



# Rural Municipality of St. Laurent

Regular Council Meeting

August 14, 2019 – 10:00 a.m.

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## AMENDED AGENDA

1. CALL TO ORDER
  
2. ADOPTION OF AGENDA (att.)
  
3. CONFIRMATION OF MINUTES (att.)
  - Regular Meeting Minutes – July 17, 2019
  - Special Meeting Minutes – July 24, 2019
  
4. COMMITTEE REPORTS
  - CAO
  - MEC
  - EDO
  - Public Works
  - Fire Department
  - Phil Mathews
  - Jerry Combob
  - Frank Bruce
    - o Christmas Lights
  - Laurent Kerbrat
  - Cheryl Smith
    - o Media Report
  
5. FINANCE AND ACCOUNTS
  - Council Expenses & Indemnity
  - Accounts Payable to August 13, 2019 (att.)
  - Addition of Fire Department Member

## **6. ZONING AND SUBDIVISIONS**

### Public Hearings:

- None

### Regular Matters:

- None

### Notices:

- None

## **7. DELEGATIONS**

- 10:45 a.m. Tom Johnson re Hay Shortage
- 11:00 a.m. Dillon Consulting

## **8. TRANSPORTATION & PUBLIC WORKS**

- Monitor Wells (att.)
- Sludge Assessment Lagoon (att.)
- Lagoon Assessment (att.)

## **9. NEW AND UNFINISHED BUSINESS**

- Hay Shortage
- Annual Seniors Summer Feast - Invitation to Reeve to speak
- September 18, 2019 Council Meeting Date Change
- ~~MHC - Phase 2~~
- FD - FleetNet Transition (att.)

## **10. CORRESPONDENCE/INFORMATION/MINUTES FROM OTHERS (att.)**

### Correspondence/Information:

- Shared Health
- AMM - Leading Practices in Municipal Government
- MB Intergovernmental Affairs - GTF 2018/19
- MacLean's Article re Manipogo

### Minutes:

- Western Interlake Watershed Conservation District - June 20, 2019

**11. COMMITTEE OF THE WHOLE IN CAMERA**

- Personnel

**12. CDC Matters**

- Short Notice approval
- MHC Heritage Centre

**13. RM (CDC Matters)**

- MHC Phase 2

**14. ADJOURN**



Rural Municipality of St. Laurent  
Regular Meeting  
August 14, 2019

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**MINUTES**

A Regular Meeting of Council was held on Wednesday, August 14, 2019 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Laurent Kerbrat, and Jerry Combot, and CAO Hilda Zotter.

Regrets: Councillors Frank Bruce and Phil Mathews

**Call to Order**

Reeve Cheryl Smith called the meeting to order at 10:00 a.m.

**Adoption of Agenda**

Res #259/2019                      Combot - Kerbrat  
BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

**Adoption of Minutes**

Res #260/2019                      Combot - Kerbrat  
BE IT RESOLVED THAT the Minutes of:  
- Regular Meeting Minutes – July 17, 2019  
- Special Meeting Minutes – July 24, 2019  
be hereby adopted.

....Carried

## Committee Reports:

### CAO (Hilda Zotter)

- I took a ride to look at Lake Francis Road work – just needs grading to get rid of ridges and washboard, but otherwise looks solid. We can release the cheques for the work and limestone.
- Had a meeting with the Fire Department on Monday (August 12<sup>th</sup>); discussed status of EMR, Provincial Fire Reports, MPI reports, hydro pole fires, transition from FleetNet to new service, and discussed what was needed to get hydrant installed at Oak Point.
- Attended the MMF public meeting on the 55 plus housing which went very well, and was well attended, lots of good questions.
- Received \$71,517 top up from Federal Government for gas tax refund.
- \$20,000 grant approved for Ludovic Road
- Cheryl also indicated that potential feasible study on property at Oak Point, maybe 3 members with a building with a dry fire hydrant. Also, a fire department member from Winnipeg looking at a possible youth membership program for 16 and up.

### MEC (Paul Belair)

- None

### EDO (Guy Dumont)

- None

### Public Works (Dean Appleyard)

- None

### Fire Department (Roger Leclerc)

- None

### Councillor Phil Mathews

- None

### Councillor Jerry Combot

- Attended on Monday the Vet Board meeting in Lundar, concerned about the hay shortage
- Assisting with the building improvements for cattle pens at Vet building
- Received final payment grant from RM for RM contribution to Vet Board
- Once Dean returns will work with him to build brackets for the Christmas lights

Councillor Frank Bruce

- None

Councillor Laurent Kerbrat

- Senior Summer Feast taking place on August 15, 2019
- Met with Laurentia Beach Association regarding some tree trimming

Reeve Cheryl Smith

- Meeting with CDEM regarding priorities in economic interest; AMBM currently receives \$20,000 for recreation dollars and instead of splitting between all the bilingual RMs it was suggested to spend the money on networking with RM CAO's or ACAO's.
- Looked over the agreement with CAO and worked with MMF, which was approved at the Special meeting held on July 24<sup>th</sup>.
- Had a teleconference meeting with the steering committee with CancerCare working on the part time job description and community connector initiative. This pilot program in our RM first is a great opportunity; the funds will come from the IERHA with Cancercare providing the training. Darlene McKay has been identified as a good fit for this position.
- Met with the contractors for Lake Francis Road to discuss further road work which will be place in the 2020 budget for consideration.
- Attended the first Strategic Planning meeting, survey letters to selected residents have gone out.
- Attended the Public Works meeting to review concerns from ratepayers, and work out solutions, gravelling etc. loads with rock – cleaned up and additional loads of gravel provided by contractor to make up.
- MMF 55 plus meeting had a great turn out, provided the greetings and the President of MMF provided a very good presentation and answered questions from the public.
- Attended the Fire Department meeting. We will be looking at locating a station in Oak Point along with installing another dry fire hydrant.
- MHC committee meeting held yesterday with CDEM in teleconference. CDEM will be filling out the application for funding in regards to the MHC Phase 2 project. A few resolutions will be forthcoming in this agenda. We are looking at funding dollars through the Investing in Canada program where funding would be 60% Federal, 33.3% Provincial, and 6.66% Municipality. We will have to do a call for quotes for the architectural and engineer drawings. Councilor Jerry Combot, attending the MHC meeting, suggested perhaps MMF can provide assistance with their engineer. Cheryl approached the President of MMF and it was confirmed by

MMF they could provide their engineer for the project at no cost. RM staff is to meet with the engineer for further details and coordination.

Media Report (Reeve Smith)

- None

**Finance & Accounts**

Res #261/2019                      Combot – Kerbrat  
 BE IT RESOLVED THAT Council Indemnities for August 2019 and Expenses for July 2019 be approved as follows:

	Cheryl Smith	Phil Mathews	Frank Bruce	Laurent Kerbrat	Jerry Combot
Indemnity	1000.00	800.00	900.00	800.00	800.00
Hourly	725.00	262.50	175.00	150.00	0.00
Conference	42.50	0.00	0.00	0.00	0.00
Mileage	182.50	52.00	130.00	38.50	-
Blue Cross (BC)	-384.38	-153.56	-384.38	-384.38	-384.38
BC (paid by RM)	384.38	153.56	384.38	384.38	384.38
CPP Deduction	-75.27	-39.31	-39.95	-	-25.93
Fed/Prov Tax ded	-421.32	-23.87	-25.15	-229.83	0.00
<b>Totals</b>	<b>1453.41</b>	<b>1051.32</b>	<b>1139.90</b>	<b>758.67</b>	<b>774.07</b>

.....Carried

Res #262/2019                      Combot – Kerbrat  
 BE IT RESOLVED THAT the Accounts Payable to August 13, 2019, written under cheque numbers 27889 to 27993 and totaling \$427,845.88 be hereby approved for payment.

...Carried

Res #263/2019                      Combot – Kerbrat  
 WHEREAS Hunter Chartrand, a resident of the R.M. of St. Laurent, wishes to join

the St. Laurent Fire Department as a volunteer member.

THEREFORE BE IT RESOLVED THAT Council approve Hunter Chartrand as a volunteer member of the St. Laurent Fire Department as of August 14, 2019.

.....Carried

**Zoning and Subdivisions**

- None

**Regular Matters:**

- None

**Notices:**

- None

**New and Unfinished Business**

Res #264/2019                      Combot – Kerbrat

WHEREAS the St. Laurent Seniors Resource Council Inc. is hosting their Annual Seniors Summer Feast 2019 event at the St. Laurent Recreation Centre on Thursday, August 15, 2019 from 2:00 p.m. to 6:00 p.m. (dinner at 4:30 p.m.).

AND WHEREAS the Reeve has received an invitation to speak at the event.

THEREFORE BE IT RESOLVED THAT Council approve the Reeve’s attendance at the said event.

.....Carried

Res #265/2019                      Combot – Kerbrat

WHEREAS the regular council meeting scheduled for Wednesday, September 18, 2019.

BE IT RESOLVED THAT this date be rescheduled to:

Wednesday, September 25, 2019 at 10:00 a.m.

....Carried

Res #266/2019                      Combot – Kerbrat



WHEREAS the Bell Public Safety Communications Service (PSCS) Project Team continues to make progress with Network Build and Transition Planning.  
AND WHEREAS the transition from FleetNet to PSCS will occur between April 2020 and May 2021, and to participate in the transition planning process the RM needs to confirm our intent to transition to PSCS by August 30, 2019.  
THEREFORE BE IT RESOLVED THAT Council provide a letter of our intent to transition to PSCS under the signature of the CAO.

.....Carried

### Delegation

10:32 a.m. Tom Johnson re Hay Shortage

- Mr. Johnson is asking Council for a letter of support to be sent to the Province of Manitoba Agriculture Minister, copied to MLA, and the Premier in support to assist farmers with the current hay shortage. He indicated that due to the lack of rain north of the Interlake, hay prices have increased to such an amount that some farmers may not be able to continue to farm. A number of municipalities are writing such letter in support. Council is in total agreement and will assist in any way that they can.

### New and Unfinished Business – Cont'd

Res #267/2019                      Combot - Kerbrat

WHEREAS Tom Johnson is requesting support with respect to asking the Province for help regarding aiding farmers with the huge increase in hay prices.

THEREFORE BE IT RESOLVED THAT Council provide a letter of support under the signature of the CAO.

....Carried

Res #268/2019                      Combot – Kerbrat

BE IT RESOLVED THAT Council adjourn into CDC Meeting.

.....Carried

CDC Matters (Keep as separate minutes.)

Agenda Items:

- Short Notice Approval
- MHC Heritage Centre

Res #269/2019                      Combot – Kerbrat

BE IT RESOLVED THAT the CDC meeting close and that Council reconvene into regular meeting agenda.

.....Carried

Recorded Vote

Res #270/2019                      Combot - Kerbrat

WHEREAS Phase One (the storage portion) of the future St. Laurent Metis Heritage Centre (MHC) is completed.

AND WHEREAS the Metis Heritage Centre Committee has met with CDEM (CONSEIL DE DÉVELOPPEMENT ÉCONOMIQUE DES MUNICIPALITÉS BILINGUES DU MANITOBA) to discuss funding for Phase Two.

AND WHEREAS the St. Laurent Community Development Corporation (CDC) recommends that Phase Two may now be commenced.

AND WHEREAS Phase Two means procurement of architectural and engineering design services, and construction of a building (integrated with Phase One) to house the exhibit space, reception area, and washrooms, and to include proper climate control and any other required components.

AND WHEREAS the RM is actively seeking funding for Phase Two, and is proposing to seek the majority of the funding from the "Investing in Canada" program, under the Rural and Northern Communities Infrastructure Stream (RNCIS) which cost share structure would be as follows:

Federal: 60%

Provincial: 33.33%

Municipal: (Remainder – 6.66%)

THEREFORE BE IT RESOLVED THAT Council authorizes the CDC to proceed to Phase Two of the MHC project and to submit funding application with the assistance of CDEM.

FURTHER BE IT RESOLVED THAT Council commits to a maximum of \$180,000.00 as the RM's total share of the project as per the RNCIS cost-share structure above, to be included in the 2020 financial plan with \$27,000 already applied in the 2019 financial plan as leverage.

AND FURTHER BE IT RESOLVED THAT Council directs the CAO and EDO to issue a Request for Proposals for Architectural and Engineering Design Services.

.....Carried

For: Jerry Combot, Cheryl Smith, Laurent Kerbrat

### **Committee of the Whole in Camera**

Res #271/2019                      Combot - Kerbrat

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

.....Carried

Res #272/2019                      Combot - Kerbrat

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

.....Carried

Res #273/2019                      Combot - Kerbrat

WHEREAS a six-month performance evaluation has been completed by the CAO for Assistant CAO, Bernice Kitsch.

AND WHEREAS the CAO recommends that Bernice be signed up for blue cross benefits and the Municipal Employee Benefits Program effective August 11, 2019.

AND FURTHER WHEREAS a wage increase of \$2.00 per hour is recommended, effective August 11, 2019.

THEREFORE BE IT RESOLVED THAT Council authorize a wage increase for Bernice Kitsch of \$2.00 per hour effective August 11, 2019, and that she be eligible to join the Blue Cross and MEBP pension plan.

.....Carried

### **Delegation**

11:00 a.m. – Dillon Consulting

Virginia Fisher and John Ewing were in attendance and reviewed the proposal for the groundwater monitoring and sampling services for the RM's Waste Transfer Station (WTS), to satisfy requirements of the operating permit. They also reviewed the proposals for the engineering services for the RM lagoon capacity assessment and the RM's lagoon sludge and topographic survey.

Council thanked Dillon Consulting for their presentation.

### **Transportation and Public Works**

Res #274/2019                      Combot - Kerbrat

WHEREAS the RM has requested Dillon Consulting to provide a proposal for groundwater monitoring and sampling services for the RM's Waste Transfer Station (WTS), to satisfy requirements of the operating permit. There are six functional monitoring wells on-site.

AND WHEREAS the price provided by Dillon Consulting is \$9,000, plus applicable taxes, which includes training an RM operational representative.

THEREFORE BE IT RESOLVED THAT Council approve the proposal from Dillon Consulting as noted above.

....Carried

Res #275/2019                      Combot - Kerbrat

WHEREAS the RM has requested Dillon Consulting to provide a proposal for engineering services for the RM lagoon sludge and topographic survey, as the lagoon is not currently meeting discharge criteria and has required multiple sampling events.

AND WHEREAS the price provided by Dillon Consulting for the survey and base plan is \$5,000, plus applicable taxes, and the sludge and lab analyses is \$3,800, plus applicable taxes.

THEREFORE BE IT RESOLVED THAT Council approve the proposal from Dillon Consulting as noted above.

....Carried

Res #276/2019                      Combot - Kerbrat

WHEREAS the RM has requested Dillon Consulting to provide a proposal for engineering services for the RM lagoon capacity assessment. This assessment will assist the RM to bring the facility back in compliance with Environmental Act Licence (EAL), and assemble the necessary funds to undertake lagoon improvements.

AND WHEREAS the price provided by Dillon Consulting for the engineering services is \$5,000, plus applicable taxes.

THEREFORE BE IT RESOLVED THAT Council approve the proposal from Dillon Consulting as noted above.

...Carried

### Correspondence/Information/Minutes from Others

#### Correspondence/Information:

- Shared Health
- AMM – Leading Practices in Municipal Government
- MB Intergovernmental Affairs – GTF 2018/19
- MacLean's Article re Manipogo

#### Minutes:

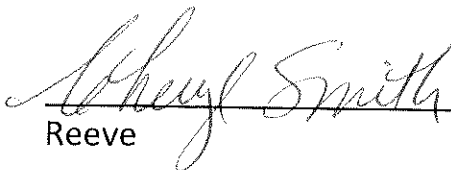
- Western Interlake Watershed Conservation District – June 20, 2019

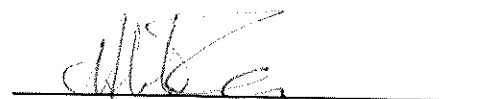
### Adjourn

Res #277/2019                      Combot - Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 11:25 a.m.

.....Carried

  
\_\_\_\_\_  
Reeve

  
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CAO