

Rural Municipality of St. Laurent  
Regular Meeting  
June 2, 2021

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**MINUTES**

A Regular Meeting of Council was held on Wednesday, June 2, 2021 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Frank Bruce, Phil Mathews, Jerry Combot, and CAO Hilda Zotter

Regrets: Councillor, Vern Coutu

**Call to Order**

Reeve Cheryl Smith called the meeting to order at 10:00 a.m.

**Adoption of Agenda**

Res #164/2021 Mathews – Bruce

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.  
....Carried

**Committee of the Whole in Camera**

Res #165/2021 Mathews – Combot

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

.....Carried

Res #166/2021 Bruce – Combot

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

.....Carried

## DELEGATIONS

Eco-West Canada – Dany Robidoux

Eco-West Canada (EWC) is currently leading a project with the support of Natural Resources Canada (NRCan) and working with Manitoba Municipalities and the City of Winnipeg, which includes the purchase and installation 31 level 2 chargers in publicly accessible locations in the province. Mr. Robidoux provided an overview of the Zero Emissions Vehicle Infrastructure Program (ZEVIP) and discussed the types of charging stations;

Level 2 (208/240V) connector with an output of 3.3 kW to 19.2kW with approx. charging ability of 4 hours. Up to 50% of total project costs, to a maximum of \$5,000 per connector.

Level 3 fast charge 50kW to 100kW can cost \$90,000 to \$150,000 with approx. charging ability of 1 hour. Up to 50% of total project costs, to a maximum of \$75,000 per charger.

Type of people are typically tourists, there is revenue stream possible from the charging unit for the municipality.

Discussion regarding best location per Mr. Robidoux would be somewhere where there is a lot of traffic i.e., gas station; restaurant; lounge; groceries; lodging; golf, swimming etc. available. This would allow tourists to enjoy the area while charging their vehicle. It was noted that Petro Canada would be an ideal location, and could accommodate the voltage required as well.

Eco-West Canada require a resolution regarding participation which was provided on May 19, 2021, resolution #158/2021. The awarded contract will be down by October 2021, and a contract prior to December 31, 2021. Selection on the type of level charger and cost for the project can be considered in the 2022 budget.

## Confirmation of Minutes

Res #167/2021 Mathews - Bruce

BE IT RESOLVED THAT the Minutes of:

- Regular Meeting – May 5, 2021
- Regular Meeting – May 19, 2021

Be hereby approved by Council as circulated.

....Carried

## Finance & Accounts

Res #168/2021 Mathews – Combot

BE IT RESOLVED THAT the Accounts Payable to June 1, 2021, written under cheque numbers 30093 to 30138 and totaling \$66,109.60 be hereby approved for payment.

..... Carried

Res #169/2021 Bruce – Combot

WHEREAS the St. Laurent School and the École Communautaire Auréle-Lemoine have requested consideration in offering awards to their graduates;

AND WHEREAS the RM has established a scholarship entitled “The Honourable Yvon Dumont Community Engagement Scholarship” in the amount of \$500 for each school;

AND WHEREAS this scholarship is to promote a grade 12 student who has submitted an essay on their vision of community engagement and is enrolled in post-secondary education;

AND WHEREAS details of the scholarship are attached herewith and form part of this resolution and be forwarded to the schools.

AND FURTHER WHEREAS the RM also offers the annual Craig Boudreau/Ernie Berens bursary in the amount of \$100 to a student who is graduating from the St. Laurent School;

THEREFORE BE IT RESOLVED THAT Council authorize the disbursement to each school in the amount of \$500 for The Honourable Yvon Dumont Community Engagement Scholarship;

AND FURTHER BE IT RESOLVED THAT Council authorize the disbursement of the annual Craig Boudreau/Ernie Berens bursary in the amount of \$100 to the St. Laurent School.

..... Carried

Res #170/2021 Mathews – Combot

WHEREAS an annual operating grant is provided to municipalities by the Government of Manitoba.

AND WHEREAS the grant paid to the R.M. includes the amount of \$5,197.50 which is ear-marked for recreation.

THEREFORE BE IT RESOLVED THAT Council approved the transfer of the amount of \$5,197.50 to the St. Laurent and District Recreation Commission.

..... Carried

Res #171/2021 Mathews - Combot

WHEREAS the St. Laurent Cooperative Recreation Centre and the St. Laurent and District Recreation Commission, in partnership with the RM, have each applied for, and successfully obtained, funding for the Green Team Program, which funding is covered 100% by the Province for the Green Team employees' wages and MERCs, based on minimum wage of \$11.90/hour.

AND WHEREAS the position has been advertised, however, a wage of \$15.00 per hour would attract more applicants and retain those hired.

THEREFORE BE IT RESOLVED THAT Council approve the "topping up" of wages in the amount of \$3.10 per hour.

BE IT RESOLVED THAT the payroll of the Rec Centre and Rec Commission Green Team is administered through the R.M and that the R.M. is responsible for supervision and for assignment of work.

AND FURTHER BE IT RESOLVED THAT, not including the "top up" portion, the funds expended, including wages and MERCs, be reimbursed by the St. Laurent Cooperative Recreation Centre and the St. Laurent and District Recreation Commission to the RM once final report is made and funds are received from the province.

..... Carried

Res #172/2021 Mathews - Bruce

WHEREAS charitable donations have been received by the R.M. of St. Laurent to be paid out as follows:

- a. From Raymond & Elsie Thorsteinson in the amount of \$25.00 to the Oak Point Community Club for the hall rebuild in memory of Lloyd Clegg;
- b. From Eddie & Louise Sigurdson in the amount of \$40.00 towards the Oak Point Community Club for the hall rebuild in memory of Lloyd Clegg;
- c. From Vivian Jeffery in the amount of \$50.00 towards the Oak Point Community Club for the hall rebuild in memory of Lloyd Clegg.

- d. From Lynn Mathews in the amount of \$100.00 towards the Oak Point Community Club for the hall rebuild in memory of Lloyd Clegg.
  - e. From Lorna & Thomas Johnson in the amount of \$100.00 towards the Oak Point Community Club for the hall rebuild in memory of Lloyd Clegg
- THEREFORE BE IT RESOLVED THAT Council approves the above payments be made.

.... Carried

**Committee Reports:**

**Deferred to next Council meeting**

**ZONING AND SUBDIVISIONS**

Regular Matters:

Res #173/2021                      Bruce – Combot

WHEREAS the RM has received an application from owners Timothy Johnson and Cailey Anderson to construct an Outfitter Cabin located at NE 27-17-4W in St. Laurent, MB.

AND WHEREAS provision is made for “Outfitter Cabin” under Section 5.14 of the R.M. of St. Laurent Zoning By-law No. 5/05 and amendments thereto.

AND WHEREAS Council has considered the application and all recommendations made within the application.

THEREFORE BE IT RESOLVED THAT Council approves the application above, with the following additional conditions:

- 1) That the existing outhouse be removed and replaced by a holding tank at the owner’s expense.
- 2) That the Outfitter Cabin not be used as a permanent dwelling.
- 3) That any access roads to the Outfitter Cabin are constructed and maintained at the owner’s expense.

....Carried

Notices:

June 16, 2021 at 10:45 a.m. Application for Variation VSTL-03-21 from Raymond Colliou and Lynn Colliou. Front yard variation to allow the construction of a garage to comply with the zoning by-law.

## **TRANSPORTATION & PUBLIC WORKS**

Res #174/2021

Bruce - Combot

WHEREAS the RM has received a Manitoba Hydro Electric Service Agreement for the installation of five street lights as follows:

- TLB & Governor Road, Pole No. 0-898-502
- Governor Road & Hwy 6, Pole No. 0-507-378
- Ducharme Road, Pole No. 0-898-619
- Ducharme Road, Pole No. 0-898-600
- Ducharme Road, Pole No. 0-898-593

AND WHEREAS the cost of the installation of the above lights by Manitoba Hydro is \$6,938.64 (which includes applicable taxes).

THEREFORE BE IT RESOLVED THAT Council hereby authorizes Manitoba Hydro to install the lights listed above at the cost of \$6,938.04.

.....Carried

## **FIRE DEPARTMENT**

- None

## **New and Unfinished Business**

Res #175/2021

Bruce – Combot

WHEREAS first reading was given to By-law 3/2021, by Resolution No. 156/2021.

AND WHEREAS the by-law as presented for first reading may be amended.

AND WHEREAS it has been suggested that the following amendments be added;

The header change to read “Being a By-Law of the Rural Municipality of St. Laurent to regulate its Public Parks and Beaches”

*Part 2: Name, purpose, definitions and interpretation*

.1 Name

This By-law may be referred to as the “Parks and Beaches By-law”

.3 Definitions

“Commercial Fisherman” means, regardless of gender, a person that occupies a commercial fishing license.

“Emergency vehicles” means

- (a) a vehicle used by a police force,
- (b) a vehicle used by a fire department,
- (c) a vehicle used by an ambulance service,
- (d) an authorized emergency vehicle,
- (e) a vehicle used to respond to emergencies and operated under the authority of a government emergency organization,
- (f) a vehicle used by the municipal bylaw enforcement officers,
- (g) a vehicle used for the purpose of maintaining a public utility and designated as an emergency vehicle by a traffic authority, or
- (h) a vehicle not ordinarily used for emergency purposes that is operated by a volunteer, part-time or on-call fire-fighter or emergency medical responder for the purpose of responding to a fire, medical or other emergency;  
(« véhicule d'urgence »)

#### .5 Park entry

Public accesses are for the sole use of emergency vehicles with the exception of providing access to commercial fishermen; all members of the public are to access the park and beach only at the main park entrance.

#### .9 Traffic and Parking

Emergency vehicles are exempt from section 9. of this bylaw

THEREFORE BE IT RESOLVED THAT Council approve the amendments as suggested above and approve the by-law to proceed to second reading.

...Carried

Res #176/2021

Mathews – Bruce

BE IT RESOLVED THAT By-Law No. 3/2021 being a by-law of the Rural Municipality of St. Laurent to regulate its public parks and beaches be hereby given second reading.

....Carried

Res #177/2021 Bruce - Combob

BE IT RESOLVED THAT By-Law No. 3/2021 being a by-law of the Rural Municipality of St. Laurent to regulate its public parks and beaches be hereby given third reading.

....Carried

Recorded Vote: Phil Mathews, Cheryl Smith, Jerry Combob, and Frank Bruce

Res #178/2021 Mathews – Combob

WHEREAS the RM is implementing a pilot project for the control of park and beach visitors for the Gros Arbre Park (Big Tree Park), where fees will be collected from visitors from outside of the R.M. beginning July 1, 2021 to September long weekend 2021.

AND WHEREAS two seasonal park attendants will be required to be responsible for the day-to-day operation of the entrance, and a hiring committee is to be appointed which will interview applicants and submit a report and recommendations.

AND WHEREAS, in addition to the hiring of attendants, further expenses are to include the following (all of which multiple quotes have been received and reviewed):

- Small building from Premier Portable Buildings for \$7,655.00, plus applicable taxes
- Fence extension from Wallace & Wallace for \$2,095.41, plus applicable taxes
- Debit Machine from Clover Flex Device for \$37.50 per month (seasonal)
- Other applicable signage and incidentals to make the position and project a safe and comfortable work environment and to encourage the smooth transition and operation of the project.

THEREFORE BE IT RESOLVED THAT Council approves the job description, posting and expenses.

AND FURTHER BE IT RESOLVED THAT Council approve a Park Attendant hire committee to be ACAO Bernice Kitsch and ACAO Paul Belair.

....Carried

Res #179/2021 Mathews – Combob

BE IT RESOLVED THAT there be only one regular council meeting for each of the months of July and August namely:

- Wednesday, July 14, 2021 at 10:00 a.m.
- Wednesday, August 18, 2021 at 10:00 a.m.

....Carried



**Correspondence/Information/Minutes from Others**

Correspondence/Information:

- Municipal Grasshopper Control Assistance Policy – 2021
- Age Friendly Manitoba

Minutes:

- None

**Committee of the Whole in Camera**

Res #180/2021                      Bruce - Mathews

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

.....Carried

Res #181/2021                      Mathews – Combot

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

.....Carried

Res #182/2021                      Mathews – Combot

WHEREAS the R.M. of St. Laurent has advertised for the position of Assistant Chief Administrative Officer (CAAO).

AND WHEREAS applications have been received, and interviews conducted by the CAO who recommends the hire of Lorna Hildebrandt.

THEREFORE BE IT RESOLVED that Council approve the hiring of Lorna Hildebrandt as CAAO at the rate of \$21.00 per hour with a probationary period of six months and the commencement date of the position to be June 17, 2021.

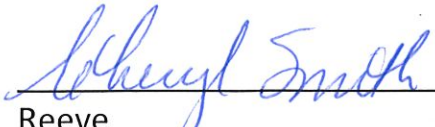
.....Carried

**Adjourn**

Res #183/2021                      Combot – Mathews

BE IT RESOLVED THAT this meeting now adjourn at 12:36 p.m.

.....Carried

  
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Reeve

  
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CAO