

Rural Municipality of St. Laurent
Regular Meeting
December 15, 2021

MINUTES

A Regular Meeting of Council was held on Wednesday, December 15, 2021 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Frank Bruce, Phil Mathews, Jerry Combot, and CAO Hilda Zotter. Councillor Vern Coutu arrived at 11:00 a.m.

Call to Order

Reeve Cheryl Smith called the meeting to order at 10:00 a.m.

Adoption of Agenda

Res #397/2021 Mathews - Bruce

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Confirmation of Minutes

Res #398/2021

BE IT RESOLVED THAT the Minutes of:

- Regular Meeting Minutes – December 1, 2021
be hereby approved by Council as circulated.

....Carried

Committee Reports:

CAO (Hilda Zotter)

- Winding down for the year.
- Staff reviews to be completed by end of week.
- Budget meetings starting in January.
- PW meeting to discuss tenders and new budget requirements.

Councillor Phil Mathews

- Went to Watershed Meeting
- Handivan meeting went very well. Cut off date is December 31, 2021. Sending big van for a safety.

Councillor Jerry Combot

- WTS is cleaned out. Looks good.

Councillor Frank Bruce

- Frank asking when the excavator goes back.
- Second berm is all done.
- Frank inquiring if PW could trim trees on Ludovic and Parish Road.

Reeve Cheryl Smith

- Still standing was very well received by community members. Good turn-out at the final evening show. Reeve, council and staff presented a gift to the host. Big thank you to Jerry and Laurie Combot for organizing the dancers.
- Cell tower meeting with a wireless company went well. Next step - negotiation with landowner. Timeline can be 1 to 3 years for completion. There are too many variables to predict the outcome. If all goes well could be one year. The cell tower will provide much needed coverage for the community of St. Laurent and its beach areas.
- Working with IERHA on its strategic plan. Reeve sitting on two of its committees now.
- Working on staff reviews with CAO.

Media Report (Reeve Smith)

- Year end report to Tribune.

Finance And Accounts

Res #399/2021 Coutu - Combot

BE IT RESOLVED THAT Council Indemnities for December 2021 and Expenses for November 2021 be approved as follows:

	Cheryl Smith	Phil Mathews	Frank Bruce	Vern Coutu	Jerry Combot
Indemnity	1000.00	800.00	900.00	800.00	800.00
Hourly	662.50	250.00	475.00	0.00	0.00
Conference	750.00	500.00	500.00	0.00	0.00
Mileage	237.50	206.00	154.00	0.00	0.00
Blue Cross (BC)	-399.91	-159.76	-399.91	-399.91	-399.91
BC (paid by RM)	399.91	159.76	399.91	399.91	399.91
CPP Deduction	-115.59	-68.58	-86.29	-27.70	-27.70
Fed/Prov Tax ded	-280.87	-104.47	-183.75	0.00	0.00
Totals	2253.54	1582.95	1758.96	772.30	772.30

....Carried

Res #400/2021 Combot – Bruce

BE IT RESOLVED THAT the Accounts Payable to December 10, 2021, written under cheque numbers 30826 to 30897 and totaling \$167,844.83 be hereby approved for payment.

....Carried

Res #401/2021 Bruce - Mathews

WHEREAS charitable donations have been received by the R.M. of St. Laurent to be paid out as follows:

- a. From Yvette Bruce (Belle Image) in the amount of \$50.00 towards the Christmas Hamper Drive for 2021, to be paid out to Loretta Sigurdson.
- b. From Mavine Smit in the amount of \$50.00 towards the Christmas Hamper Drive for 2021, to be paid out to Loretta Sigurdson.
- c. From Bob and Michele Wickman in the amount of \$100.00 towards the Christmas Hamper Drive for 2021, to be paid out to Loretta Sigurdson.

- d. From Cheryl and Randy Smith in the amount of \$500.00 towards the Roof Replacement, to be paid out to the St. Laurent Recreation Centre.
- e. From Lynn Mathews in the amount of \$100.00 towards the Christmas Hamper Drive for 2021, to be paid out to Loretta Sigurdson.
- f. From Vivian Jeffery in the amount of \$50.00 towards the Christmas Hamper Drive for 2021, to be paid out to Loretta Sigurdson.
- g. From Ed & Debbie Lavalley in the amount of \$250.00 towards the Christmas Hamper Drive for 2021, to be paid out to Loretta Sigurdson.
- h. From Darvin Lepine in the amount of \$310.00 towards the Christmas Hamper Drive 2021, to be paid out to Loretta Sigurdson.

THEREFORE BE IT RESOLVED THAT Council approves the above payment be made.

....Carried

Res #402/2021 Combot – Bruce

BE IT RESOLVED THAT Council authorize Fire Department members active between October 1, 2020 and September 30, 2021 to each receive a gift card in the amount of \$25 from a local business in lieu of the annual Christmas dinner/party.

....Carried

Res #403/2021 Bruce – Combot

WHEREAS some major projects and transfers budgeted for in the 2021 Financial Plan have not yet been undertaken or transferred.

THEREFORE BE IT RESOLVED THAT Council approve the following transfers for use of the funds as indicated:

1. The amount of \$10,000.00 budgeted for dry hydrant installation to be transferred to the CDC Economic Development account;
2. The amount of 13,000.00 budgeted under VLT funding contribution to a project be transferred to the CDC Economic Development account for use to develop Meindl Park.
3. The amount of \$10,000.00 to be transferred to the CDC Economic Development account towards lagoon sludge removal project.
4. The amount \$10,500.00 transferred to the St. Laurent and District Recreation Commission towards funding grant-eligible park recreational improvements.

....Carried

NEW AND UNFINISHED BUSINESS

Res #404/2021 Mathews – Bruce

WHEREAS the AMM Spring Convention will be held in Brandon, Manitoba from April 19th to April 21st, 2022.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Council and CAO to said event, and approves associated expenses.

....Carried

ZONING AND SUBDIVISIONS

Res #405/2021 Mathews – Combot

BE IT RESOLVED THAT Council adjourn into the scheduled public hearing.

....Carried

Public Hearing:

The Chair (Reeve) read out the greetings and procedures.

Res #406/2021 Mathews – Bruce

BE IT RESOLVED THAT the public hearing close and that Council reconvene into regular meeting agenda.

....Carried

Res #407/2021 Mathews - Bruce

WHEREAS a Conditional Use application, CUSTL-06-21, was received from owner/applicant Rita Buors.

AND WHEREAS the said conditional use application is to allow “travel trailers/recreational vehicles on a vacant site” (RVs on a Vacant Site) in Rural Residential Zone, specifically 269 Ludovic Road, PL2 LA381, in the R.M. of St. Laurent.

AND WHEREAS Council has reviewed the application in accordance with the Zoning By-Law and the RM’s Conditional Use of Travel Trailers Policy.

THEREFORE BE IT RESOLVED THAT Council approve said conditional use on the condition that:

1. Payment be made to the R.M. of St. Laurent in the amount of \$1,000.00 for each travel trailer/recreational vehicle unit on the property, within 30 days of the date of this resolution, with such payment to cover the period of December 15, 2021 up to and including December 14, 2022.
2. The number of units reviewed under this application is four; the maximum number of units allowed on this site under this application is four.

3. For this property, the maximum number of conditional use applications to allow "RVs on a vacant site" is three. This application will be considered the first of three allowed for this property and expires on December 14, 2022.
4. Should the owner of the property wish to continue the use of travel trailers/recreational vehicles on the property, the owner must make another application to allow "RVs on vacant land" a minimum of six weeks before the expiration date (as set out in Condition No. 3 above) and must include proof of intention to place a dwelling; specifically, proof being a copy of a Building Permit issued by WIPD.
5. Council may impose other conditions at their discretion as needed in subsequent applications.
6. None of the travel trailer/recreational vehicle units on the site are to be used as a primary residence and shall only be occupied on a seasonal basis from and including May 1st to October Thanksgiving Day.
7. All units must comply with other requirements in the Zoning By-law and all by-laws enacted by the R.M. of St. Laurent, including but not limited to, the derelict and unsightly properties by-laws.
8. All units must comply with Provincial Regulations for proper sewage disposal.
9. Non-compliance with any or all conditions stipulated may result in enforcement procedures.

AND FURTHER BE IT RESOLVED THAT once payment of the fee set out in Condition No. 1 is received, arrangements will be made by RM staff to implement garbage collection at 269 Ludovic Road as scheduled by the R.M. between May 1 and October Thanksgiving Day, with the maximum of two bags of household garbage and two bags of recycling each week.

....Carried

Res #408/2021 Bruce – Combot

WHEREAS Variation Application No. VSTL-13-21 was received from owners/applicant Chelsea & Bryon Deogracias/Denise Allard in regards to property located at PL 4/5 – LA 381, Veterans Memorial Road, St. Laurent, Manitoba.

AND WHEREAS the said variation application is to allow site width variation from 200 feet to 137 feet to allow a subdivision to comply with the zoning by-law.

THEREFORE BE IT RESOLVED THAT Council approve said variation.

....Carried

Res 409/2021 Coutu – Combot

WHEREAS Variation Application No. VSTL-14-21 was received from owners/applicants Kenneth Nast and Brenda Wolowich in regards to property located at PL 10 – OP – 362, 110 Oak Point Veterans Memorial Road, Oak Point, Manitoba.

AND WHEREAS the said variation application is for size variation from 861.1 square feet to 1520 square feet to allow a mobile home to be used as a secondary suite to comply with the zoning by-law.

THEREFORE BE IT RESOLVED THAT Council approve said variation.

....Carried

Res 410/2021 Mathews – Coutu

WHEREAS a Conditional Use application, CUSTL-07-21, was received from owners/applicants Kenneth Nast and Brenda Wolowich.

AND WHEREAS the said conditional use application is to allow “secondary suites, detached”, at 110 Oak Point Veterans Memorial Road, PL 10 – OP – 362, in Oak Point, Manitoba.

THEREFORE BE IT RESOLVED THAT Council approve said conditional use

....Carried

Res #411/2021 Bruce – Coutu

WHEREAS Variation Application No. VSTL-15-21 was received from owners/applicants Romauldo & Maria Lacanlale in regards to property located at Lot 1, Block 3, Plan 15104, 64 Lily Bay, St. Laurent, Manitoba.

AND WHEREAS the said variation application is for front yard variation from 30 feet to 17 feet to allow the location of a mobile home to comply with the zoning by-law.

THEREFORE BE IT RESOLVED THAT Council approve said variation.

....Carried

Res #412/2021 Coutu – Combot

WHEREAS a Conditional Use application, CUSTL-08-21, was received from owner/applicant Aurelle Berthelette and Carrie Berthelette.

AND WHEREAS the said conditional use application is to allow “travel trailers/recreational vehicles on a vacant site” (RVs on a Vacant Site) in Rural

Residential Zone, specifically 98 Ludovic Road, Lot 23, Plan 16723, in the R.M. of St. Laurent.

AND WHEREAS Council has reviewed the application in accordance with the Zoning By-Law and the RM's Conditional Use of Travel Trailers Policy.

THEREFORE BE IT RESOLVED THAT Council approve said conditional use on the condition that:

1. Payment be made to the R.M. of St. Laurent in the amount of \$1,000.00 for each travel trailer/recreational vehicle unit on the property, within 30 days of the date of this resolution, with such payment to cover the period of December 15, 2021 up to and including December 14, 2022.
2. The number of units reviewed under this application is three; the maximum number of units allowed on this site under this application is three.
3. For this property, the maximum number of conditional use applications to allow "RVs on a vacant site" is three. This application will be considered the first of three allowed for this property and expires on December 14, 2022.
4. Should the owner of the property wish to continue the use of travel trailers/recreational vehicles on the property, the owner must make another application to allow "RVs on vacant land" a minimum of six weeks before the expiration date (as set out in Condition No. 3 above) and must include proof of intention to place a dwelling; specifically, proof being a copy of a Building Permit issued by WIPD.
5. Council may impose other conditions at their discretion as needed in subsequent applications.
6. None of the travel trailer/recreational vehicle units on the site are to be used as a primary residence and shall only be occupied on a seasonal basis from and including May 1st to October Thanksgiving Day.
7. All units must comply with other requirements in the Zoning By-law and all by-laws enacted by the R.M. of St. Laurent, including but not limited to, the derelict and unsightly properties by-laws.
8. All units must comply with Provincial Regulations for proper sewage disposal.
9. Non-compliance with any or all conditions stipulated may result in enforcement procedures.

AND FURTHER BE IT RESOLVED THAT once payment of the fee set out in Condition No. 1 is received, arrangements will be made by RM staff to implement garbage collection at 98 Ludovic Road as scheduled by the R.M.

between May 1 and October Thanksgiving Day, with the maximum of two bags of household garbage and two bags of recycling each week.

....Carried

Res #413/2021 Mathews – Bruce

11:35 a.m.

WHEREAS a Conditional Use application, CUSTL-05-21, was received from owner/applicant Darlene Peters.

AND WHEREAS the said conditional use application is to allow “private stable”, at 141 Lio-Del Road, Lot 7, Plan 50413, St. Laurent, Manitoba.

THEREFORE BE IT RESOLVED THAT Council approve said conditional use

....Defeated

Note: This motion has been defeated by reason of the existence of a Development Agreement which stipulates that no livestock is to be allowed on said property.

Regular Matters:

- None

Notices:

- None

TRANSPORTATION & PUBLIC WORKS

- None

FIRE DEPARTMENT

- None

NEW AND UNFINISHED BUSINESS

Res # 414/2021 Bruce - Coutu

WHEREAS a noxious weed abatement program must be filed by the R.M. of St. Laurent under The Noxious Weed Act and The Environment Act.

AND WHEREAS Council deems it necessary to continue with the control of noxious weeds such as Leafy Spurge, Purple Loosestrife and Red Bartsia within the R.M. of St. Laurent.

THEREFORE BE IT RESOLVED THAT Council approve Interlake Weed Control

District to execute the R.M's weed control program for 2022.

...Carried

Res #415/2021 Mathews – Bruce

WHEREAS Meindl Park is currently under the ownership of the Provincial Crown and is held in trust for the RM of St. Laurent for its use of the property as a parks and recreation space.

AND WHEREAS the RM wishes to have ownership of the property transferred from the Crown to the RM.

THEREFORE BE IT RESOLVED THAT Council approves the Reeve and CAO enter into discussions with the Province for the transfer of ownership of Meindl Park and approves the involvement of legal counsel to facilitate the transfer.

...Carried

Res #416/2021 Mathews – Coutu

WHEREAS Municipal Emergency Coordinator, Paul Belair, has updated the Municipal Emergency Plan and has circulated the Plan to Council and the CAO for review.

AND WHEREAS the said Plan requires adoption by the RM of St. Laurent and submission to the Province of Manitoba.

THEREFORE BE IT RESOLVED THAT Council adopt the 2022 Emergency Plan as circulated.

...Carried

Res #417/2021 Bruce – Mathews

WHEREAS a request was received by email from Joseph Maud of Skownan First Nation on December 13, 2021, requesting the RM's letter of support to complete an application for funding through the Aboriginal Fund for Species at Risk Program, specifically Bigmouth Buffalo fish in Lake Manitoba. Some of the work identified in the program will be stewardship, outreach, communication, surveys, monitoring, and gathering traditional knowledge.

THEREFORE BE IT RESOLVED THAT Council approves the RM giving a letter of support for said project.

...Carried

Res 418/2021 Coutu – Bruce

WHEREAS a contribution in the amount of \$7,500.00 has been approved by the AMBM for the Rural Municipality of St. Laurent to support the gradual improvement of its organizational infrastructure for municipal services in both official languages and covers the period from April 1, 2021, and March 31, 2022.

THEREFORE BE IT RESOLVED THAT Council can confirm the following:

1. The RM accepts the \$7,500.00 contribution to support services in both official languages;
2. The RM continues to participate in AMBM's ongoing initiative to develop and implement delivery of services in both official languages;
3. The RM has a French-language municipal services delivery by-law.
- 4.

....Carried

Res #419/2021 Mathews – Combot

WHEREAS the RM of St. Laurent had appointed Guy Dumont, the RM's Economic Development Officer, to the board of Community Futures.

AND WHEREAS Guy Dumont regrettably informed Council that he is no longer able to attend to this appointment.

THEREFORE BE IT RESOLVED THAT Council accepts Guy Dumont's resignation from appointment to the Community Futures board.

....Carried

Minutes from Others:

- None

COMMITTEE OF THE WHOLE IN CAMERA

Res #420/2021 Mathews – Bruce

BE IT RESOLVED THAT Council adjourn into a committee of the whole in camera.

....Carried

Res #421/2021 Coutu – Combot

BE IT RESOLVED THAT Council now rise and adjourn into regular meeting agenda.

....Carried

Res #422/2021 Mathews – Combot

WHEREAS Paul Belair, the RM's part-time Municipal Emergency Coordinator, has submitted his resignation from this position as of December 31, 2021, but is retaining his position of Assistant CAO which is paid at a rate of 56 hours per pay period.

AND WHEREAS Paul has requested an increase to said rate from 56 hours to 64 hours per pay period to assist with administrative needs.

THEREFORE BE IT RESOLVED THAT Council accepts Paul's resignation as MEC, and authorizes the advertising of a replacement with part-time hours to be determined by needs and budget.

FURTHER BE IT RESOLVED THAT Council approves the increase of Paul's hours from 56 hours to 64 hours per pay period commencing January 1, 2022.

....Carried

Res #423/2021 Bruce – Coutu

WHEREAS a probation-end performance evaluation for Sophie Skierszkan, the RM's By-law Enforcement Officer, has been conducted by the CAO and Chair of Personnel, Reeve Smith.

AND WHEREAS based on the excellent outcome of the evaluation it is recommended that the probation period is now ended, and that a wage increase be implemented.

THEREFORE BE IT RESOLVED THAT Council approve the recommendation of ending the probation period, and approves a wage increase in the amount of \$1.00 per hour.

....Carried

Res #424/2021 Combot – Coutu

WHEREAS a performance evaluation for Guy Dumont, the RM's Economic Development Officer and the ALC's Administrator, has been conducted by the CAO and Chair of Personnel, Reeve Smith.

AND WHEREAS based on the excellent outcome of the evaluation and the fact that no wage increase has been given for over two years, it is recommended that a wage increase be implemented.

THEREFORE BE IT RESOLVED THAT Council approves a wage increase in the

amount of \$3.00 per hour effective January 1, 2022.

....Carried

Res #425/2021 Mathews - Bruce

WHEREAS a performance evaluation for Tammy Hiebert, the RM's Recreation Director, has been conducted by the CAO and Chair of Personnel, Reeve Smith.

AND WHEREAS based on the excellent outcome of the evaluation and the fact that no wage increase has been given for over two years, it is recommended that a wage increase be implemented.

THEREFORE BE IT RESOLVED THAT Council approves a wage increase in the amount of \$3.00 per hour effective January 1, 2022.

....Carried

CDC MATTERS

- None

RM (CDC MATTERS)

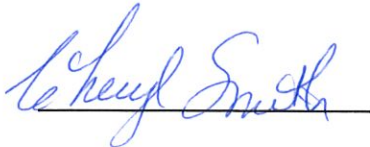
- None

ADJOURN

Res # 426/2021 Coutu – Combot

BE IT RESOLVED THAT this meeting now adjourn at 12:39 p.m.

.....Carried



Reeve



CAO