat

WHEREAS Loretta Sigurdson is organizing the 2017 Christmas Hamper collection and distribution.

THEREFORE BE IT RESOLVED THAT Council approve that monetary donations for the purchase of food for the Christmas Hampers be accepted by the R.M. with charitable donation receipts issued to the donor.

AND FURTHER BE IT RESOLVED THAT Council authorize the payment of these funds to Loretta Sigurdson for purchases towards the Christmas Hampers.

....Carried



Res #386/2017

Bruce - Carrier

WHEREAS charitable donations have been received by the RM of St. Laurent to be paid to various organizations as follows:

- a. From Daryle Friesen in the amount of \$200.00 to be paid toward the Christmas Hamper Drive, c/o Loretta Sigurdson.
- b. From Randy and Cheryl Smith in the amount of \$488.00 to be paid to the St. Laurent Co-operative Recreation Centre toward the purchase of new playground equipment.

THEREFORE BE IT RESOLVED THAT Council approves the above payments to the said organizations.

....Carried

Res #387/2017

Johnson - Kerbrat

WHEREAS Infrastructure Canada has invited all municipalities, local and regional governments and indigenous communities to enter the Smart Cities Challenge competition and staff of the R.M. (EDO Tiffany Desjarlais, MEC Paul Belair, and Recreation Director Wendy Scharf) are exploring possible proposals for the competition.

AND WHEREAS Infrastructure Canada is hosting an information session on the competition on Tuesday, December 12, 2017 in Winnipeg.

THEREFORE BE IT RESOLVED that Council approve the attendance of the EDO, MEC and Rec Director at said information session.

....Carried

### Delegations

None

### Transportation and Public Works

Approval of Workplace Safety Policies tabled to next meeting.

**Committee of the Whole in Camera**

Res #388/2017                      Johnson - Kerbrat  
BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

....Carried

Res #389/2017                      Johnson - Bruce  
BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

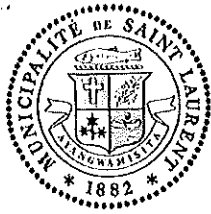
....Carried

Res #390/2017                      Carrier - Kerbrat  
WHEREAS a Performance Evaluation of the CAO Hilda Zotter has been conducted by all of Council on November 23, 2017.  
AND WHEREAS based on the Performance Evaluation, it is the recommendation of Council and the Personnel Committee Chair that there be a wage increase of \$2.15 per hour.  
THEREFORE BE IT RESOLVED THAT Council authorize the recommended wage increase of \$2.15 per hour, retroactive to June 5, 2017 (one-year anniversary of hire as CAO).

....Carried

Res #391/2017                      Johnson - Kerbrat  
WHEREAS an investigation was conducted into the theft of revenue-generating recycling material at the Waste Transfer Site and a report has been given to R.M. Council on December 6, 2017 by the RCMP, under RCMP File No. 2017-1446634.  
AND WHEREAS the RCMP has reported that former Waste Transfer Site employee, Joey Senga, has admitted to recycling material theft.  
AND WHEREAS Joey Senga is currently an active member of the St. Laurent Fire Department.  
THEREFORE BE IT RESOLVED THAT Joey Senga be dismissed from the St. Laurent Fire Department effective immediately and will no longer be a member of the Fire Department.

....Carried



Rural Municipality of St. Laurent  
Special Meeting  
Thursday, December 14, 2017 – 7:00 p.m.

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**MINUTES**

A Special Meeting of Council was held on Thursday, December 14, 2017, in the Council Chambers, located at 16 St. Laurent Veteran's Memorial Road, St. Laurent, Manitoba. The main purpose of the meeting was to review applications made in response to an advertisement for Management Consultant for Phase One Metis Heritage Centre Storage project.

Present: Reeve Smith, Councillors Tom Johnson and Monte Carrier, and CAO Hilda Zotter.

Regrets: Councillors Frank Bruce and Laurent Kerbrat

**Call to Order**

With Reeve Smith in the Chair, the meeting was called to order at 7:00 p.m.

**Adoption of Agenda**

Res #393/2017                      Johnson - Carrier  
BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as presented.

....Carried

**Finance & Accounts**

Res #394/2017                      Johnson - Carrier  
WHEREAS the RM has signed a Contribution Agreement under the Canada-Manitoba New Buildings Canada Fund Small Communities Fund under Project Title: The St. Laurent Metis Heritage Centre, Project SCF 5379, which is the building of the storage facility (Phase One) of the Metis Heritage Centre.  
AND WHEREAS, under the Contribution Agreement, eligible costs include the hiring of a Management Consultant who would be responsible for advising, managing and reporting, and providing cohesiveness between all aspects and

stages of the Project from planning, construction and completion.

AND WHEREAS the Metis Heritage Centre committee has discussed the need for the immediate hire of such a Management Consultant and have discussed requirements and have directed the CAO to post an advertisement for the contract position.

AND FURTHER WHEREAS one application has been received and reviewed by Council and Council is satisfied that the applicant meets all criteria required.

THEREFORE BE IT RESOLVED THAT Council hereby approves the hire of Paul Belair of Belair Enterprises as the Management Consultant for the above-named project to be billed on a bi-weekly basis by Mr. Belair at the rate of \$30.00 per hour at a maximum of 16 billable hours per week plus mileage and approved costs, plus GST, for a ten-month term contract commencing December 15, 2017, to October 15, 2018.

....Carried

**Adjournment**

Res #395/2017

Johnson - Carrier

BE IT RESOLVED THAT this meeting now adjourn at 7:22 p.m.

....Carried

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Chair (Reeve Smith)

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CAO (Hilda Zotter)

**Adjourn**

Res #392/2017

Johnson - Bruce

BE IT RESOLVED THAT this meeting now adjourn at 7:52 p.m.

....Carried

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Reeve

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CAO



Rural Municipality of St. Laurent

Special Meeting

Thursday, December 14, 2017 – 7:00 p.m.

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**AGENDA**

1. Call to Order
2. Adoption of the Agenda
3. Finance & Accounts
  - Hire of Management Consultant – Phase One St. Laurent Metis Heritage Centre
4. Adjourn



# Rural Municipality of St. Laurent

Regular Meeting

December 6, 2017 – 6:00 p.m.

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## AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. CONFIRMATION OF MINUTES
  - Minutes of November 15, 2017 Regular Council Meeting
4. COMMITTEE OF THE WHOLE IN CAMERA
  - RCMP Report
5. COMMITTEE REPORTS
  - CAO
  - MEC
  - EDO
  - Public Works
  - Fire Department
  - Rec Director
  - Tom Johnson
  - Monte Carrier
  - Frank Bruce
  - Laurent Kerbrat
  - Cheryl Smith
  - Media Report
6. FINANCE AND ACCOUNTS
  - Accounts Payable to December 6, 2017
  - Architect – Metis Heritage Centre Phase One
  - Christmas Hamper – Donations Administration
  - Donations Payouts

**7. ZONING AND SUBDIVISIONS**

Public Hearings:

- 6:45 p.m. – Variation Application – Colliou – Laurentia Beach

Regular Matters:

- None

Notices:

- None

**8. DELEGATIONS**

- None

**9. TRANSPORTATION**

- Public Works Safety Policies

**10. NEW AND UNFINISHED BUSINESS**

- Cannabis Sales Application

**11. CORRESPONDENCE/INFORMATION/MINUTES FROM OTHERS**

Correspondence/Information:

- Manitoba Infrastructure – Letter – Traffic Analysis Report – November 30, 2017

Minutes:

- IERHA – November 7, 2017 – Primary Care Centre Task Force Minutes
- PRSD – November 20, 2017 – Board of Trustees Meeting Highlights
- PRSD – November 6, 2017 – Board Meeting Minutes
- WIPD – November 21, 2017 – Board Meeting Minutes

**12. COMMITTEE OF THE WHOLE IN CAMERA - Continued**

- Legal – Update
- FIPPA – Update
- By-Law - Festivals
- Personnel
  - i. Office
  - ii. Fire Department

**13. ADJOURN**