



Rural Municipality of St. Laurent  
Regular Meeting  
January 18, 2023

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**MINUTES**

A Regular Meeting of Council was held on Wednesday, January 18, 2023 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Richard Chartrand, Councillors Tom Johnson, Yves Combot, Perry Gaudry and CAO Hilda Zotter

Regrets: Maurice Leclair

**Call to Order**

Reeve Rick Chartrand called the meeting to order at 10:15 a.m.

**Adoption of Agenda**

Res #05/2023 Johnson - Combot

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

**Confirmation of Minutes**

Res #06/2023 Johnson - Combot

BE IT RESOLVED THAT the Minutes of:

- Regular Meeting – December 21, 2022
- Regular Meeting – January 4, 2023

be hereby approved by Council as circulated.

....Carried

## **Committee Reports:**

CAO (Hilda Zotter)

- Today we have two delegations; Paul Walsh and Marc Allard regarding a new development and Jack King regarding CDC/ALC.
- Finalized the payroll report to the Municipal Employees Benefit program. I am now in the process of finalizing payroll in preparation for T4s.
- Attended the Fire Department meeting of January 9<sup>th</sup>; from the way it looked every fire department member attended the meeting and Roger Gillis did an amazing job of grabbing everyone's attention. I am confident with Roger's guidance and experience we can make our Fire Department great.
- Attended a Planning and By-laws committee meeting.
- Mark your calendars there will be a Municipal Fire Department seminar on January 31<sup>st</sup> at Oak Point Hall starting at 6:00 p.m.
- I ask Council to check their calendars for the final week of April; regarding a date for the public hearing for the Financial Plan.

Public Works/WTS (Donovan Boudreau), (David Hiebert), (Ryan Gaudry) (Ron Colliou)

- See attached Donovan's, Ryan's and Dave's.

Fire Department (Roger Leclerc)

- None

EDO (Guy Dumont)

- Hilda has asked me to report to Council about removing Dave Hiebert from his regular duties at Public Works to assist with the Old Town Hall Project. There is a lot that has to happen from now till the end of March. Dave has construction experience, and he knows the process to get things done. He knows the pricing, and what things are worth and most importantly he has the contacts for certain jobs. He will be very helpful for the next 2-3 weeks. We had a meeting yesterday with CDEM to clarify some of the funding we're getting from them and how that works.

**Guy Q. - Does Council have any questions?**

Richard Q. - Where will Dave be working out of?

Hilda A.- He could use the boardroom when there are no meetings booked, and if there are meetings then he would be at PW.

Richard's Comment- With the understanding that if he is needed at PW; his priority would be to help out with snow clearing or any type of maintenance that is required.

Perry Q. – Will this be 2-3 consecutive weeks or will this be dragged out?

Guy A. -2 to 3 Consecutive weeks.

Perry Q. – Will that affect the other PW staff being shorthanded?

Hilda A.- Not at this time of the year. And if needed PW duties are priority.

**Richard thanks Guy for his presentation.**

By-Law Officer (Sophie Skierszkan)

- We had a meeting yesterday almost 8 hours discussing zoning with Cherie Millar and by-laws with Sophie and what our goals are for the next few years for the R. M. of St. Laurent which could impact some of the by-law changes. The meeting was very informative; got a lot of information.

Rec Commission (Tammy Hiebert)

- Tammy is always posting events on her Face book page.

Community Connector (Marlene Combot)

- None

Councillor Tom Johnson

- Attended the Fire Department meeting on January 9<sup>th</sup>.
- Attended the Zoning and By-law meeting on January 16<sup>th</sup>.
- Attended the Planning meeting. Next meeting, we will have the budget numbers for planning. Everything looks good.

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Councillor Perry Gaudry

- Attended the meeting for the Western Interlake Watershed in Moosehorn.
- Attended the Fire department meeting on January 9<sup>th</sup>.
- Attended the Zoning and By-law meeting on January 16<sup>th</sup>.
- Had Jamie Coutu clean out Wagon Creek drainage, looks good.
- Attended the Western Interlake Planning meeting.

Councillor Yves Combot

- Attended the fire department meeting on January 9<sup>th</sup> and it was a very positive meeting. I have been receiving positive feedback from some of the volunteers of the Fire department. There seems to be a sense of rejuvenation in the direction we are taking; they are all seeing it as a positive which is good to hear.
- It was very enlightening also. Richard myself and Roger did a visit to a nearby municipality and viewed their Fire Department. When I saw how they have laid everything out, it is very encouraging, and we are not far away; we just need to set up the steps in place and keep it in motion and we have the proper people to set this in place and organize it like it should.

Councillor Maurice Leclair

None

Reeve Richard Chartrand

- o Jan 9th -Attended Fire department meeting, a lot of positive comments. The Fire Department were really impressed that all Councilors, myself and Hilda had attended. It shows that we have a commitment to the Fire Department and there to show our support.
- o Jan 10th – Attended the Western Interlake Watershed meeting along with Perry in Moosehorn. Good way to meet and greet some of the other municipalities and Reeves, great way to establish contacts.
- o Jan 13<sup>th</sup> – Went to Stonewall and attended the Interlake Caucus Committee meeting.
- o Jan 16<sup>th</sup> – Attended the Zoning and By-law meeting. Very good meeting, lots of information.

## **Finance & Accounts**

Res #07/2023

Johnson - Gaudry

BE IT RESOLVED THAT Council Indemnities for January 2023 and Expenses for December 2022 be approved as follows:

Richard  
Chartrand

Tom Johnson

Moe Leclair

Yves Combot

Perry Gaudry

Indemnity	1000.00	900.00	800.00	800.00	800.00
Hourly	475.00	275.00	925.00	650.00	418.75
Conference	0.00	(phone)50.00	0.00	0.00	0.00
Mileage	110.00	24.20	260.15	139.15	377.27
Blue Cross (BC)	-417.91	-166.95	-417.91	-417.91	-417.91
BC (paid by RM)	417.91	166.95	417.91	417.91	417.91
CPP Deduction	70.41	52.56	85.28	68.92	55.16
Fed/Prov Tax ded	45.00	0.00	120.75	54.02	27.97
<b>Totals</b>	<b>1369.59</b>	<b>1196.64</b>	<b>1779.12</b>	<b>1466.21</b>	<b>1512.89</b>

.....Carried

Res #08/2023 Johnson - Combot

BE IT RESOLVED THAT the Accounts Payable to January 13, 2023, written under cheque numbers 32556 to 32596 and totaling \$40,963.68 be hereby approved for payment.

.....Carried

Res #09/2023 Johnson – Combot

BE IT RESOLVED THAT an Interim Operating Budget for 2023 be set up as per Section 163 *The Municipal Act*.

General Government Services	\$200,000.00
Protective Services	\$100,000.00
Transportation Services	\$190,000.00
Environmental Health	\$ 75,000.00
Public Health Services	\$ 10,000.00
Environmental Development Services	\$ 15,000.00
Economic Development Services	\$150,000.00
Recreation & cultural Services	\$ 30,000.00
Fiscal Service	<u>\$ 30,000.00</u>
<b>TOTAL:</b>	<b>\$800,000.00</b>

.....Carried

### Zoning and Subdivisions

- None

### Public Hearing:

- None

Regular Matters:

- None

Notices:

- None

**TRANSPORTATION & PUBLIC WORKS**

- None

**FIRE DEPARTMENT**

- Signing Authority for the Fire Department Account- To be Tabled

**NEW AND UNFINISHED BUSINESS**

Res #10/2023            Johnson - Gaudry

BE IT RESOLVED THAT By-Law 1/2023, being a by-law to amend the Rural Municipality of St. Laurent Building By-law 6/21 be hereby given first reading.

.....Carried

Res #11/2023            Johnson - Combot

BE IT RESOLVED THAT By-Law 1/2023, being a by-law to amend the Rural Municipality of St. Laurent Building By-law 6/21 be hereby given second reading

.....Carried

**DELEGATIONS**

11:00 a.m. – Paul Walsh and Marc Allard

They were here to discuss a new residential sub division. See attached information they had sent.

Res #12/2023            Johnson – Gaudry

BE IT RESOLVED THAT Council adjourn into CDC meeting.

.....Carried

**CDC MATTERS** (Minutes kept separately)

Agenda Items:

- Short Notice
- Appointment of Directors
- Signing Authority

Res #13/2023                      Johnson – Gaudry

BE IT RESOLVED THAT the CDC meeting close and that Council reconvene into regular meeting agenda.

.....Carried

**RM CDC MATTERS**

Res #14/2023                      Johnson – Combot

WHEREAS the General Municipal Election was held on October 26, 2022.

AND WHEREAS the R.M. of St. Laurent is the sole shareholder of the St. Laurent Community Development Corporation and as provided for in Section 5 of the Organization's By-law No. 1, a change in Directors of the Board has occurred due to the election process.

AND WHEREAS, as of October 27, 2022, and as provided for in the said By-laws, the following are revoked as Directors of the Board:

Cheryl Smith, Frank Bruce, Phil Mathews, Vern Coutu and Jerry Combot.

AND WHEREAS, as of October 27, 2022, and as provided for in the said By-laws, the following are now Directors of the Board:

Richard Chartrand, Tom Johnson, Maurice Leclair, Yves Combot and Perry Gaudry.

NOW THEREFORE BE IT RESOLVED THAT officers of the Corporation be designated as follows:

President – Richard Chartrand

Vice-President – Perry Gaudry  
Secretary-Treasurer – Yves Combot

.....Carried

Res #15/2023          Johnson – Gaudry

WHEREAS due to the result of the Municipal Elections, there is a requirement for new appointment of signing authority for the St. Laurent Community Development Corporation and the St. Laurent Assisted Living Centre.

THEREFORE BE IT RESOLVED THAT the signing authority on all accounts held by the St. Laurent Community Development Corporation (CDC) including that of the Assisted Living Centre be the following with any two of the following four providing signature on financial transactions:

Richard Chartrand

Perry Gaudry

Hilda Zotter  
Guy Dumont

AND FURTHER BE IT RESOLVED THAT all other signing authority listed on the accounts be deleted.

.....Carried

11:45 a.m. – Jack King ALC/CDC

We are responding to the needs of Seniors in the municipality by proposing construction of an addition to the existing ALC of approximately 3000 square feet and retrofitting the original building.

### **Correspondence/Information/Minutes from Others**

#### Correspondence/Information:

- RCMP – Monthly Statistics Report -December 2022

#### Minutes from Others:



**Committee of the Whole in Camera**

Res #16/2023            Johnson - Combob

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

.....Carried

Res #17/2023            Johnson – Combob

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

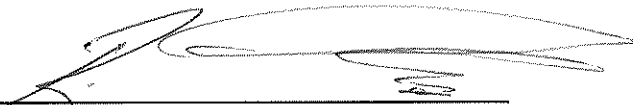
.....Carried

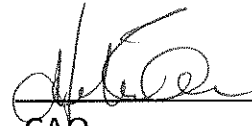
**Adjourn**

Res #18/2023            Johnson - Combob

BE IT RESOLVED THAT this meeting now adjourn at 13:00 p. m.

.....Carried

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
CAO

**fin.rmstlaur@mymts.net**

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**From:** Donovan Boudreau <Donovanboudreau1993@outlook.com>  
**Sent:** February 2, 2023 1:33 PM  
**To:** fin.rmstlaur@mymts.net  
**Subject:** Fwd: Weekly report Jan 16 Jan 20

Donovan  
Stl Public works operator  
#204-861-2623  
#204-739-8163

Begin forwarded message:

**From:** Donovan Boudreau <Donovanboudreau1993@outlook.com>  
**Date:** January 23, 2023 at 9:57:17 AM CST  
**To:** Moe Leclair <tundraleclair@gmail.com>  
**Cc:** cao.rmstlaur@mymts.net  
**Subject:** Weekly report Jan 16 Jan 20

January16 ,  
- went to big tree park to meet roger Gillis.  
-sanded intersections in town .  
-took sander out of truck .  
-installed light stand in box of truck.  
-after oil change Ryan took skid steer back to wts and i picked him up .

January17,  
-went to do the stairs at alc welcome center.  
-cleaned out the shed at big tree park brought everything to cold storage at pw yard.  
- shovel a path way to shed at big tree.  
-went out in the grader to cut ice off intersections.

January 18,  
- took down Christmas lights at alc and welcome center . (Stored lights in garage alc)  
-talked about our gravel budget with the guys , we will update you with a priority location list .  
- checked signage out east .

January 19  
- cleaned snow off deck @ welcome center.  
-installed a stop sign at Gaudry & 518  
- installed new no threw rd signs on 98n,99n  
-yield sign at twin beaches  
- kms sign at Bruce rd

January 20

- sick day

Donovan  
Stl Public works operator  
#204-861-2623  
#204-739-8163

**From:** Ryan Gaudry <RGaudry.pw@outlook.com>  
**Sent:** February 2, 2023 10:41 AM  
**To:** Lorna Hildebrandt  
**Subject:** Weekly report Jan 16 - 20 2023

## **Weekly Report January 16 – 20**

- **Monday January 16**
- Serviced the WTS Skid Steer (oil change, fuel filters changed, track tighten, cabin air filter changed, outer air filter changed)
- Drove skid steer back to WTS
- Removed the sander from PW truck to prep for Christmas light removal
  
- **Tuesday January 17**
- Cleaned out the B.T.P. building for use of the outdoor rink
- Cleaned any snow on walkway going towards B.T.P. building
- Pushed the snow into the ditch on Oak Drive RD turn around
  
- **Wednesday January 18**
- Started discussing gravel budget amongst each other
- Removed all the Christmas lights at the Welcome center and the A.L.C.
- Checked what signs we got in the cold storage building and what signs need to be changed throughout the town
  
- **Thursday January 19**
- Pushed snow for bucket truck to reach the pole closes to #6 beside the Rec Center
- Started replacing signs where was needed
- Signs changed; STOP sign was put up at Gaudry RD and 518, STOP sign was changed on 98N (faded and discolored) west side of Church RD, DEAD END ROAD Sign was changed on 98N both sides of Church RD. YIELD Sign on corner of Venice RD S and Twin Beach RD, KM/H sign was replaced on Bruce RD (west side of #6),
  
- **Friday January 20**
- Checked the welcome center and A.L.C for any salting or shoveling
- Did a sign inventory in the cold storage (what signs and how many signs of what etc.)
- Greased and topped up all fluids on case tractor
- Left at 2PM for a doctor appointment

## Weekly Report January 21, 2023

Monday January 16 (8 hrs) 1 hr sick

- Finish Christmas light rack
- Work around shop
- Had to go home early

Tuesday January 17 (8hrs) 4 hrs sick

- Emails and phone calls dealing with Christmas lights
- Meeting with Guy and CDEM about old town hall work
  - Need to start getting price's together

Wednesday January 18 (8hrs)

- Work on Old Town hall quotes and drawings
- Dealing with Christmas light removal and bucket truck issues
- Discussed gravel requirements with Ryan and Donovan, for summer of 2023
  - Requesting 10 000 yds
  - Will update priority locations

Thursday January 19 (9.5 hrs)

- Work on old town hall pricing
  - Make Gantt chart
  - Order of operation for work procedure
- Meet at arena to look at options for fire truck fill
- Meet at office for teams meeting with IERHA and Pico go over design of new health Center

Friday January 20 (8hrs)

- Go through signs in cold storage and update inventory list
- Went to WTS to count culverts
- Work on old town hall
- Made a plan with Ryan for the cold storage layout for storage and dog kennel
- Check some areas for snow drifting. All good