



Rural Municipality of St. Laurent  
Regular Meeting  
March 19, 2020

**MINUTES**

A Regular Meeting of Council was held on Thursday, March 19, 2020 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Frank Bruce, Phil Mathews, Jerry Combot, and CAO Hilda Zotter.

Regrets: Councillor Laurent Kerbrat

**Call to Order**

Reeve Cheryl Smith called the meeting to order at 10:00 a.m.

**Adoption of Agenda**

Res #74/2020 Mathews - Bruce

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

**Adoption of Minutes**

Res #75/2020 Combot - Mathews

BE IT RESOLVED THAT the Minutes of:

- Regular Meeting Minutes – March 4, 2020  
be hereby adopted.

....Carried

## Committee Reports:

### CAO (Hilda Zotter)

- Notice of no public access to our office has been posted due to contributing to the efforts of limiting the spread of COVID-19. Payment on taxes can be made by cheque or money order and our address has been provided. It was noted not to leave any cheques, money orders or cash outside the door, we will not be liable for any loss.

### MEC and ACAO (Paul Belair)

- Went to MEC Workshop on February 13<sup>th</sup>
- Spring Flood Meeting on February 20<sup>th</sup>, no word yet on spring flood preparedness from Province, hoping for a response by the end of the week.
- Purchased some flood fighting equipment to be proactive; high volume pump with 400ft of hose, neoprene chest waders.
- Have contacted a few electricians to obtain a quote for the generator transfer switch to ALC. One in particular has done many of these transfer switches and will be in contact with us after his vacation to provide a quote.
- March 12<sup>th</sup> had a table top meeting regarding the spring flood and COVID-19
- Went and spoke with most businesses in St. Laurent and organizations to deliver the COVID-19 letter from RM regarding social distancing.
- Camera is installed in the coffee room located at the Welcome Centre, coffee room has been closed due to the COVID-19 and social distancing at this time.
- Spoke about the Climate Program with schools, both schools had outings which were successes. French school has another outing planned to Oak Hammock and within our community to learn about marsh habitat in relation to climate.

### EDO (Guy Dumont)

- **Manitoba Housing Lagoon:** Nothing new to report here. I will initiate contact with Manitoba Housing officials and request a meeting for some time in March.
- **Cold storage Building, Goodon Industries:** No change in status here.
- **Strategic Priority Plan:** Final revision expected soon.
- **Assisted Living Centre:** On March 17, we suspended non-essential visits to the residents of the Assisted Living Centre due to the risk of exposure to Covid-19. A written letter was delivered to the residents and a notice put up on our Facebook page.
- **Manitoba 150:** I am meeting with and arranging meetings with artists and speakers for our June 19 and June 21 Manitoba 150 Celebrations.
- **Building Sustainable Communities Program:** I have started working on a formal work description that the Legion can use for obtaining quotes and/or tendering the work.

- **Heritage Conservation Grants:** We still have not heard back regarding the Heritage Conservation grant application for the old town hall but I did have some encouraging talks with program officials.
- **Green Team:** No news yet.
- **Age-Friendly Manitoba:** I have advised the Age-Friendly committee of Council's position on funding for this group. Hope to meet with them soon to help them amend the proposal accordingly.
- **Economic Development Training, Modules 3 and 4:** I completed two more of the training modules offered through CDEM. Next modules in April.
- **Other:** I have been doing preliminary research with regards to tasks arising from and assigned to me in the Strategic Planning Sessions.

#### Public Works (Dean Appleyard)

- None

#### Fire Department (Roger Leclerc)

- None

#### Rec Commission (Tammy Hiebert)

- None

#### Councillor Phil Mathews

- Attended the EMR open house at the Welcome Centre on March 11<sup>th</sup>, very good attendance and a number of residences interested in volunteering. Deputy Fire Chief, Jenn Steinbeisser will follow up with those interested in volunteering, it is noted that after training they are required to commit to 1 year of service.
- Advised that the Hwy 6 Hotel has posted food service for take out only, the bar will be closed, while the vendor and grocery store will remain open.

#### Councillor Jerry Combot

- Arranging to pick up the pump today.
- Was questioned about the fish station located beside the Lakeview Restaurant, it is noted that this is a private business and has nothing to do with the municipality.

#### Councillor Frank Bruce

- Participated in the conference calls regarding the COVID-19.
- Attended the public works meeting.
- Following the provincial rules in regards to declaring a state of emergency, if it is a possibility of effecting property taxes. Nothing has been mentioned but will be reviewed with the regional meetings that take place daily if required.

Councillor Laurent Kerbrat

- None

Reeve Cheryl Smith

- Met with a Winnipeg student, she is working on a project regarding the 150 Manitoba Metis Community.
- Attended the Table Top meeting held by the MEC in regards to spring flooding and CORVD-19.
- AMM meeting with some Interlake District RM's which included St. Laurent RM have been cancelled due to COVID-19
- Met with the Oak Point ATV & Recreation Club regarding their upcoming event
- CPAC teleconference regarding the community connector initiative went very well. Ongoing negotiations and ultimately an agreement must be signed off before moving forward.
- Teleconference with Minister Friesen and Squires regarding COVID-19 re: province calling a state of emergency and what all that entailed/meant for RM's.
- AMM requested that I attend and participate in the review of the code of conduct on line tool. Taking place on March 24<sup>th</sup>.

Media Report (Reeve Smith)

- None

## Zoning and Subdivisions

### Public Hearings:

Res #76/2020

Mathews - Bruce

BE IT RESOLVED THAT Council adjourn into the scheduled public hearing.

.....Carried

The Chair (Reeve) read out the greetings and procedures.

### 10:45 a.m. – Conditional Use CUSTL-01-20

Hilda provided proof of notice and described the intent of the application.

Glen Hogan and Tracey Hogan applied for a Conditional Use (Emotions Festival) in regards to the property located on NW ¼ 6-17-3W & SW ¼ 6-17-3W, Road 18W, St.

Laurent, MB. The Conditional Use application to allow for a music festival before and during the long weekend in August.

Via telephone conference Mr. Glen Hogan advised that he is following through as he did last year, and extended an invitation for Council to attend. Due to the COVID-19 they may have to cancel and will know if a couple of weeks. They would not select another date.

Reeve Smith asked if there were any provincial provisions, Mr. Hogan advised that all correspondence has been provided to Cherie and updated on their website.

No other questions were raised.

The Chair (Reeve) read out the greetings and procedures.

10:55 a.m. – Conditional Use CUSTL-02-20

Hilda provided proof of notice and described the intent of the application. Oak Point ATV & Recreation Club/Skylar Johnson applied for a Conditional Use (ATV Derby) in regards to the map of trail located in St. Laurent, MB. The Conditional Use application is to allow for an ATV Derby on May 2, 2020.

Ms Cailey Anderson, Treasurer joined the public hearing via telephone conference.

Hilda advised that they met with the group, some changes from last year. Manitoba Infrastructure sent a letter outlining their provisions and do not object to this proposal. It was also noted that some of the bush needs to be pushed out of the way, there is no issue however, no ATV traffic to be on municipal road.

Reeve Smith asked where the proceeds of the event were going. Cailey advised that they will be meeting shortly and will pass a motion that the funds will remain in the community and who will receive them. They will provide the RM a copy of the minutes.

It was also asked if they had a contingency plan in place in regards to the COVID-19 pandemic. They are also going to discuss this at their next meeting and they may have to cancel and will advise the RM.

No other questions were raised.

Res #77/2020

Bruce - Mathews

BE IT RESOLVED THAT the public hearing close and that Council reconvene into regular meeting agenda.

.....Carried

Res #78/2020

Mathews - Combot

WHEREAS a Conditional Use application, CUSTL-01-20, was received from Glen and Tracy Hogan.

AND WHEREAS the said conditional use application is to allow "Special Events" (Emotions Music Festival) on

NW ¼ 6-17-3W and SW ¼ 6-17-3W, Road 18W, in the R.M. of St. Laurent.

THEREFORE BE IT RESOLVED THAT Council approve said conditional use subject to Part 3, Section 3.29(1) of the RM Zoning By-Law 5/05 (amended by RM by-law 2/2018), specifically:

1. That the applicant files a site plan with the RM showing details such as:
  - a. Emergency and service vehicle access routes;
  - b. Location of first aid and security booths;
  - c. On-site parking area;
  - d. Stage and washroom locations
  - e. Schedule/itinerary of events.
2. That all refuse/garbage be properly disposed of.
3. That security and first aid is arranged for and provided by the applicant.
4. That the applicant obtains and files with the RM proof of liability insurance.
5. That applicant provides proof of plan of sound mitigation.
6. That between the hours of 11 p.m. and 7 a.m. the applicant considerably reduces sound emissions from the site.
7. That communication is filed with the RM that the RCMP, Fire Department and Ambulance Services have been advised of the event.
8. That the RCMP and any other emergency services vehicles and personnel are allowed access to the grounds in response to the dispatch of their duties.

FURTHER BE IT RESOLVED THAT the effect of the event be monitored and that the RM may be at liberty to revise the conditions of this event, or similar event, if necessary if it reoccurs in the future.

.....Carried

Res #79/2020

Bruce - Mathews

WHEREAS due to the nature of such events, ATV rides/derbies (not mud bogging

events) may cause damages to personal and R.M. property, including fencing, ditches, and road allowances, are a fire hazard, and create disturbances to wildlife and domestic animals.

AND WHEREAS the RM's insurance provider will not provide liability insurance for an event of this type and is to be provided by the event organizer or the organization it is fundraising for.

AND WHEREAS Oak Point ATV Recreation Club, including Trever Diell, President, Skyler Johnson, Vice-President, Cassidy Emms, Secretary, Cailey Anderson, Treasurer is the organizer of an upcoming ATV ride to which the RM takes no position other than what is resolved herein nor does it accept responsibility or liability for any such event.

AND WHEREAS "organizer" be any person or organization of the Oak Point ATV Recreation Club, including Trever Diell, President, Skyler Johnson, Vice-President, Cassidy Emms, Secretary, Cailey Anderson, Treasurer, against whom claim can be made.

THEREFORE BE IT RESOLVED THAT Council advise the Oak Point ATV and Recreation Club that:

1. The R.M. takes no responsibility for the event;
2. No ATV ride or Route is to be permitted or conducted on the R.M. section of land known as Section 29, Township 17, Range 3, and signed private property waivers are to be provided to the RM.
3. The Oak Point ATV and Recreation Club is to provide a detailed map of the ATV ride route and a copy of the liability insurance for the event, at least five days prior to the event;
4. Map and notice of event to be provided to RCMP at least 1 week prior to the event;
5. Oak Point ATV Recreation Club, including Trever Diell, President, Skyler Johnson, Vice-President, Cassidy Emms, Secretary, Cailey Anderson, Treasurer personally responsible for the repair to R.M. road allowances and will be billed by the R.M. for such repairs, and responsible for any damages that occur to RM, Crown, and private landowner property, and any fires, clean-up of debris, and any other claim for damages occurring from the said event.

AND FURTHER BE IT RESOLVED THAT the effect of the event be monitored and that the RM may be at liberty to revise the conditions of this event, or similar event, if necessary if it reoccurs in the future.

.....Carried

**Finance & Accounts**

Res #80/2020

Bruce - Mathews

BE IT RESOLVED THAT Council Indemnities for March 2020 and Expenses for February 2020 be approved as follows:

	Cheryl Smith	Phil Mathews	Frank Bruce	Laurent Kerbrat	Jerry Combrot
Indemnity	1000.00	800.00	900.00	800.00	800.00
Hourly	700.00	400.00	350.00	300.00	0.00
Conference	0.00	0.00	0.00	0.00	-
Mileage	106.50	65.00	115.00	62.00	0.00
Blue Cross (BC)	-392.06	-156.63	-392.06	-392.06	-392.06
BC (paid by RM)	392.06	156.63	392.06	392.06	392.06
CPP Deduction	-73.94	-47.69	-50.31	-	-26.69
Fed/Prov Tax ded	-403.96	-35.91	-41.02	-268.24	0.00
<b>Totals</b>	<b>1328.60</b>	<b>1181.40</b>	<b>1273.67</b>	<b>893.76</b>	<b>773.31</b>

.....Carried

Res #81/2020

Mathews - Combrot

WHEREAS the RM's MEC has requested the acquisition of a floating pump for flood protection.

AND WHEREAS a quote for the pump has been received from Avonlea Farm Sales Ltd. of Domain, Manitoba, for a Watermaster pump c/w 400' hose in the amount of \$2,475.00 plus applicable taxes.

THEREFORE BE IT RESOLVED THAT Council approve the purchase of the said pump.

.....Carried

Res #82/2020

Bruce - Combrot

BE IT RESOLVED THAT the Accounts Payable to March 18, 2020, written under cheque numbers 28619 to 28668 and totaling \$76,746.13 be hereby approved for payment.

.....Carried



Res #83/2020 Mathews - Bruce

WHEREAS Section 184(1) of *The Municipal Act* requires that Council appoint an Auditor and Section 184(3) of *The Municipal Act* requires Council to inform the Minister of same.

AND WHEREAS Council wishes to continue with the services of Robert Weighell.

AND FURTHER WHEREAS Mr. Weighell has provided a quote for audit services for the 2019 fiscal year in the amount of \$14,500 plus GST.

THEREFORE BE IT RESOLVED THAT Council authorize the appointment of Robert W. Weighell as Auditor for the 2019 fiscal year.

.....Carried

Res #84/2020 Combot - Mathews

WHEREAS the threat of COVID-19 may lead to the RM's office and/or operations closure, self-isolation or even presumptive or confirmed cases of the illness.

THEREFORE BE IT RESOLVED THAT any staff or council affected by the above be granted paid leave until such time as deemed safe to return to work.

.....Carried

### **Zoning and Subdivisions**

#### **Regular Matters:**

- None

#### **Notices:**

- April 1, 2020 at 10:45 a.m. – Application for Variation VSTL-01-20 – Eugene Rioux and Danielle Rioux

### **DELEGATIONS**

- None

### **TRANSPORTATION & PUBLIC WORKS**

- None

### **FIRE DEPARTMENT**

- None

**New and Unfinished Business**

Res #85/2020                      Mathews - Bruce  
BE IT RESOLVED THAT the R.M. of St. Laurent is not in favour of joining a Regional Transportation Committee for regionalizing handivan transportation services.

.....Carried

**Correspondence/Information/Minutes from Others**

Correspondence/Information:

- Prairie Rose School Division Meeting Highlights – March 2, 2020
- 2020 International Indigenous Tourism Conference
- Ice Fishing Trip and Sustainability

Minutes:

- WIWCD – November 21, 2019
- Prairie Rose School Division Meeting Minutes – February 18, 2020

**Committee of the Whole in Camera**

Res #86/2020                      Bruce - Mathews  
BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

.....Carried

Res #87/2020                      Bruce - Mathews  
BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

.....Carried

**Adjourn**

Res #88/2020                      Mathews - Combot  
BE IT RESOLVED THAT this meeting now adjourn at 12:36 p.m.

.....Carried

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
CAO