



Rural Municipality of St. Laurent
Regular Meeting
November 16, 2022

MINUTES

A Regular Meeting of Council was held on Wednesday, November 16, 2022 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Richard Chartrand, Councillors Tom Johnson, Maurice Leclair, Yves Combot, Perry Gaudry and CAO Hilda Zotter

Call to Order

Reeve Rick Chartrand called the meeting to order at 10:00 a.m.

Adoption of Agenda

Res #378/2022 Johnson - Leclair
BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Confirmation of Minutes

Res #379/2022 Johnson - Leclair
BE IT RESOLVED THAT the Minutes of:

- Regular Meeting – June 15, 2022
- Regular Meeting – September 7, 2022
- Regular Meeting – September 21, 2022

Approved and kept as "draft" only

- Regular Meeting – October 5, 2022
- Regular Meeting – October 19, 2022
- Special Meeting – October 31, 2022
- Regular Meeting – November 2, 2022

Approved as circulated

....Carried

Committee Reports:

CAO (Hilda Zotter)

- Off to a good start with committee meetings to review files – Public Works, Metis Heritage & Healing Centre, Old Town Hall, By-law

Public Works/WTS (Donovan Boudreau), (David Hiebert), (Ryan Gaudry) (Ron Colliou)

- See Attached

Fire Department (Roger Leclerc)

- See Attached

EDO (Guy Dumont)

- See Attached.

By-Law Officer (Sophie Skierszkan)

- See Attached

Rec Commission (Tammy Hiebert)

- See Attached

Community Connector (Marlene Combot)

- See Attached

Councillor Tom Johnson

- Attended all the committee meetings scheduled
- Spoke with the assessment branch regarding assessment of RVs.

Councillor Perry Gaudry

- Attended the committee meetings

Councillor Yves Combot

- Discussion with Roger Gillis, regarding the possibility of assisting with some Fire Department matters.
- Attended a meeting to discuss the different equipment with Deputy Chief, Matthew Riding. Explained some of the hurdles they are going through with some of the equipment which is quite old and should be replaced sooner then later.
- Discussed shortfall on Fire Department reporting.

Councillor Maurice Leclair

- Met with the Public Works staff at the shop.
- Went to the WTS and met with Ron.

- Dave is looking into talking with Guy Dumont about some small projects that can be done at the Old Town Hall
- Perry and Maurice looked at a couple of ditches that could use some work.
- Attended the scheduled committee meetings.

Reeve Richard Chartrand

- Thanked the Public works for getting on board with submitting their reports. Good start, very appreciated.
- Attended a plaque presentation in honor of Mo Emond.
- Attended Remembrance Day service and laid a wreath on behalf of the RM.
- Attended the Portuguese annual dinner in Winnipeg, went very well. A lot of positive comments.
- Thanked office staff for helping new council get organized.

Finance & Accounts

Outgoing Council – final time submission for the month of October. No submission received from Jerry Combot and Vern Coutu. First indemnity payment to new council for the month of November.

Res #380/2022

Johnson - Leclair

BE IT RESOLVED THAT Council Indemnities for November 2022 (current council) and Expenses for October 2022 (past council) be approved as follows:

	Richard Chartrand	Tom Johnson	Yves Combot	Maurice Leclair	Perry Gaudry	Cheryl Smith	Frank Bruce	Phil Mathews
Indemnity	1000.00	900.00	800.00	800.00	800.00	0.00	0.00	0.00
Hourly	0.00	0.00	0.00	0.00	0.00	50.00	50.00	100.00
Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mileage	0.00	0.00	0.00	0.00	0.00	16.50	20.90	89.10
Blue Cross (BC)	-417.91	-417.91	-417.91	-417.91	-417.91	0.00	0.00	0.00
BC (paid by RM)	417.91	417.91	417.91	417.91	417.91	0.00	0.00	0.00
CPP Deduction	-40.38	-34.68	-28.98	-28.98	-28.98	0.00	0.00	0.00
Fed/Prov Tax ded	-103.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	856.29	865.32	771.02	771.02	771.02	66.50	70.90	189.10

.....Carried

Res #381/2022

Gaudry - Leclair

WHEREAS Maple Leaf Construction has confirmed that it will return in 2023 to address warranty

work for the Laurentia Road asphalt, and have agreed to a \$10,000 holdback of funds owing to them for the work. The original cheque was in the full amount of \$240,660.00 (\$229,200 plus \$11,460 GST) and has been cancelled. The new amount to be disbursed would be \$230,160.00.

THEREFORE BE IT RESOLVED THAT Council approves the above disbursement to Maple Leaf Construction.

Calculation: \$229,200 less \$10,000 is \$219,200 x .05 for GST is \$10,960 plus \$219,200 is \$230,160

.....Carried

Res #382/2022 Johnson – Comboto

BE IT RESOLVED THAT the Accounts Payable to November 10, 2022, written under cheque numbers 32261 to 32288 and 32290 to 32319 totaling \$83,070.30 be hereby approved for payment.

AND FURTHER BE IT RESOLVED THAT Cheque No. 32289 be VOID as it is the wrong amount

.....Carried

Res #383/2022 Johnson – Comboto

BE IT RESOLVED THAT Council approves the RM ordering new cell phones with new numbers for Council's use, to be paid for by the RM, with the exception of Tom Johnson who prefers to use his own phone and will receive a phone allowance of \$50.00 per

.....Carried

DELEGATIONS

10:45 a.m. – RCMP- Sargent James Munro

Sgt. James Munro is the area Commander for the West Interlake RCMP.

He discussed a new alert system, called Telematic which is an alert system that some of the local RM's are using and how this alert system can help within our community.

Sgt. Munro also spoke about the monthly statistics report that is sent out monthly to the RMs. Reeve Richard Chartrand thanked Sgt. Munro for taking the time to come out and meet with Council.

11:00 a.m. – Reeve, Doug Oliver of Woodlands

Reeve, Doug Oliver congratulated the new Reeve and Council on behalf of the RM of Woodlands. Looking forward to working together.

Other matter brought to the attention of Council was the need for a few loads of gravel on undeveloped road allowance across from the Waste Transfer Site for access to land-locked property used by the Olivers. RM to budget about 5 or 6 semi loads of gravel and

fill and 2 culverts. There is also a lot of garbage dumped along the way that is to be picked up by RM staff as weather allows.

11:15 a.m. MMF-Water and Sewer works

Discussion with MMF representative on the possibility of MMF installing water and sewer works between IMA, the new MMF daycare and the Seniors Complex to the Province-owned lagoon. Still in concept and feasibility stages.

Zoning and Subdivisions

- None

Public Hearing:

- None

Regular Matters

Res #384/2022 Leclair - Gaudry

WHEREAS application of proposed subdivision (#4178-22-8189) has been received from Interlake Metis Association Inc. to subdivide a 0.72-acre property from an approximately 20-acre property for the development of a childcare facility. The area affected is currently under CT No. 189465, Roll 24400, Part of RL 17, 18 and 19, Parish of St. Laurent, in Manitoba.

AND WHEREAS the Community Planning Branch and commenting agencies have provided their responses and Council has reviewed the application.

THEREFORE BE IT RESOLVED THAT Council approves the proposed subdivision with the following conditions:

1. Taxes on the land to be subdivided have been paid for the current year plus any arrears;
The Owner/Applicant provides payment to the Rural Municipality of St. Laurent the amount of One Thousand and Eighty dollars (\$1,080.00) being the capital levy required under By-law 7/04, representing \$1,500 per acre (.72 acres used in calculation) for each new parcel created under this application

.....Carried

Notices

- 10:30 a.m. – CUSTL-50-22- Ducharme/Ross – Conditional Use Application-Travel trailer/RV during construction of main building- Adjourned to December 7, 2022 to
- 10:35 a.m. – Zoning By-law Amendment

TRANSPORTATION & PUBLIC WORKS

Res #385/2022 Johnson - Leclair

WHEREAS the RM purchased an industrial snowblower from Ironlink Equipment Sales, however the snowblower has been found to be unsuitable for the RM's equipment.

AND WHEREAS Ironlink Equipment Sales is willing to take the snowblower back but at a reduced price of \$22,000 plus GST.

THEREFORE BE IT RESOLVED the snowblower be purchased back by Ironlink Equipment Sales for the amount of \$22,000 plus GST.

.....Carried

FIRE DEPARTMENT

Res #386/2022 Combot - Leclair

BE IT RESOLVED THAT Council approves the reinstatement of Joey Senga as a member of good standing with the St. Laurent Fire Department as of today's date.

.....Carried

NEW AND UNFINISHED BUSINESS

Res #387/2022 Johnson - Leclair

WHEREAS, as of this date, two properties are in tax arrears and are scheduled for tax sale on December 1, 2022, at 10:00 a.m.

AND WHEREAS the properties listed and amounts to be recovered are as follows:

Roll 556 – 311 Twin Beach Road - \$3,666.84

Roll 68385 – 22 Bluebell Bay - \$2,908.94

AND FURTHER WHEREAS the R.M. wishes to ensure that it recovers all taxes for all years, interest, and costs associated with the tax sale process of the above listed properties.

THEREFORE BE IT RESOLVED THAT Council approves the setting of the reserve at the above-noted amounts.

.....Carried

Res #388/2022 Johnson – Combot

BE IT RESOLVED THAT Council approves Councillor Perry Gaudry be added to an "IERHA Matters" committee.

.....Carried

Res #389/2022 Gaudry – Leclair

BE IT RESOLVED THAT Council approves a Christmas Gathering set for Friday, December 16, 2022 at 6:00 p.m. to be held at the Parish Hall, and to include all Council, Staff, and Fire Department plus one guest for each.

FURTHER BE IT RESOLVED THAT a liquor licence be obtained so that attendees may bring their own preferred drinks.

AND FURTHER BE IT RESOLVED THAT the caterer for said event is Danny's Whole Hog and that

the budget set for this event is \$2,400.00.

.....Carried

Res #390/2022 Johnson - Leclair

WHEREAS the AMBM AGM is being held in Winnipeg on Thursday, December 8, 2022.

THEREFORE BE IT RESOLVED that Council approve the attendance of Yves Combot at said event.

.....Carried

Correspondence/Information/Minutes from Others

Correspondence/Information:

- Emergency Management Overview for Elected Officials
- WIWD – Pollinator Gardens funding
- RCMP – October Statistics Report
- Community Futures – letter from November 4, 2022

Minutes from Others:

- PRSD – Inaugural Trustees Meeting October 2022

Committee of the Whole in Camera

- None

CDC Matters

- None

RM (CDC Matters)

- None

Adjourn

Res #391/2022 Johnson - Leclair

BE IT RESOLVED THAT this meeting now adjourn at 13:05 p.m..

.....Carried

Reeve

CAO

Hilda Zotter - CAO

From: Donovan Boudreau <Donovanboudreau1993@outlook.com>
Sent: November 10, 2022 11:44 AM
To: Hilda Zotter - CAO
Cc: tundraleclair@gmail.com
Subject: weekly report from nov-7 -nov-11

November 7

- ditch cutting at the lagoon
- ditch cutting on 100n (got stuck on 100n with the tractor)
Dave pulled me out with the grader
Ryan hauled chains and straps
Pin Snapped on 3 point, Dave, and Ryan came and repaired

November 8

- installed snow wing on cat grader (160m)
- changed blades on snow wing
- hooked up one way plow on cat grader
- put the mass on the cat grader for the wing (tractor was needed)
- changed blades on cat grader

(Installed salt sander on the ¾ ton truck)

- Checked oil
- grease job (cleaned truck box)
- strapped sander in place
- changed battery

November 9

- chain was seized on the sander ,we managed to free the chain
- brush cutting out east rds 99n ,98n,102n,13w(branches that hit the grader)
- picked up a broken culvert in the ditch on ,15w
- cleaned shop floor and organized a bit
- pulled john deere grader in the shop to check it over and took off 2 foot extension on blade
- checked hydraulic lines in the front of the john deere

November 10

- brought culvert to wts
- went to a,l,c to set the stairs in place at the with the tractor
- filled out weekly report
- left at noon ,used bank time

November 11

- stat holiday

Sent from [Mail](#) for Windows

Hilda Zotter - CAO

From: Ryan Gaudry <RGaudry.pw@outlook.com>
Sent: November 10, 2022 2:53 PM
To: tundraleclair@gmail.com
Cc: Hilda Zotter - CAO
Subject: Weekly report Nov 7 - 11 2022

Ryan Gaudry Weekly Report; Nov 7 – Nov 11

Monday November 7

- Installed green sign on labours rd.
- While cutting ditches Donovan got stuck in tractor, so hauled out straps and clevis while Dave drove JD Grader.
- Mower had a pin snap on 3-point so I delivered pin to get operational again
- Brought Schulte mower to WTS for Storage for winter.
- Meeting with council

Tuesday November 8

- Wing install on Cat grader
- Changed blades on moldboard and wing on cat grader
- Removed 2-foot extension off moldboard on cat grader
- Greased grader as well
- Installed one way in front of Cat grader
- Put road sander in box of blue truck

Wednesday November 9

- Made sure sander was operational (the chain was seized) and managed to get operational.
- Removed extension on JD grader
- Replaced burnt bulbs on JD grader
- Tree trimming east of town on roads; 98n, 99n, 13w, North boundary rd. Make sure no trees hit grader.
- Cleaned up shop a bit

Thursday November 10

- Dug a hole to check foundation on historic white building (east side)
- Moved the concrete stairs at the A.L.C to the ERT
- Went on dump run
- Recalled front window on JD grader
- Changed outdoor light on south wall
- Started repairing deck railing at A.L.C (not fully complete)
- Filled out weekly report

Sent from [Mail](#) for Windows

Hilda Zotter - CAO

From: Ryan Gaudry <RGaudry.pw@outlook.com>
Sent: November 10, 2022 2:52 PM
To: Hilda Zotter - CAO
Subject: Tasks done since start date

Hi Hilda,

Below I've typed up just a brief read of what I've been doing since my start date, just to catch up anyone if needed. If more detail of anything is needed just let me know.

Thank you Hilda
Ryan Gaudry
St. Laurent Public Works
(204)-513-1227

Tasks Done by Ryan Gaudry;

June 10 – August 11 – June 10 was my start date, jumped on the grader with my trainer (Donny Wiebe) and was learning on the Cat grader. Roads East of St. Laurent were being graded regularly.

August 11 – September 7 – Took Green team out filling potholes on Chartrand Rd, Ducharme Rd, and Ludovic rd. Also participated in building the deck at Big Tree Park. I would also go tree trimming along roadways so that no branches would hit grader while grading. I also did a few days on garbage pickup. In between doing labor work I would jump in the grader and touch up roads in the town of St. Laurent and Oak Point.

September 7 – October 21 – Maintaining roads regularly throughout the municipality. October 21, I noticed tandem axle seal and bearing gave out and started leaking transmission oil. Also noticed and AUX code come up.

October 22 – November 8 – Started scheduling appointments for Service department in Cat to come do field service on Cat Grader for tandem seal and bearing and check AUX code before mounting wing on. While grader was down, I leveled walk pad at big tree park also, doing civic signs when needed also, went out mowing ditches in the Case tractor. Grader repairs were completed on November 3rd. Took grader out on November 4th to make sure operated as normal.

Roads graded on November 4th: Bruce Road (East side of #6 Highway), Desrocher road (both sides), Pelican Road, Carp Road, Mallard Road, Meadowlark Road, and Bord Du Lac.

Dave Hiebert PW-Weekly Report November 10, 2022

Nov 7 (8hrs)

Monday, November 7, 2022

11:31

- Shovel and salt welcome Center
- Pull Donovan out the ditch by the lagoon with John Deere. Tractor was stuck
- Meet Wallace and Wallace to fix O/H door
- Send out emails
- Go back out to bring Donovan a pin for Mower
- Install green signs at Mallard and Pelican

November 8 (8 hrs)

Tuesday, November 8, 2022

14:28

- Shovel WC
- Shovel ALC
- Put wing on cat
- Do PW report starting from day I started
- Meet Guy go over maintenance issues

November 9 (9.5)

Wednesday, November 9, 2022

07:32

- Work on sander
- Work on reports
- Meet Guy go over Municipal Museum
- Meeting at the Arena with Wpg Bldg, environmentalist, and content people.
 - One more meeting next week with elec engineer then remediation will start
 - Meet Rodger to go over new location for water fill
- Cut lock on generator at ALC. Keys didn't work Paul couldn't get in to check fire ext.. Put old lock back on
- Meeting at office with Guy and council to go over museums and health Center projects

Nov 10 (8 hrs)

Thursday, November 10, 2022

08:51

- Dug test hole for weeping tile at Old town hall
- Drilled test hole for concrete on front of OTH
- Picked up stairs from back of ALC garage bring to Yurt to see if they will work
- Bring culvert and garbage to WTS
- Sent emails looking for pricing on spare tire for John Deere
- Meet Guy a ALC to go over maintenance issues
- Repair railing at ALC ramp
- Replace exterior light fixture at ALC
- Start sourcing out contractor for sandblasting old town hall
- Weekly report

Public Works Tasks: Dave Hiebert

Start Date: November 28, 2021

I started in the beginning of last winter in the position of public works operator, so I had a few days of grader training with Donovan then basically it started snowing. Had a lot of seat time in the grader last winter. At times when we weren't plowing snow, we did brush cutting and sign changes. Spring we were steaming culverts and setting up pumps dealing with flooding issues.

I have completed my level 1 wastewater treatment certification at RRC. This allows me to take care of the lagoon including water testing (taking samples and bringing them in). Releasing cells as required when testing passes. This course was required for the RM to continue operating and maintaining the lagoon

Tasks assigned were:

- Brush cutting
- Sign repair/replace
- Snow clearing
 - All roads
 - Oak Point
 - Mackenzie Bays
 - Welcome center
 - Stairs and ramp
 - Post office in back
 - Parking lot
 - ALC parking lot
 - Arena
- Grass cutting
 - Welcome Center
 - ALC
 - Beaches
 - Weather station in Oak Point
 - Trim around signs
- Any other requests coming from office
 - Looking at drainage issues
 - Working with fire department using drone to take video of problem areas
 - Misc. requests

Projects I have worked on:

Dog Kennel:

- Worked with Jerry and Sophie to come up with a design that works
- Source out panels (went with Hilda's recommendation for wire mesh)
- Completed

Exhaust fans for PW and FD

- Made scope of work including pictures
- Collect quotes
- Sent in report to office for approval
- Project approved and completed

Snow bucket for tractor:

- Noticed the bucket was too small while snow clearing last winter
- Got quotes for snow bucket
- Sent in quotes with small report why its needed
- Approved and completed

Meindl Park:

- On the park committee
- Coordinated new fence install c/w locates (Completed) (took over last minute to complete for July 1st)
- Reconfigured railing on building for entry
- Organized and planned and laid base new rubber paving trail to the beach (Completed phase 1)

Big Tree Park:

- Build deck with Green team and PW staff (Completed)
- Made trail from building to beach for better access for wheelchair (Completed)

Legion Banners:

- Meet with Legion members to get info and maps for install
- Use transit to shoot levels off the rd to keep banners even heights
- Install bottom brackets
- Coordinate with Legion members and tree trimming crew to install upper brackets and banners

Commemorative Garden:

- Worked the Rec Commission to find contactors for project and location
- Was able to find contractor to complete the job on time and on budget

Arena:

- Arena flooded- Walk through with Rec Commissioner and Rec Center to determine damage.
 - Needed a complete rebuild so went through insurance
 - Met with Insurance adjuster, insurance contractor, rec commission and rec center to go over procedures
- Coordinate with Wpg Bldg, rec center, electricians to go over work needed and processes
- Take care of generator while temp power is being set up
- Site meetings with contractor and engineers

Other tasks and projects:

- Managing Green Team
- Coordinating work for Ryan (when not grading rds) and Peter
- Got new operators for O/H doors in shop
- Worked on drainage
 - Checked areas for flooding
 - Cleaned culverts
 - Looked at ways to improve drainage
- On committees
 - Parks
 - Heritage/Health center
 - Municipal museum
- Installed and set up star link at PW and WC
- Christmas lights
 - Sourced out boom lift for safer install
- Initiated fuel reporting again so CAO can keep track of fuel usage
- Report to RCMP about fuel theft
 - Download camera footage to USB for them
 - Reconfigured how pumps are powered up so they are not so easy to plug in
- Collect timesheets, scan and send in.

On April 7, 2022 I injured my hand with pressure washer/steamer. I was able to keep busy with helping with the steamer and other projects so did not go on compensation but was not able to operate equipment most of the summer. I did get some grader training in this fall with Donnly Wiebe .

I had noticed a lot of growth in front of our culverts, so we spent some time this fall Peter, Ryan I, cleaning out the ends of culverts and installing culvert markers. Hoping to get ahead of the spring melt and give water a chance to start flowing. There is still some culvert issues in many areas.

Thank you for your time,

Any questions call or email

204-280-6206

dhiebert.pw@gmail.com

Refuse and recycling collection schedule

Garbage and recycling to include, collection of unlimited bagged recycling with a maximum of 2 garbage bags per household, cardboard if it is broken down.

Under no circumstances that you will employees collect any construction debris, broken chairs etc.
Bagged household garbage only.

It is the responsibility of the homeowner to deliver all other refuse including construction material appliances furniture to WTS.

MONDAY

Zone 1, Beaches, Veterans Memorial WEST side: Garbage collection

- Start from Sheringham rd.
- Laurentia beach
- Rec Centre, MMF seniors (new housing)
- Pioneer beach
- Veterans Memorial Road to Carp (west side only) road
- Pelican Bay, Pickerel Bay, Sandpiper Bay, E/W Blue Bell and Beach area
- Lake Francis Road up to BLUE # 91165 last pickup
- Twin Beaches: Venice Road North and South up to blue number # 796
- Once you have completed your beach pickup proceed to Veterans Memorial which will have 5 pickups.
- Take Ducharme Road turn right to Waste Transfer site to unload truck and trailer.

Recycling will be placed in Quonset and garbage will be dumped in bin

Recycling can be sorted and crushed with time permitting.

Wednesday garbage collection

Zone 2 pickup to include Oak point, East of RM township including designated roads in COMMUNITY AS LISTED.

- Proceed to Oak Point, your starting point as follows
- 100 Oakdale, Oak Point Veterans rd., Leighton Pritchard BLVD, Weather Lane, Lake St, Alloway, Francis, Clark, Sutherland St., Shell Lane,
- North boundary access to Highway 6
- pickup on highway 6,
- Proceed to Johnson Beach collection.
- Then to PTH 415
- DRIVE TO THE PTH 518 turn right. 3 pickups

(South boundary) 3 pickups turn around

Proceed to PTH415 East to Hudson Bay 1 pickup.

Oak bluff north 1 pickup.

Back to PTH518 head north to 99, 3 pickups

100 north, 1 pickup heading east proceeds to PTH581 (6 pickups)

Go to north boundary (102) proceed to the end route 13 west

Proceed to PTH518 to 100 (1 PICK) UP TO 15 WEST TO 99 (1 PICK UP)

PROCEED BACK TO 15 (3 PICK UPS) CONTINUE TO 98, 2 (PICKUPS) BACK TO 15 TO THE 100

100 TO 18 (2 PICKUPS) 18 TO 98 (2 PICKUPS), PROCEED BACK TO 15 SOUTH (4 PICKUPS)

HEAD NORTH TO 97 (1 PICKUP) PROCEED TO 20 WEST HEADING NORTH TO 99 (1 PICKUP)

99 BACK TO Chartrand rd. (3 pickups)

Pick up on Chartrand (10 pickup)

Pick up at Post office including dentist office. interior and exterior of main entrance.

Chartrand North (2 pickups)

Continue down Chartrand to PTH415 Proceed ON Governor rd. (6 pickups), right on Bruce rd. (4 pickups)

Desrochers rd. (6 pickups) proceed to PTH415

Left to the assisted living Centre garbage near generator garbage can outside rear door.

Pick up at ambulance station 1 pickup back to HIGHWAY 6 to Bruce rd.

7 pickups on Bruce rd. then proceed to Oak Park (1 pickup)

Back down Veteran's Memorial to Ducharme (6 pickups) to highway 6,

Governor (6 PICKUPS) to Lio dell (8 PICKUPS)

Leo Dell to twin beach rd.10 pickups

Pick up 1 on south side of MTT by the fence near highway then proceed to Wagon wheel, 4 pickups, proceed to Twin beach rd. to veterans Memorial, (7 pickups) proceed down veteran's memorial to Ludovic rd. (8 pickups) proceed to highway 6 to Legion 2 pickups proceed to Gaudry rd. 1 pickup.

2 pickups on tracks trail Gareau and Bruce resident's

Once you have completed your run proceed to WTS and empty your recycling in Quonset and garbage in the bin

Recycling can be sorted and crush with time permitting.

WTS staff are responsible for the overall maintenance of the property, including snow clearing, new sign installation other duties will be assigned as required by the supervisor or CAO

WTS OCTOBER 2022 MONTHLY REPORT

QUONSET

- RV roof tape has been purchased; tear will be repaired.
- Beer bottles and cans have been picked up.

Truck and trailer

- Trailer did not pass safety due to brake pads; brakes have been purchased; the following installation will be performed by Danielsons in Lundar which will complete the safety certification.
- Truck will be going into Vickars for its annual safety on October 28.

SEMI TRAILER switch ramp (GARBAGE)

- Ramp will require 2 loads of gravel prior to winter, RDW will provide a quote for delivery, WTS staff to perform the spreading of gravel.

Canadian diabetes bin

- They wanted to remove the bin due to low volume, Hilda and myself convinced them to keep the bin to avoid clothing going into landfill.

Oil building

I had proposed on making changes on how we distribute prizes for the MARRC program

I have not heard back from anyone as it's been 3 months.

Yard

Metal pile will be removed.

Excess furniture, mattresses will be cleaned up before winter.

Weekly report November 7 to 11

Monday garbage collection (zone 1)

Tuesday processed recycling, product care sorting, compacting garbage bins, pushing burnable items into cells assisting public.

Wednesday Garbage collection (Zone 2)

Thursday process recycling, product care sorting, oil building clean up.

Friday closed

Saturday Process recycling, assist public , check oil building,

WASTE TRANSFER SITE ATTENDANT JOB DISCIPTION

Waste Transfer Station Attendant x2

The position is a full time based on 80 hrs. Bi-weekly including alternate weekends. (Union contract)

START TIME 07:30 am to 16:00

Breaks are as followed

- 2 x 15-minute rest periods at Ray 09:45 and 14:15 Roger 10:00 am and 14:30 pm
- 1 x 30-minute lunch break at Ray 12:00 noon Roger 12:30pm

Start time may vary due to unforeseen circumstances, weather, mechanical issues, RM changes

Overtime will only be approved by the following, WTS supervisor and CAO.

Employees may be reallocated or assigned to assist in other functions by WTS supervisor or CAO.

Ensure that all doors including Quonset doors, main gate are locked at the end of your shift.

Duties

- Responsible for upkeep all equipment and property maintenance.
- Lunch room and washroom to be kept clean and in working order.
- Pre and post inspections on WTS truck, skid steer and attachments. All fluids must be topped up to manufacturers level.
- Light bulbs to be changed as required.

Collection of refuse and recycling

- Regular week - Monday and Wednesday (truck and trailer tarps required)
- Stat week - Tuesday and Thursday (truck and trailer tarps required)
- Inspect all loads entering WTS (pass required) turn away any materials not on the list of acceptable items.
- Guide the public to proper disposal locations.

Oil building to be kept clean and accessible. Oil and antifreeze containers to be disposed in its proper locations.

Recycling must be processed within a allot time frame, also allow other tasks to be performed that day.

- Roger -
 - Sorting of all product care, hazardous material to be stored in proper drum or totes.
 - Compact garbage in bins as required, glass removal (skid steer)
 - Eco Centre building to be maintain as products arrive. (Document volumes per customers)
- Ray –
 - Sorting of beer can and complete a weekly tally of inventory, (submitted to supervisor), light bulbs to be placed in boxes and stored in its proper location.
 - EPRA (electronic recycling) Items are to be placed in bags or pallets. Pallets are to be wrapped and placed in its proper outdoor location.
 - Eco Centre building to be maintain as products arrive (document volumes per customers)

Yard maintenance including Quonset (Ray and Roger)

- Must be kept clean and orderly at all times
- Treated and untreated lumber must be placed in its proper area
- Burn branches and untreated lumber in burn cells. (Wind direction pending.)
- Using roller magnet to ensure there are no nails or debris in the traffic areas.
- Traffic control may be necessary to avoid any hazardous situations which could harm staff or clients.

Metal recycling: Metal, copper, aluminum stored in its allocated zones.

Management or council has the authority to reassign on a temporary basis to other duties as required by CAO, WTS supervisor

Report any issues to the supervisor.

By-Law Report

By-Law	Number of active files
Zoning By-Law	3
RV By-Law	4
Unnecessary and Harmful Noise By-Law	0
Domestic Animal By-law	0
Unsightly Property By-Law	3
Derelict Building By-Law	4

- 1) All files revolve around properties with buildings or structures that have not obtained required permits to be in compliance with the By-law. All properties have had inspections and we are currently coming onto the follow-up inspections to ensure there has been compliance with the requirements, which have been set out in the mailed-out Notice of Contraventions.
- 2) Two files are awaiting the outcome of their respective Public Hearings. The enforcement stage is on hold until the outcome of the hearing. One file has an upcoming inspection, following the issuance of a Penalty Notice. One file is in the process of receiving a Municipal Enforcement Order.
- 3) A. Property owner had initially denied access to the property and has requested information pertaining to the complaint(s). A FIPPA request was made. The property owner will review the submitted information and we shall move forward with either permission from the property owner to enter the property and building or through the application of a warrant.
B. Property owner came into pay property taxes and informed staff that mailing address is outdated. Property owner had been issued two Notices of Inspection, a Notice of Contravention and a Municipal Enforcement Order. With the new information, the Property owner has been provided with a copy of each submitted letter and a deadline of November 18, 2022, to contact us to set a final compliance date. Failure to contact us will result in the Municipality moving forward with the clean-up. Hilda and I are in communication with the Municipality's lawyer to move forward properly.
C. The property has been inspected. The property owners have been in contact with us, and we have scheduled April 4, 2023, as a compliance deadline.
- 4) A. The property owner has received an Inspection Notice and a Notice of Contravention, which serves as a warning. The Property owner was present for the initial inspection and has taken steps to start the cleaning of the property. The subsequent inspection was without the Property owner; however, the work on the property was visible. I will be issuing a final inspection for the early spring. If the property owner is not present, I will obtain a warrant to inspect the building.
B. The property owner had received an Inspection Notice. Subsequently, the Property owner was provided a Notice of Contravention, which serves as a warning and laid out the

requirements to comply with the by-law. The Property owner has contacted the Fire Department and they are scheduling a date to burn the applicable building.

C. The Property owner has received a Notice of Inspection. The inspection was scheduled for November 15, 2022. The Property owner has reached out to me and has authorized the inspection and has received Cherie's information from WIPD to discuss obtaining a demolition permit. The inspection will include Roger Leclerc as the Property Owner is interested in having the building donated to the Fire Department.

D. The Property owner has received a Notice of Contravention, to serve as a warning. The inspection was pursuant to section f. iii. An enforcement officer or designated officer may enter onto land without notice to and without the consent of the owner in order to inspect a building that is boarded up or appears to be vacant in order to determine 1. Whether the building is vacant; and 2. Whether the building complies with this By-law. During an unrelated inspection, Karl and I saw and spoke with the property owner to discuss the compliance requirements. Karl had provided a business card to discuss inspection and requirements. So far, nothing has been done by the Property owner. An Inspection Notice will be scheduled for the spring.

- 5) The Municipality currently has two outstanding Penalty Notices: 1) September 16, 2022, issuance has been mailed a Final Notice, due December 14, 2022, for an RV By-law violation. 2) Reviewed by Screening Office, the reduced fine is due November 15, 2022, for an RV By-law violation.
- 6) By-law revisions:
 - a. Zoning By-law amendments: hobby farms, beekeeping, animal unit changes to be discussed at the next By-law committee meeting
 - b. Fire Prevention By-law: updated by-law to be reviewed at the next By-law committee meeting
 - c. Waste Transfer By-law: updated by-law to be reviewed at the next By-law committee meeting
 - d. Off Road Vehicle By-law: updated by-law to be reviewed at the next By-law committee meeting.

Nov 10/22

Report provided
by Tammy Hebert

The St Laurent & District Recreation Commission is a non profit organization that was established in

2005. The organization provides recreational programming within the Rural Municipality of St Laurent.

Programs include and not limited to summer camp, youth nights, adult & youth fitness

lessons, sport opportunities, arts programming, heritage programming, host community events, and we offer

free equipment rental to community members. St Laurent & District Recreation Commission also

focuses on tourism and park enhancement in our community.

Recreation Commission November Report

Ongoing Programming

- Pickle ball 55+
- Floor curling family
- Floor curling 55+
- Walking group 55+
- Open gym youth
- Archery all ages
- Youth nights
- Movie nights

Pending Programming

- Wrestling
- Pre school music program
- Pre school dance program, child hip hop program

Special projects ongoing and pending

- Healthy Together Now
\$2873.00 Curling equipment & \$776 step counters 55+programs
- Meindl Park Accessibility Trail
Grants awarded \$35,000 – project cost \$20,000 & Legion Bench \$1000
\$10,000 Tire Stewardship
\$5000 Community Futures
\$10,000 Legion
\$10,000 RM of St Laurent
\$14,000 in savings for other grants – accessibility mat grant?
- Commemorative garden & Commemorative Community Dinner
Grant awarded for commemorative projects \$48096.00
- Big Tree Deck

BSC Grant awarded \$ 6,684.00

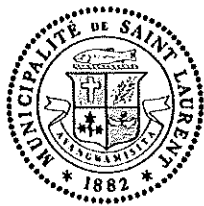
Recreation Commission contribution \$6,684.00

RM contribution – in kind labour

- Christmas craft sale fundraiser
- Light up our town event
- Set up RM Christmas lights at Welcome Centre & Assisted Living Centre
- Develop Snowshoe & ski trail – pending on funds and time
- Snow shoe and cross country ski lending program
- Winter clothing drive for community members
- Accessibility mats
 - Enabling accessibility fund – federal grant application pending
- Big Tree Park walkway resurface – Accessible

Other responsibilities

- Financial budgets, record keeping of financials and file annual Notice to Reader to accountant
- Semi annual Committee meetings – contacting each organization to appoint representative



Rural Municipality of St. Laurent
PO BOX 220
16 Veterans Memorial Rd.
St. Laurent, MB
R0C 2S0

Waste Transfer Site Well Test 2022

The RM of St. Laurent conducted its own groundwater monitoring program for the WTS as per the monitoring and reporting requirements section stated in the Operating Permit No. 37676 by a qualified trained employee. Training of RM employee took place in 2019 by Dillon Consulting. As stated in the permit, the groundwater monitoring program should be completed annually. The RM conducted the groundwater monitoring from Sept 23, 2022 to Oct 14, 2022.

Groundwater Sampling

Notes: WL (Water Level) WD (Well Depth) MBTOC (Meters below top of casing)

Monitoring wells ST-1 through ST-6 (6 wells in total) were monitored on Sept 23, 2022.

Sampling Notes:

- **ST-6** 9:47 am No bailing equipment WL 4.32 MBTOC WD 4.95 MBTOC (NOT ENOUGH WATER TO SAMPLE.) **Hydrocarbon Reading 0 PPM**
- **ST-5** 10:04 am No bailing equipment WL 3.14 MBTOC WD 4.47 MBTOC (NOT ENOUGH WATER TO SAMPLE.) **Hydrocarbon Reading 0 PPM**
- **ST-2** 10:26 am Purged using Bailer unit WL 3.95 MBTOC WD 5.34 MBTOC (5.34 – 3.95) X 2 = 2.78 X 3 = 8.34 Purge **Hydrocarbon Reading 10 PPM**
- **Notes: Huge difference from last year in depth of 18.39 – Could not get bulb down well – Has well collapsed? Lost Bailer. Retrieved Bailer at 3:03 pm. Proceed to purge 12L. Did not retest depth as I did in ST-3 & 4**
- **ST-3** 11:34 am Purged using Bailer unit. WL 3.59 MBTOC WD 5.2 MBTOC (5.2 – 3.59) X 2 = (3.22) X 3 = 9.66 Purge – RETESTED WELL DEPTH!
- **Notes: Again a big difference from 2021. Feels like bulb is going into sand – Attaching new twine (30lb test) First Bailer was extremely Dark with sludge and high turbidity. Now bulb descended to 7.35. New calculation**

shows 22.56L to bail. (Could not purge more than 18L) **Hydrocarbon Reading 15 PPM**

- **ST-4 12:22 pm** Purged using Bailer unit. WL 4.3 MBTOC WD 5.4 MBTOC $(5.4 - 4.3) \times 2 = (2.74) \times 3 = 8.22\text{L}$ Purge **Hydrocarbon Reading 30 PPM**
- **Note: Again it is very difficult to lower bulb and different reading from 2021 – Retest well depth to 6.87. New calculation to purge 16.44L. Was able to purge 17L – Water dark brown**
- **ST-1 1:16 pm** Purged using watterra tubing. WL 1.75 MBTOC WD 5.10 MBTOC $(5.10 - 1.75) \times 2 = (6.7) \times 3 = 20.1\text{L}$ Purge (Could not purge more than 18L) Notes: **Hydrocarbon Reading 135 PPM**
- **Notes: Again big difference in well depth and cannot seem to touch down direct as in previous years. Water not as dark.**

Monitoring wells ST-1, ST-2, ST-3 and ST-4 were sampled on Oct 14, 2022 for benzene, toluene, ethylbenzene and xylenes (BTEX), total metals, dissolved metals (including mercury), and routine analysis. The groundwater samples were collected and preserved by laboratory provided preservatives and containers. Goundwater well locations map is included with this report.

Quality Assurance and Quality Control

The following Quality procedures were employed during the field testing of October 14, 2022.

- 1) Groundwater monitoring equipment was cleaned with Alconox solution and rinsed with distilled water before and after each monitoring well was tested.
- 2) Groundwater samples were collected by a qualified field technician wearing disposal single-use nitrile gloves.
- 3) Samples were collected by placing groundwater samples into laboratory-supplied containers
- 4) Immediately after collection, groundwater samples, including field duplicates, were placed in a cooler on ice and delivered to ALS Environmental in Winnipeg.
- 5) Field duplicates were labelled in the field in such a manner that the lab was blind to the original groundwater sample. Field duplicate was labeled ST-5.
- 6) A chain-of-custody form was completed and included with the sample cooler.

Field measurements of ph, conductivity (EC), temperature, dissolved oxygen (DO), turbidity and oxidation reduction potential (ORP) were recorded using a calibrated YSI water quality meter. Groundwater field measurements were collected during groundwater sampling. All wells underwent a 2 L purge prior to sampling. Results are as follows.

- 1) ST-1 (*Time 8:42 am*) Temp 9.10 c, PH 7.71, ORP -13, EC .582, DO mg/L 7.79, Turbidity 585
- 2) ST-2 (*Time 9:52 am*) Temp 7.34 c, PH 7.82, ORP 50, EC .553, DO mg/L 10.51, Turbidity 10.33
- 3) ST-3 (*Time 10:54 am*) Temp 8.07 c, PH 7.07, ORP -82, EC 2.51, DO mg/L 6.87, Turbidity 94.4
- 4) ST-4 (*Time 11:49 am*) Temp 7.43 c, PH 7.40, ORP -13, EC 1.07, DO mg/L 7.47, Turbidity 55.2
- 5) ST-1 Duplicate labeled ST-5 (*Time 9:14 am marked 12:33pm*)

Groundwater Sampling Results

Four groundwater samples (ST-1 through ST-4) and one field duplicate were collected (ST-5) during the 2022 groundwater monitoring and sampling program to determine the presence/absence of groundwater contamination.

Review of the analytical results, based on the chemistry parameters stated in the Permit, indicates that the groundwater samples submitted were non-detect or below the applicable guidelines in the analyzed parameters with the exception of the following:

Monitoring well ST-3 displayed the following exceedances to the applicable criteria:

- Dissolved Iron with a concentration of 4.79 (guideline of 0.3 mg/L)
- Sulphate with a concentration of 849 mg/L (guideline of 500 mg/L)
- TDS (total dissolved solids) with a concentration of 2090 (guideline of 500 mg/L)
- Dissolved manganese with a concentration of 0.116 (guideline of 0.02 mg/L)

Monitoring well ST-4 displayed the following exceedances to the applicable criteria:

- TDS (total dissolved solids) with a concentration of 672 (guideline of 500 mg/L)

Comparison to 2021 report

Near identical similarities to 2021 with regards to ST-3 and ST-4 exceedances with the exception of a higher exceedance in this years Dissolved Iron by 1.84 mg/L. Noticed a change in well depths and increased Turbidity.

Field QA/QC Results

One groundwater duplicate (ST-5) was submitted as part of the field QA/QC program. The RPD for the groundwater duplicate was within the acceptable Quality Assurance ranges.