



Rural Municipality of St. Laurent

Regular Meeting

May 4, 2016

(Amended) AGENDA

1. Call to Order
2. Adoption of the Agenda
3. Confirmation of Minutes
 - Minutes of April 20, 2016 Regular Meeting
4. Finance & Accounts
 - Accounts Payable
 - By-Law 3/2016 (budget) – first reading
5. Committee Reports
 - Tom Johnson
 - Monte Carrier
 - Frank Bruce
 - Laurent Kerbrat
 - Cheryl Smith
 - Media Report
 - CAO
 - MEC
 - EDO
 - Public Works Foreman
 - Fire Department
6. Delegations
 - 7:00 Street names/signage - Jean-Yves Vaillancourt
 - 7:15 Kelly Mckay – road allowance access/2016 Grad fund raiser
7. Zoning & Subdivisions
 - 6:45 Guest House (conditional use and variation) – Hilda Andrews/Dennis Andrews
 - 6:55 Side Yard Variation – Kimberley Giesbrecht

8. Transportation & Public Works

- Super Sandbag and Geotube removal

9. New & Unfinished Business

- Review and update strategic plan
- Burning Ban
- CDC office rental
- DFA resolution
- Laurentia Beach Public Park liability coverage
- Father Guy Lavallee Metis Days Celebration funding request
- AMBM economic development funding report (2015/2016 fiscal year)
- Once a month council meeting for July and August 2016

10. Correspondence/Minutes from others

Correspondence:

Minutes:

- Interlake-Eastern Regional Health Authority
- Western Interlake Planning District
- West Interlake Watershed Conservation District
- Prairie Rose School Division

11. Committee of the Whole in Camera

- Emergency Calls for RM employees
- Media and communication protocol

12. Adjourn



Rural Municipality of St. Laurent
Regular Meeting
May 4, 2016

MINUTES

A Regular Meeting of Council was held on May 4, 2016 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Deputy Reeve Frank Bruce, Councillors Tom Johnson, and Laurent Kerbrat, and CAO Tess Gutierrez

Absent: Monte Carrier

Reeve Smith called the meeting to order at 6:00 p.m.

Call to Order.

Res #136/2016 Johnson - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Adoption of Minutes

Res #137/2016 Johnson - Bruce

BE IT RESOLVED THAT the Minutes of April 20, 2016 be hereby adopted as circulated.

....Carried

Finance & Accounts Payable

Res #138/2016 **Johnson - Kerbrat**

BE IT RESOLVED THAT accounts payable to May 4, 2016 written under cheque numbers 24487 to 24514 and totaling \$61,301.53 be hereby approved for payment.

....Carried

Res #139/2016 **Johnson - Bruce**

BE IT RESOLVED THAT By-Law #3/2016 being a by-law to provide for the 2016 Financial Plan and Tax Levy be hereby given first reading.

....Carried

Committee Reports

Councillor Tom Johnson's Report

- was unable to attend the CDC consultation

Councillor Monte Carrier's Report

- None at this time - Absent

Councillor Frank Bruce's Report

- Interview with CBC French radio at the RM office regarding the fish plant project
- Will be assessing sandbag removal work with Laurent and Tom in the coming days. Work will be divided amongst local contractors.
- Will be directing Public Works Foreman to start looking for a solution to having a bathroom facility at the WTS. Porta Potty check with Flo's Septic Services for possibilities.
- Need to contact Sigfusson for the geotube removal.

Councillor Laurent Kerbrat's Report

- Attended the Annual General Meeting of the St Laurent Seniors Resource Inc.
- The group will be hosting the annual BBQ on August 18 from 2 – 5 p.m. Handivan is in need of some repairs.
- Checked into various drainage issues including Wilson Creek, which needs cleaning, the culvert installation on Governor Road, and response to calls and concerns.

Reeve Cheryl Smith's Report

- CDC community consultation meeting on May 1st was very productive.
- Had an interview with the Tribune after the municipality provided a letter of support in principle for the fish plant project.

Media Report (Reeve Smith)

- Interviews with Stonewall Tribune

CAO (Tess Gutierrez) report:

- Preparing for the financial plan/budget public hearing for May11, 2016.
- Requested and received program extensions for the 2011 and 2014 DFA flood events.

MEC (Leslie Bruce) report:

- Attached to and form part of these Minutes

EDO (Tiffany Desjarlais) report:

- Attached to and forming part of these Minutes

Public Works Foreman (Dean Appleyard) report:

- Recycling baler at Waste Transfer Site will require 240V electrical service
- Portable washrooms to be put back at the beaches by the May long weekend

Fire Department Report:

- Burning ban in effect
- Continued work with MPI reports
- Looking at water truck – in range of \$89,500 for a 5500 gallon tank – the old tanker still works but is leaking. Looking at financing options.
- A signal booster for cell phones will be required at the fire hall.
- Residents need to start using their new address numbers
- Fire Chief advised that the ATV derby may have to be cancelled or postponed due to the burning ban in effect. Mr. McKay was asked to check with the Fire Chief before the event.

Zoning & Subdivisions

Res #140/2016 **Johnson - Kerbrat**

BE IT RESOLVED THAT Council adjourn into the scheduled public hearing.

...Carried

Res #141/2016 **Bruce - Kerbrat**

BE IT RESOLVED THAT the Public Hearing close and that Council reconvene into regular meeting agenda.

...Carried

Res #142/2016 **Johnson - Kerbrat**

WHEREAS a Conditional Use application, CUSTL-01-16, was received from Hilda and Denis Andrews.

AND WHEREAS the said conditional use application is to allow a “guest house” to be built on Lot 49 Plan 5625 Venice Road South in St. Laurent, Manitoba.

THEREFORE BE IT RESOLVED THAT Council approve said conditional use.

...Carried

Res #143/2016 **Kerbrat - Bruce**

WHEREAS a Variation Application, VSTL-04-16, was received from Hilda and Denis Andrews.

AND WHEREAS the said height and area variation application is to allow for the construction of a garage/guest house to comply with the zoning by-law.

THEREFORE BE IT RESOLVED THAT Council approve said variation.

...Carried

Res #144/2016 **Johnson - Kerbrat**

WHEREAS a Variation Application, VSTL-03-16, was received from Kimberley Giesbrecht.

AND WHEREAS the said side yard variation application is to allow for the existing deck to comply with zoning by-law.

THEREFORE BE IT RESOLVED THAT Council approve said variation.

...Defeated

Delegations

7:00 p.m. – Street names/signage – Jean-Yves Vaillancourt

- Delegation was not in attendance

7:15 p.m. – Kelly McKay – road allowance access/2016 Grad fund raiser

- Request to be allowed to use municipal road allowances for the ATV derby fundraiser.
- Mr. McKay mentioned that a culvert had been removed from one of the road allowances.

Transportation & Public Works

Res #145/2016 **Bruce - Kerbrat**

WHEREAS the super sandbags and geotubes need to be removed in the RM of St. Laurent as soon as possible.

THEREFORE BE IT RESOLVED THAT the Transportation Chair be authorized to contact local contractors to confirm availability and price.

AND BE IT RESOLVED THAT the Transportation Chair be authorized to allocate the work on an equal basis to said contractors.

FURTHER BE IT RESOLVED THAT the MEC work with the Transportation Chair to ensure the access to public beach is coordinated and opened for contractors to use.

...Carried

Res #146/2016 **Johnson - Bruce**

WHEREAS the Province of Manitoba has issued a burning ban in certain parts of the Province, including the Interlake.

THEREFORE BE IT RESOLVED THAT any permits that have been issued are now cancelled.

AND BE IT FURTHER RESOLVED THAT Council authorize said burning ban.

...Carried

Res #147/2016 **Johnson - Kerbrat**

WHEREAS the St. Laurent Community Development Corporation (CDC) is in need of office space.

AND WHEREAS the St. Laurent Welcome Centre is currently vacant and ready to be occupied.

THEREFORE BE IT RESOLVED THAT Council offer office space to the CDC as an in-kind donation in the interim of paid renters, provided that the CDC enter into a tenant agreement with the RM, and must report its usage to the RM office for liability purposes.

AND FURTHER BE IT RESOLVED THAT the CAO proceed with said tenant agreement and reporting procedures.

...Carried

Res #148/2016 **Kerbrat - Bruce**

WHEREAS in January 2015 the federal government changed the funding structure of the disaster financial assistance arrangement (DFAA) which will result in a reduction of the amount of federal money available to those affected by disasters.

AND WHEREAS these changes came into effect February 1, 2015.

AND WHEREAS the Province of Manitoba has consistently been the second greatest user nationwide of the DFAA program due to natural disasters in its region, in particular, flood events.

AND WHEREAS the said changes to the DFAA program will cause major and significant financial implications and downloading to the Province of Manitoba and ultimately the Manitoba municipalities.

AND WHEREAS a new federal government was elected in October of 2015 since the changes were implemented.

THEREFORE BE IT RESOLVED THAT the Association of Manitoba Municipalities continue its lobbying efforts with the Province of Manitoba and the new federal government to revisit the changes to the DFAA program made by the previous federal government to repeal said changes.

....Carried

Res #149/2016 Johnson - Kerbrat

WHEREAS the Father Guy Lavallee Michif Local has made a request for insurance coverage, signature event designation and financial and in-kind donation from the RM of St. Laurent for this year's Metis Days celebration.

AND WHEREAS the RM has previously provided a letter designating the Metis Days celebration a signature event for the community and approved the liability insurance coverage under the RM's insurance policy.

THEREFORE BE IT RESOLVED THAT Council approve the financial/in-kind support in the amount of \$1,000 for Metis Days 2016.

....Carried

New & Unfinished Business

Res #150/2016 Kerbrat - Bruce

WHEREAS Council wishes to have one regular meeting instead of two for the months of July and August of 2016.

THEREFORE BE IT RESOLVED THAT Council approve said decrease in meetings for the summer months.

....Carried

Correspondence/Minutes from Others

Correspondence:

Minutes:

- Interlake-Eastern Regional Health Authority
- Western Interlake Planning District
- West Interlake Watershed Conservation District
- Prairie Rose School Division

Committee of the Whole in Camera

Res #151/2016 Johnson - Bruce

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

....Carried

Res #152/2016 Kerbrat - Bruce

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

.....Carried

Res #153/2016 Bruce - Kerbrat

WHEREAS RM employees have to be paid their corresponding wages (as WTS staff and MEC) when they go on emergency calls (as Deputy Fire Chief and First Responder) during regular work hours.

THEREFORE BE IT RESOLVED THAT the said wage and emergency call arrangements be followed.

.....Carried

Res #154/2016

Johnson - Bruce

WHEREAS the RM needs a media and communications protocol in responding to media requests.

AND WHEREAS when there are requests for Reeve or Council member's live interviews, CAO and/or office staff should check interviewee's availability or schedule the interview at a more convenient time.

AND WHEREAS speaking notes or scripts should be developed for frequently asked questions to stay consistent with the topic.

THEREFORE BE IT RESOLVED THAT the said recommendations for media and communications protocol be followed.

....Carried

Adjourn

Res #155/2016

Johnson - Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 8:20 p.m.

....Carried

"Cheryl Smith"

Reeve (Cheryl Smith)

"Tess Gutierrez"

CAO (Tess Gutierrez)



Rural Municipality of St. Laurent
Council Meeting – Financial Plan and Tax Levy
May 11, 2016

AGENDA

1. Call to Order
2. Adoption of the Agenda
3. Finance
 - Adoption of 2016 Financial Plan
 - Amendment of Tax Levy By-Law
 - Tax Levy Amended By-Law #3/2016 – 2nd & 3rd Reading
4. Adjourn



Rural Municipality of St. Laurent
Special Meeting
May 11, 2016

MINUTES

A Special Meeting of Council was held on May 11, 2016, in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

The purpose of this meeting was to adopt the 2016 Financial Plan and to provide By-Law #3/2016 (being a By-Law to set rates of taxation for 2016) second and third reading.

With all members present and the CAO, Reeve Smith called the meeting to order at 7:52 p.m.

Call to Order

Res #156/2016 Carrier - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as presented.

...Carried

Res #157/2016 Johnson - Bruce

WHEREAS the 2016 Financial Plan was presented to the public on May 11, 2016.
AND WHEREAS the public was given the opportunity for comment and inquiries and such comments and inquiries have been duly received and satisfied.
THEREFORE BE IT RESOLVED THAT Council adopt the 2016 Financial Plan as presented.

...Carried

Res #158/2016 Johnson - Kerbrat

WHEREAS Council passed Resolution No. 139/2016 on May 4, 2016, which provided for first reading of By-Law 3/2016.
AND WHEREAS revisions have been made to the said By-Law since that date.

THEREFORE BE IT RESOLVED THAT Council accept the revisions as noted in the copy attached hereto and present Amended By-Law 3/2016 for second and third reading.

...Carried

Res #159/2016 Johnson - Kerbrat

BE IT RESOLVED THAT Amended By-Law 3/2016, being a by-law to provide for the 2016 Financial Plan and Tax Levy, be hereby given second reading.

...Carried

RECORDED VOTE

Res #160/2016 Johnson – Bruce

BE IT RESOLVED THAT By-Law 3/2016, being a by-law to provide for the 2016 Financial Plan and Tax Levy, be hereby given second reading.

...Carried

FOR: Tom Johnson, Cheryl Smith, Laurent Kerbrat, Frank Bruce and Monte Carrier

AGAINST: None

Res #161/2016 Johnson - Carrier

BE IT RESOLVED THAT this meeting now adjourn at 8:00 p.m.

....Carried

"Cheryl Smith"
Reeve (Cheryl Smith)

"Tess Gutierrez"
CAO (Tess Gutierrez)

MEC Report April 2016

First day with this the position was April 11, 2016

Given to me was the 911 number assigning along with unfinished and missing numbers for residents.

April 12, 2016

Emergency plans along with retrieving information from the planning office to determine where the Twin Lakes (Venice Rd.) public access points are located.

April 13, 2016

I have contacted Joy Pritchett, Chris Ewacha(EMS operations supervisor) and Dennis Dwornick(EMS education manager) concerning the completion on the licenced EMR's to take the TOF's in order to apply and get the go ahead to respond to emergency calls, and currently waiting for response.

Spoke with Maurice Allard to get information as to where he left off with the 911 number signage. There is quite a bit of unfinished numbers to be placed : South Venice, East as well as most of Oak Point.

April 18, 2016

Recieved a letter concerning drainage on Bruce Road West off highway #6 from Gary Goszulack and Priscilla Bradley. Went for a ride to take pictures and video of the concern with Laurent Kerbrat. Laurent spoke with Gary on the concern and we will look into the issue.

April 19, 2016

Spoke with David Haldorson about setting up a presentation on "what to do if you are lost" for the students at St. Laurent School, HUG A TREE presentation.

Shelley Napier came to speak with me about what the MEC position responsibilities. There will be a meeting in Lundar in the near future.

Made a few phonecalls to update contacs list in the Emergency Plan, there are a few that need to be changed due to the people on the list not knowing why they are on it.

April 22, 2016

I have recieved a few concerns about the civic addresses in areas that have them installed but there are a few not in place.

I am still unsure as to what or how to take care of this issue, there are numbers that have been ordered and in our posession but I do not know where these signs were suppose to be placed or if they registered to the lots.

April 25, 2016

Recieved an e-mail from Dennis Dwornick on the progress for the TOF's so the MFR in St. Laurent can get up and running. The IERHA is in the process of recruiting an education oficer, who

will be assigned the task to conduct the workshops for our group.

Went for a ride with Laurent to take a couple more photos of Mr. Singh's home on the concern of the water in his ditch/yard and came to the conclusion that the water is flowing at a normal pace and the water back up in his basement has nothing to do with the water in the ditches, he has no water surrounding his home to cause the water in his basement. I typed up a letter to let him know and had it e-mailed to him. The water in his yard is due to him pumping it out of his basement to that area.

April 26, 2016

Met with Karen Timchuk (EMO for the RM of Cartier) to get some insight on the Emergency Program.

April 27, 2016

Made a few more phone calls concerning the Emergency Contacts List in the Plan, One is willing to remain on board but two others have denied seeing they were unaware of this and had only agreed to be a part of the 2011 flood. I am currently waiting on call backs from a couple others.

I also retrieved a digital camera from home that uses an SD card with removable to insert into a USB so I can take pictures of the existing ditch/drainage issues.

April 28, 2016

**Made a few phone calls to the Emergency list of contacts in the
Emergency Plan to do some updating.**

Lestic Bruce

A handwritten signature in cursive script that reads "Lestic Bruce". The signature is fluid and stylized, with the first letter of "L" being particularly large and looping.

EDO Report

April 29. 2016

The first few weeks have been quite a learning curve. I've spent most of my time reading about previous Tenders, grants and Files relating to the EDO position, to become familiar with background materials and information.

I've also finished the ordering for the Recycling Baler for the WTS, spoke with Dean with what needs to be done before the machine arrives

Inquired to Ian Goodall about where the community places grant stands for the Portable washrooms. (Their running behind on decisions so we will be in touch)

Took measurements of parks for possible play structures to be placed, to attract more people to the beaches researched best prices for such structures. Found a couple grants I could apply for to help cover these costs.

Contacted Robbie Zetaruik about upgrading the tower for better services for the community, we are currently working together to set up meeting with the public to get more information.

Reviewed the Green Team Program, Set up dates for applications, start dates, Interviews etc. to get things moving.

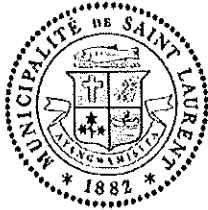
Along with helping out in any way I could with other staff who needed my help by covering phones for lunch hours, writing a briefing note, finding the swimming dock that the MMF inquired about for swimming lessons. Dealing with complaints, and customers that came into the office.



Rural Municipality of St. Laurent
PUBLIC HEARING - FINANCIAL PLAN
May 11, 2016

AGENDA

1. Call to Order
2. Welcome
 - Reeve Smith
3. Overview
 - 2016 Budget (CAO)
4. Question & Answer
5. Adjourn



Rural Municipality of St. Laurent
PUBLIC HEARING – FINANCIAL PLAN
May 11, 2016

MINUTES

A Public Hearing was held on Wednesday, May 11, 2016 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

With all members present and the CAO, Reeve Smith called the hearing to order at 7:00 p.m.

The CAO, Tess Gutierrez, welcomed all present and gave a brief introduction and cited the purpose of the hearing and outlined the procedure.

Opening remarks were given by Reeve Smith wherein it was noted that a balanced budget was being presented for the first time since 2011. Past deficits have been addressed and assessments have been increasing. These increases in assessments are telling us that our municipality is re-building and is now showing significant growth. The RM is now in a position to start investing and efforts will be placed on the following:

- Capacity building for financial staff
- Economic Development initiatives such as completing the feasibility and business plan for the Metis Interpretive Centre;
- Hiring of a full time Economic Development Officer
- Completion of the ramp at the welcome centre
- Completing DFA work such as removal of sandbags and geo-tubes
- Investments in the Fire Department and First Responders
- Investments in road maintenance, drainage and dust control.

CAO, Tess Gutierrez began her presentation with the mill rate comparison over the years, noting a decrease from 2015. There is a continued rise in the Municipal Assessment, showing a strong growth and recovery trend over the last few years since the flood.

The CAO began the review of the Financial Plan pointing out the revision since some copies were handed out. There was a change to the Gas Tax entries which then affected the mill rate a small amount.

Question from Jack King regarding conditional grant re Welcome Centre. The Reeve explained that there are grants received for the feasibility study.

Fred Hartman asked if not all flood expenses were recovered. The Reeve explained that most was recovered other than a few items that were not eligible. The CAO also commented that there is a program extension for which we will need to complete the work and submit a claim to DFA.

Jack King questioned regarding flood recovery – re Twin South – several places breaking up and would that road be eligible for warranty work. Councillor Frank Bruce explained the efforts done regarding the warranty work and that when he spoke with the contractor it may be 50/50 work but we are still working on it. Floor comments were given about the condition of the roads lately and how quickly they deteriorated.

The CAO touched on the addition of the full-time position of Economic Development Officer – working on bringing in revenue for the R.M. Our new EDO, will be researching grant opportunities and also helping other organizations in the community tap into grants.

The CAO continued with a line by line presentation of the expenses giving examples.

Jack King asked about the legal budget line, noting the figures were rather high. The Reeve explained the invoice still outstanding from the RM's previous lawyer and explained the new arrangement with TDS. Gave example of the borrow pit agreements, CDC and corporate work that had to be done.

Fred Hartman had a question about the Protective Services section – why so much higher for one year and then less for this year – explanation by Financial Clerk, and Reeve that it is being broken down now into more specific budget lines.

Rudy Kitsch asked if there was any payment to the RCMP under Protective Services. It appears we haven't been for a few years other than the office that used to be here some time ago.

Councillor Laurent Kerbrat asked why the difference under the equipment operator's line – Financial Clerk, , explained that WTS operators were grouped under the same line, however this year their wages have been entered on a separate budget line.

Noteworthy that there is a significant increase in the drainage and ditches budget – in anticipation of the work that needs to be done.

Rudy Kitsch asked which roads are being worked on. Reeve explained Laurent has a pretty good idea as to what has priority. Note that the RM has gone through a lot and much was left unattended and now we are trying to catch up and start investing in those areas. Laurent comments this is to be a drier year so this will be a good time to start. We need to prepare for the flash overland flooding which is an ongoing problem in many areas. Work on several kilometres of ditches and drainage, cleaning a stretch every year. Kitsch also asked if there would be increase in culvert installation and yes, there is a line for culverts which has significantly increased. Jack King asked if that would include covers, as there is quite an assortment of different materials used from wood to rock to sandbags.

Note the decrease in snow removal costs as we have had relatively manageable winters. The CAO commented Machine Replacement Reserve for the grader, Fire Department Equipment Reserve for a water tanker and more reserve funds being put into drainage. Reeve Smith commented that now with a balanced budget, we are able to start rebuilding our Reserve Funds.

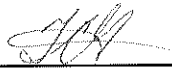
This brought to conclusion the CAO's presentation of the budget and further questions or comments were invited.

Jack King - regarding opening remarks about priorities: asked for comment regarding the expansion of the Assisted Living Centre. Reeve Smith explained that now that the RM has incorporated the ALC it is now a legal entity to properly deal with hydro, tenants, etc. She explained the scattering of the legal matters of the ALC will now be consolidated. Once a committee is up and running this committee will look after the ALC and will also further the expansion project. With the funds given to ALC they will be able to maintain/buffer the payment to employees, maintenance etc. until the increase of the lease for the IERHA which will narrow the shortfall, if any. The needs of the ALC going forward will then be satisfied. Council is looking forward to an enthusiastic future committee and work with the ALC.

More questions or comments were invited with none forthcoming. All were thanked for their attendance and input.

The Public Hearing was adjourned at 7:50 p.m.

"Cheryl Smith"
Reeve (Cheryl Smith)


CAO (Tess Gutierrez)



Rural Municipality of St. Laurent

Regular Meeting

May 18, 2016

AGENDA

1. Call to Order
2. Adoption of the Agenda
3. Confirmation of Minutes
 - Minutes of May 4, 2016 Regular Meeting
 - Minutes of May 11, 2016 Special Meeting – 2nd & 3rd Reading of By-Law 3/2016
4. Finance & Accounts
 - Accounts Payable to May 18, 2016
 - Council Indemnities and Expenses
 - Financial Statements ending April 30, 2016
 - Electrical work at WTS – quote from Garry's Electric
 - Interlake Municipal Golf Tournament and Steak-Out – June 27, 2016
 - AMBM – confirmation by RM of budgeting towards Economic Development
5. Committee Reports
 - Tom Johnson
 - Monte Carrier
 - Frank Bruce
 - Laurent Kerbrat
 - Cheryl Smith
 - Media Report
 - CAO – Tess Gutierrez
 - MEC – Leslie Bruce
 - EDO – Tiffany Desjarlais
 - Public Works Foreman – Dean Appleyard
 - Fire Department

6. Zoning & Subdivisions

- 6:45 p.m. – VSTL-05-16 – Clyde & Leslie Taylor – Variation

7. Delegations

- 7:00 p.m. - Jean-Yves Vaillancourt – Roads (signs and maintenance)
- 7:15 p.m. - Dawn Coutu – Road signs/emergencies

8. Transportation & Public Works

- Sand bag and geotube removal
- Repair work and culvert installation – 99N/18W & 14W
- Maintenance of South Boundary Road (Road 90N)

9. New & Unfinished Business

- Removal of burning ban
- Wheelchair Ramp Tender
- Grad Fundraising ATV Derby
- Rec Commission – Red Cross Training – Swimming Lessons – insurance coverage
- Sandpiper Association – AGM at Big Tree Park – permission requested
- Indigenous and Municipal Relations – Minister’s Meeting
- FCCP dialogue approval

10. Correspondence/Minutes from others

Correspondence:

- Letter – Manitoba Beekeepers’ Association – April 23, 2016
- Email – May 8, 2016 - Sandpiper Beach Association – New Executive Members
- Email – May 10, 2016 – FCM Community Economic Development Initiative

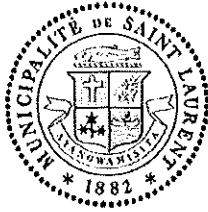
Minutes:

- Prairie Rose School Division – Minutes – May 2, 2016

11. Committee of the Whole in Camera

- Financial Plan
- MEC – work hours increase

12. Adjourn



Rural Municipality of St. Laurent
Regular Meeting
May 18, 2016

MINUTES

A Regular Meeting of Council was held on May 18, 2016 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Deputy Reeve Frank Bruce, Councillors Tom Johnson, Monte Carrier, and Laurent Kerbrat, and CAO Tess Gutierrez

Absent: Reeve Cheryl Smith

Deputy Reeve Frank Bruce called the meeting to order at 6:00 pm.

Call to Order

Res #162/2016

Johnson - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Adoption of Minutes

Res #163/2016

Johnson - Carrier

BE IT RESOLVED THAT the Minutes of the May 4, 2016 Regular Meeting and Minutes of May 11, 2016 Special Meeting for 2nd and 3rd reading of By-Law 3/2016 be hereby adopted as circulated.

....Carried

Finance & Accounts Payable

Res #164/2016 Kerbrat - Carrier

BE IT RESOLVED THAT accounts payable to May 18, 2016 written under cheque numbers 24515 to 24548 and totaling \$43,766.00 be hereby approved for payment.

....Carried

Res #165/2016 Johnson - Kerbrat

BE IT RESOLVED THAT Council Indemnities for May 2016 and expenses for April 2016 be approved as follows:

	Cheryl Smith	Tom Johnson	Frank Bruce	Laurent Kerbrat	Monte Carrier
Monthly Indemnity	480.00	375.00	375.00	375.00	375.00
Meetings/ Meals	-	150.00	-	350.00	250.00
Hourly	82.50	-	150.00	-	120.00
Conferences	450.00	-	-	-	-
Mileage	218.70	89.55	60.75	265.60	85.50
Deductions	-26.77	-7.84	-11.55	-	-16.25
Reimburse/ adjust	-	-	-	-	-
Totals	\$1,204.43	\$606.71	\$574.20	989.60	814.25

....Carried

Res #166/2016 Johnson - Kerbrat

BE IT RESOLVED THAT the Financial Statements dated April 30, 2016 be adopted as presented.

....Carried

Res #167/2016

Johnson - Kerbrat

WHEREAS the Mayor and Council of the Town of Teulon has forwarded an invitation to the R.M. of St. Laurent for the 2016 Interlake Municipal Golf Tournament and Steak-Out to be held on June 27, 2016.

THEREFORE BE IT RESOLVED THAT Council approve a team representing the R.M. of St. Laurent to participate in the event.

....Carried

Res #168/2016

Johnson - Carrier

WHEREAS the Association of Manitoba Bilingual Municipalities (AMBM) requests confirmation from Council on budgeting towards Economic Development.

THEREFORE BE IT RESOLVED THAT Council confirm the 2016 amount being \$47,396.00.

....Carried

Committee Reports

Councillor Tom Johnson's Report

- Attended the West Interlake Planning District meeting. There are a few permits being applied for and one for a subdivision. The organization is still awaiting DFA's approval for the inspectors extra hours worked and mileage relating to the 2011 flood.

Councillor Monte Carrier's Report

- Attended a CDC forum on May 1 which went well.
- Attended budget meetings.
- Community Futures meeting. They will provide some orientation to our new EDO.
- Looked into six dog complaints, some in rural area and others in town. We need Bill 38 to help enforce our by-laws. Advised of the dog by-law. We have two applications for dog catcher.

Councillor Frank Bruce's Report

- Consultations being done with contractors regarding geotube and sandbag removal.
- Had a meeting with Grant of Sigfusson Northern. They will start geotube removal next Tuesday. They will haul away their garbage/geotubes.

Councillor Laurent Kerbrat's Report

- Sinkhole in road at northern tip of R.M. over Ducks Unlimited culvert – took several trips to deal with the issue and took pictures to send to DU.
- Had a volunteer student from the English school to do some grass cutting.
- Culverts on Snake Road were plugged.
- Cherie at the Planning Office keeps GPS data on drainage
- Cleaned up bales at the community well.

Reeve Cheryl Smith's Report

- Absent – no report at this time.

Media Report (Reeve Smith)

- None at this time.

CAO report

- By invitation from MLA Derek Johnson, Reeve Smith attended the Throne Speech last Monday, May 16, 2016.
- Quotations are needed to follow up on putting railings on Venice South and fix the cracks on Allard road. Once work are completed, appropriate claims will be submitted to DFA and MIT.
- We received the first installment of a \$1,200 donation through the United Way to use where needed as the RM Council determines. The municipality receives donations from individuals and businesses and some of them make the donations every year.

MEC report:

- None

EDO report:

- Had a meeting with ALC.
- Spoke with Lana Cowling-Mason of Community Futures.
- Spoke about scheduling a community meeting with Net Set.
- Research done on beach associations.
- Follow up done on baler grant – a cheque is being processed.
- Eleven applications have been received for the Green Team positions.

Public Works Foreman Dean Appleyard's report:

- Road are starting to dry and firm up. We will continue to do what we can as conditions permit.
- Portable washrooms will be going to Meindl Park and Big Tree Park before the long weekend.
- Speed limit and curve signs need to be put up in some areas.
- Holidays planned for July 18 for two weeks so will need a replacement.

Fire Department Report:

- Advised of poor emergency call driving conditions for provincial and municipal roads.
- Responders from outside the area are still having a hard time finding properties.
- Fire Department has their own GPS and have trained members on their use.
- Had some members help with the fire, rescue and clean-up efforts at Wallace Lake.

Zoning & Subdivisions

- 6:45 p.m. – VSTL-05-16 – Clyde and Leslie Taylor - Variation

Res #169/2016

Kerbrat - Carrier

BE IT RESOLVED THAT Council adjourn into the scheduled public hearing.

.....Carried

Res #170/2016 Johnson - Kerbrat

BE IT RESOLVED THAT the public hearing close and that Council reconvene into regular meeting agenda.

.....Carried

Res #171/2016 Kerbrat – Carrier

WHEREAS Variation Application VSTL-05-16, was received from Clyde and Leslie Taylor.

AND WHEREAS the said variation application is to allow the construction of an addition to a mobile home to comply with the zoning by-law.

THEREFORE BE IT RESOLVED THAT Council approve said variation.

.....Carried

Delegations

7:00 p.m. – Jean-Yves Vaillancourt – Road conditions/repair and road signs

- Brought forward concerns over road conditions/maintenance and need for road name signs and not just numbers.

7:15 p.m. – Dawn Coutu – Road Signs

- Advised that main road running through the town is not marked, thus delaying two separate ambulance calls as the drivers could not find the road.
 - St. Laurent Veterans' Memorial Road is a provincial highway maintained by the Province, which is aware of the missing road sign (knocked down in a motor vehicle accident).

Transportation & Public Works

Discussion on geotube and sandbag removal – had meeting with Sigfusson Northern for geotube removal which will complete their 2014 contract, and they have indicated that project would be started after the long weekend. There will be

a meeting with contractors set very shortly to assign them to various locations along the shoreline for sandbag removal.

Res #172/2016 Johnson - Kerbrat

WHEREAS drainage work including installation of culverts and material is required at the road allowances of Road 99N (off 18W) and Road 14W (north of 100N).
THEREFORE BE IT RESOLVED THAT Council authorize Councillor Laurent Kerbrat to proceed with said projects.

....Carried

Res #173/2016 Johnson - Kerbrat

WHEREAS the R.M. of Woodlands and the R.M. of St. Laurent jointly maintain Road 90N (South Boundary Road) on an alternating year basis.
THEREFORE BE IT RESOLVED THAT Council approve maintenance work for 2016 be done by the R.M. of St. Laurent.

....Carried

New & Unfinished Business

Res #174/2016 Johnson - Kerbrat

WHEREAS the R.M. of St. Laurent implemented a burning ban effective May 4, 2016.

AND WHEREAS conditions in the area have been improved due to recent rainfall.
THEREFORE BE IT RESOLVED THAT Council approve the removal of the burning ban until further notice.

....Carried

Res #175/2016 Johnson - Carrier

WHEREAS an Invitation for Quotes was distributed to local carpenters in April of 2016, for the installation of a Wheelchair Ramp at the Welcome Centre.

AND WHEREAS only one quote was received.

THEREFORE BE IT RESOLVED THAT Council authorize the CAO to redistribute the Invitation for Quotes to local carpenters.

....Carried

Res #176/2016 **Johnson - Kerbrat**

WHEREAS a local ratepayer has approached Council advising of the intention of organizing an ATV Derby to be held on May 21, 2016, to help raise funds for the graduating class of 2017.

AND WHEREAS the Derby will involve the use of municipal road allowance

THEREFORE BE IT RESOLVED THAT Council approve the use of municipal road allowances for this event.

....Carried

Res #177/2016 **Johnson - Carrier**

WHEREAS the St. Laurent and District Recreation Commission has requested insurance coverage for their Red Cross Swimming Lesson Program under the RM's insurance plan.

THEREFORE BE IT RESOLVED THAT Council direct the CAO to contact the RM's insurance provider regarding such liability and coverage and to obtain insurance for the event if available.

....Carried

Res #178/2016 **Johnson – Kerbrat**

WHEREAS the recent provincial election has brought a change to Ministers and new dialogue and relationships between provincial and municipal government will need to be established.

AND WHEREAS Minister Eileen Clarke (Minister of Indigenous and Municipal Relations) has recommended a meeting with Reeve Smith to discuss RM of St. Laurent priorities.

THEREFORE BE IT RESOLVED THAT Council direct the CAO to draft a letter to Minister Clarke requesting a meeting to discuss the RM's priorities.

....Carried

Res #179/2016 **Johnson – Kerbrat**

WHEREAS joint economic development and land use planning initiatives would help municipalities and First Nations work together to strengthen partnerships and communities.

AND WHEREAS there are programs available to assist in researching and facilitating such partnerships.

AND FURTHER WHEREAS the RM's Economic Development Officer has made recommendations.

THEREFORE BE IT RESOLVED THAT Council support the EDO's recommendation that the RM apply to appropriate programs and commence dialogue with First Nations.

...Carried

Correspondence/Minutes from Others

Correspondence:

- Letter – Manitoba Beekeepers' Association – April 23, 2016
- Email – May 8, 2016 - Sandpiper Beach Association – New Executive Members
- Email – May 10, 2016 – FCM Community Economic Development Initiative

Minutes:

- Prairie Rose School Division – Minutes – May 2, 2016

Committee of the Whole in Camera

Res #180/2016 **Johnson - Carrier**

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

.....Carried

Res #181/2016 **Johnson - Kerbrat**

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

.....Carried

Adjourn

Res #182/2016

Kerbrat - Carrier

BE IT RESOLVED THAT this meeting now adjourn at 8:30 p.m.

...Carried

"Cheryl Smith"
Reeve (Cheryl Smith)

TG
CAO (Tess Gutierrez)

EDO Report

May 18, 2016 council meeting

Met with Lionel from Senior Resource,
His main concern was the seniors of the community, the seniors of the community are leaving because of lack of funding meaning not much activities for them. I have been working with senior resource to help them and give them guidance as where to find and look for grants and ways to get approved. Had been told from IRHA that the RM receives grant money for seniors?

Contacted Lana from Community Futures grant worked with her to get the application finished, reviewed with Tess on this and is ready to send in.

Working on getting things in order to make this meeting with net set happen, we talked about this last meeting.

Researched the Laurentia Beach association a little more, by reviewing the Lease Agreement, and found some inspectors that will come out and take a look at the structures and provide us with a report containing pictures and recommendations

Met with Janine and gave her some advice for what to do to find money/grants for the senior resources, and got information from her on what her job entails.

Along with Day to Day Office duties as assigned, helping out with phone calls, dealing with complaints and questions

Followed up on the baler grant, spoke with Arthur Laurea May 2, 2016 @ 1030am, cheque is in processing will be mailed shortly, we have one year to submit documents/reports and receipts, there is a 10% hold back that we must request for on our final report submitted to WRAPP.

Had a meeting in Lundar with Lana and two other EDO one from woodlands (Renée Simcoe), and one from Eriksdale (**Diane Bottrell**), to get to know the other EDO's in the Interlake.

First nations Community Partnership program researched and think it's a good idea, provided council with a BN

Update on Green Team, Total of 11 applications, interviews will be scheduled for Sunday May 9th, starting at 1pm.

May 2016 MEC Report

May 2, 2016

Sent a few e-mails out to the contacts on the Emergency Plan.

Helped Tiffany with the Files , archiving and re-organizing. Spoke with Tess also about coming up with a job description for my position regarding my request for more hours.

Spoke with Loretta Sigurdson about the inventory list for the Rescue Truck as to re-apply for the MFR group to get re-instated along with e-mailing Joy Pritchett about how to go about the application process.

May 4, 2016

Recieved an e mail concerning the MFR's and their status, there will be a meeting held in Stonewall at the hospital in the conference room.

Was able to retrieve a couple more contacts for the emergency plan. The list is getting close to being completed and then I can work on getting my volunteer group organized and set up a meeting with them. Once I have my laptop set up with office I will be able to work on re-doing the contacts for the plan.

May 6, 2016

Spoke with MTS to see about connecting the phone lines at the office building across the street as well as figuring out the civic number assigned, called Maurice to see what number he had assigned to the building. Monday May 9th Hilda will be back in office so I will have to get her to call MTS to do this.

I wrote up a new letter for Tess regarding an increase in hours along with a formal description of what the MEC position entails along with the extra tasks assigned to me

that are not related to the position but I am willing to take on.

Have the documentation maps of the public access points ready for the removal of the sandbags and construction of opening.

May 9, 2016

Had a brief meeting with Tess regarding my hourly increase request. She has asked me to give her a report on the percentage of time worked on the Emergency plan. I have typed up a report on this request along with the estimated percentage of time required to complete the extra tasks given.

Today wasn't much of a productive day seeing my laptop needed to have office installed along with reading over the Emergency plan to get familiarized with it. I also spoke with Hilda on getting the phone lines activated at the Welcome center where my office is going to be relocated to.

May 10-13, 2016

Worked on replacing names and numbers in The Emergency Plan along with preparing for my Meeting Thursday May 12, 2016 with the Emergency Response Units for our area to help better the reasoning to open our Public Accesses at the beaches. This meeting was a success as the Emergency Units-Fire-Ambulance-RCMP are on board with the reason to do so.

I also printed out The Civic Addressing Standard of Manitoba to read and hopefully help to understand the numbering system better.

Friday May 12, 2016 spent quite a bit of time researching for Mapping Companies to get quotes from them to complete our 911 numbering system. I am currently waiting on GeoMetrx Mapping to reply via E-Mail or Phone call.

May 17, 2016

After speaking with GeoMetrx, they are based out of the US and I will not be asking them for a quote. I will be discussing my meeting from Thursday May 12, 2016 with the Emergency Response for our area.

May 18, 2016

I spoke with Peter from DataLink...the company that was doing our 991 numbering system. I have set up a meeting with him to see what he has completed as well as what and how he registered these numbers with the 911 system in Brandon if he did so. In our phone conversation I asked him about why the completion of this project was incomplete along with whether or not he was already paid in full to complete it. His response to me was the previous council/Reeve/Staff had given him a section to complete with directions and once completed they paid him with "NO CONTRACT!!"

I will have a meeting on the 27th of May at 11am with him to discuss all of these issues and concerns as well as a possible quote for the completion of this task. I am hoping to be able to move forward with this in the near future so we can have our Emergency response units able to respond quicker to their calls.