



Rural Municipality of St. Laurent
Regular Meeting
January 17, 2024

Minutes

A Regular Meeting of Council was held on Wednesday January 17, 2024 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Richard Chartrand, Councillors Tom Johnson, Yves Combot, Perry Gaudry and CAO, Billie Jean Oliver

Regrets: Maurice Leclair

Call to Order

Reeve Rick Chartrand called the meeting to order at 10:05 a.m.

Adoption of Agenda

Res #24/2024 Johnson - Gaudry
BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as presented.

...Carried

Confirmation of Minutes

Res #25/2024 Gaudry - Combot
BE IT RESOLVED THAT the Minutes of:
Council Meeting – January 3, 2024
CDC Meeting – January 3, 2024

Be hereby APPROVED BY Council as circulated.

...Carried

Finance & Accounts

Res #26/2024 Johnson – Combot
BE IT RESOLVED THAT Council Indemnities for **January 2024** and Expenses for

December 2023 be approved as follows:

| | Richard Chartrand | Tom Johnson | Moe Leclair | Yves Combot | Perry Gaudry |
|------------------|-------------------|---------------|----------------|---------------|----------------|
| Indemnity | 1000.00 | 900.00 | 800.00 | 800.00 | 800.00 |
| Hourly | 112.50 | 37.50 | 175.00 | 187.50 | 1025.00 |
| Conference | 0.00 | (phone)50.00 | 0.00 | 0.00 | 0.00 |
| Mileage | 27.50 | 0.00 | 32.07 | 34.65 | 64.74 |
| Blue Cross (BC) | -437.55 | -437.55 | -437.55 | -437.55 | -437.55 |
| BC (paid by RM) | 437.55 | 437.55 | 437.55 | 437.55 | 437.55 |
| CPP Deduction | 48.84 | 38.43 | 48.84 | 40.66 | 91.23 |
| Fed/Prov Tax ded | 0.00 | 0.00 | 0.00 | 0.00 | 83.25 |
| Totals | 1072.69 | 883.51 | 1207.21 | 964.36 | 1684.96 |

...Carried

Res # 27/2024

Johnson - Gaudry

BE IT RESOLVED THAT the Accounts Payable to January 12, 2024 written under cheque numbers 34034 to 34092 and totaling \$380,283.03 hereby approved for payment

...Carried

Res #28/2024

Combot - Gaudry

WHEREAS THE General Operating Fund Balance Sheet (Financial Statement) as at November 30, 2023 has been provided to Council for review.

THEREFORE BE IT RESOLVED THAT the General Operating Fund Balance Sheet (Financial Statement) as at November 30, 2023, be hereby approved.

...Carried

Committee Reports:

CAO (Billie Jean Oliver)

It has been a very busy couple of weeks.

- Worked through the new year process to set up the Munisoft programs in 2024;
- Worked through the year-end process up to the point where we are unable to anymore until our audit is completed;
- Worked through the year-end process for the Municipal Employees Benefits Program; there is still some work to be done. Going through this process allowed me to clean-up a lot of the employee files, make sure that those that are enrolled should be enrolled; those that should be removed from Blue Cross have been removed etc.;
- Completed all the School Tax Remittances for 2023;
- Attended the WIWD meeting on January 4th with Richard Chartrand, Perry Gaudry and Yves Combot;
- Went through the first rounds of our automatic deposit payroll systems; a couple of hiccups but all of them have fixed;
- I got the Emergency Plan submitted to EMO
- Telephone conversation with Ryan Schenk (Office of the Fire Commissioner) regarding appointments and needing a direct tie-in to the *Fire Preventions and Response Act* – I haven't had the opportunity to delve into this too much as of yet, but will be looking at this shortly.

Councillor Maurice Leclair

- Away on vacation-No report at this time.

Councillor Yves Combot

- The initial safety of the red dodge is completed.
- Attended meetings with CDEM, WIWD. I do have a virtual meeting tonight with CDEM.

Public Works/WTS (Foreman Report)- Not Currently

- Not Currently

Fire Department Report (by Melissa Buors)

- See Attached

By-law Enforcement – Sophie Skierszkan

-See Attached

MEC - Roger Gillis

- Not Currently

EDO – Report by Denise Allard

- See Attached

Rec Commission – Tammy Hiebert

- Not Currently

Councillor Tom Johnson

- Attended the planning meeting; discussed the budget and decided to leave the fees the way they are. Encourages people to build.

Councillor Perry Gaudry

- Jan. 4 – Attended the Watershed meeting here in St. Laurent; there was a lot of opposition of Portage la Prairie joining the Watershed District.
- Jan. 9 – Missed the Senior’s Resource meeting; but I know from the previous meeting they want the agreement with the RM for the Yurt and portable toilets. I will try and have this ready for the next Council meeting so Council can review the agreement.
- Jan 11- Attended the Age Friendly meeting- they are thinking of doing the meals on wheels but now there thinking of changing into having the ingredients provided to the people so they could cook their own meals; seems to think it would be less regulations and it is getting harder to deliver and to provide meals on wheels.
- The Age Friendly would like the RM to provide them with a piece of land, so they could place a building onto the land for storage space.

Councillor Reeve Chartrand

- Attended Public Works Meeting.
- Jan 4th- Attended the Watershed meeting in St. Laurent regarding Portage La Prairie joining the Watershed
- Jan 11th- Meeting with CDEM along with Billie Jean and Councillor Combot.
- Received a call from Reeve Virgil Johnson, Reeve for Coldwell; has been in touch with other Reeves, Councillors and CAO’s to have a meeting on January 30th in Lundar at 3:00 p.m. to discuss the Watershed District regarding Portage la Prairie.

Zoning and Subdivisions

Public Hearing:

- None

Delegation:

- None

To Be Tabled:

WHEREAS a Conditional Use application, CUSTL 25-23, was received from owner/applicant(s) Solidad Villarin, Gilda Cruz, & Serigo Sarceno.

AND WHEREAS the said conditional use application is to allow “Travel Trailers/Recreational Vehicles on a site without a main dwelling building as a temporary use”, specifically Roll 68568, Oak Crescent, Lot 6, Plan 15104 in the R.M. of St. Laurent, in Manitoba.

AND WHEREAS Council has reviewed the application in accordance with the Zoning By-Law and the RM's Conditional Use of Travel Trailers Policy and has heard the proposal and any submissions.

THEREFORE BE IT RESOLVED THAT Council approve said conditional use on the conditions that:

1. Payment be made to the R.M. of St. Laurent in the amount of \$400.00 for each travel trailer/recreational vehicle unit on the property, within 30 days of the date of this resolution, with such payment to cover the period of December 20, 2023 up to and including December 20, 2024.
2. The Owner/applicant is to provide the RM with proof of lot survey staking within 12 rolling months of the date of this resolution.
3. Upon completion of the condition set out in 1. & 2. The property (s) must request a civic sign for the Property, if the Property does not currently have a civic sign.
4. The number of units reviewed under this application is **2**; the maximum number of units allowed on this site is 2 (two).
5. None of the travel trailer/recreational vehicle unit (s) on the site are to be used as a primary residence and shall only be occupied on a seasonal basis from and including May 1st to October 30th.
6. All units on this lot must comply with all other applicable requirements in the Zoning By-law and all Derelict Building By-law and the Unsightly Property and Derelict Vehicle By-law.
7. All units must comply with Provincial Regulations for proper sewage disposal.
8. Non-compliance with any or all conditions stipulated may result in enforcement procedures and the revocation of the conditional use permit.

AND FURTHER BE IT RESOLVED THAT once payment of the fee set out in Condition No. 1 and No. 2 (number of units allowed) is received, arrangements will be made by RM staff to implement garbage collection at said location as scheduled by the R.M. between May 1 and October 30th, with the maximum of two bags of household garbage and two bags of recycling each week.

Survey has been Completed. Progress is slowly being made towards this development- Until then this is Tabled.

- Application for Conditional Use-CUSTL -21-23- Filipe & Darlen Cruz-Travel trailers/recreational vehicles on a vacant site as a temporary use.
- Application for Conditional Use-CUSTL-19-23-Richard & Jeanette Cueto-Travel trailers/recreational vehicles on a vacant site.

Regular Matters:

- None

Notices:

- None

TRANSPORTATION & PUBLIC WORKS

- None

FIRE DEPARTMENT

- None

NEW AND UNFINISHED BUSINESS.

Res #29/2024 Johnson – Combot

WHEREAS the 2024 Spring Convention will be held on April 9th to April 11th at the Keystone Centre in Brandon.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Yves Combot, Perry Gaudry, Richard Chartrand and Billie Jean Oliver to the 2024 Spring Convention.

...Carried

Res #30/2024 Gaudry – Combot

WHEREAS Fort Distributors Ltd are extending an invitation to Municipal Roads Foreman, Equipment Operators, Administrators and elected Officials to their 1st Annual Manitoba Gravel Roads Academy at:

- Lower Fort Garry National Historic Site Visitor Centre, Multipurpose Room
- 5925 Highway 9, St. Andrews
- Tuesday March 19, 2024 at 8:30 a.m.
- Coffee Break and Lunch provided

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Maurice Leclair, Richard Chartrand, Gilles Carriere, Ryan Gaudry and Donovan Boudreau to the Gravel Roads Academy.

...Carried

Res #31/2024 Johnson – Gaudry

WHEREAS on January 3, 2024, first and second readings were given to By-law No 01/2024 being a by-law of the Rural Municipality of St. Laurent to provide for the conditions of employment between the R.M. of St. Laurent and the non-unionized employees; and

WHEREAS the change made within the first and second reading, included the following wording under Part 5 – Vacation, paragraph 2:

“Any vacation days being carried over must be used by the end of the January immediately following the year vacation days were accrued.”

WHEREAS third reading has not yet been completed it is recommended that the following wording be added as follows:

Under Part 2 – Hours of Work (end of Paragraph 2):

“Any banked time hours incurred will be used or paid out within 3 months of the banked time being earned, as per the Manitoba Labour Standards”

Under Part 5 – Vacation (Paragraph 2, following the proposed changes indicated above):
“As per the Manitoba Labour Laws any vacation time that is not requested be carried over will be paid out within 30 days of the vacation days not being used.

THEREFORE BE IT RESOLVED that Council accept the additional recommended changes and proceed to third reading of By-Law No 01/2024.

...Carried

Correspondence/Information/Minutes from others

Correspondence/Information:

- None

Minutes:

- None

CDC MATTERS

- None

RM CDC MATTERS

- None

Committee of the Whole in Camera

Res #32/2024 Johnson – Gaudry

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

...Carried

Res #33/2024 Johnson – Combob

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

...Carried

Res #34/2024 Gaudry – Combob

WHEREAS it was determined that the need for a Seasonal Public Works was required.

AND WHEREAS the six-month probationary period for the Seasonal Public Works employee, Grant Buors ended on December 13, 2023 and a formal review of the seasonal Public Works employee, Grant Buors was completed by the Public Works Foreman as per the current Union Agreement; and

AND FURTHER WHEREAS the seasonal employee, Grant Buors has been given notification of lay-off

effective January 19th, 2024; and it is understood according to article 13.07 that seasonal employees who are capable of performing the work will be recalled back before any employee is hired.

THEREFORE BE IT RESOLVED THAT Council approve the \$1.00/hour wage increase to be retroactive to December 13TH, 2024.

...Carried

Res # 35/2024 Johnson – Leclair

BE IT RESOLVED THAT this meeting now adjourn at 12:55 p.m.

...Carried

Reeve

CAO