



RURAL MUNICIPALITY OF ST. LAURENT
REGULAR MEETING
JUNE 7, 2023

MINUTES

A Meeting of Council was held on Wednesday, June 7, 2023 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Richard Chartrand, Councilors, Tom Johnson, Yves Combot, Maurice Leclair, Perry Gaudry, and CAO, Billie Jean Oliver

Call to Order

Reeve Richard Chartrand called the meeting to order at 10:00 a.m.

Adoption of Agenda

Res # 212/2023 Johnson - Leclair

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended/presented.

...Carried

Confirmation of Minutes

Res #213/2023 Gaudry - Combot

BE IT RESOLVED THAT the Minutes of:

- Council Meeting – May 17th, 2023
- CDC Minutes – June 1st, 2023

be hereby approved by Council as revised for Council Meeting

.....Carried

Committee Reports

CAO (Billie Jean Oliver)

- Spent some time organizing the office and going through files.
- Attended a FIPPA training, which was very informative. Worked with Sophie to draft a By-Law to appoint positions to the roles that are involved in the FIPPA process.
- Finished working on updating the Employee By-law.
- Attended various committee meetings.
- I would like to explore the options Munisoft might have to learn the payroll process a little better.
- Also, we have been having a lot of junk/spam emails coming through and I would like to upgrade our emailing system. This will also allow the RM to be unified amongst all departments, this way employees do not have use personal emails for RM business. I have received some information, but still working on it.

Public Works

- As attached

Fire Department

- As attached

EDO

- As attached

By-Law Enforcement Officer

- As attached

MEC

- As attached

Rec Director

- As attached

Zoning and Subdivisions

Res #214/2023 Johnson – Leclair

BE IT RESOLVED THAT Council adjourn into the scheduled public hearing.

The Chair (Reeve) read out the greetings and procedures.

Res #215/2023 Johnson – Combot

BE IT RESOLVED THAT the public hearing close and that Council reconvene into regular meeting agenda.

Res #216/2023 Johnson – Leclair

WHEREAS a Conditional Use application, CUSTL-03-23, was received from The Portuguese Association of Manitoba.

AND WHEREAS the said conditional use application is to allow “Special Events” on July 1st & 2nd / Holy Spirit Festival on September 2nd & 3rd 2023 at SW1/4 14-16-4W Twin Beach Road, in the R.M. of St. Laurent.

THEREFORE BE IT RESOLVED THAT Council approve said conditional use subject to Part 3, Section 3.29(1) of the RM Zoning By-Law 5/05 (amended by RM by-law 2/2018), specifically:

1. That the applicant files a site plan with the RM showing details such as:
 - a. Emergency and service vehicle access routes;
 - b. Location of first aid and security booths;
 - c. On-site parking area;
 - d. Activity and washroom locations
 - e. Schedule/itinerary of events.
2. That all refuse/garbage be properly disposed of.
3. That security and first aid is arranged for and provided by the applicant.

4. That between the hours of Midnight and 7 a.m. the applicant ceases noise emissions from the site.
5. That no explosive sounds/noises be emitted from the property other than by special permission by the RM for authorized and controlled fireworks.
6. That the RCMP and any other emergency services vehicles and personnel are allowed access to the grounds in response to the dispatch of their duties.

FURTHER BE IT RESOLVED THAT the effect of the event be monitored and that the RM may be at liberty to revise the conditions of this event, or similar event, if necessary if it reoccurs in the future.

...Carried

Res #217/2023 Leclair - Gaudry

WHEREAS Variation Application No. VSTL-02-23 was received from the Interlake Metis Association Inc./Leon Hebert in regards to property located at Lot 17/19-LA-381, #28 St. Laurent Drive, in the RM of St. Laurent, Manitoba.

AND WHEREAS the said variation application is to allow the construction of a garage and pumphouse from 15 feet in height to 19 in height.

THEREFORE BE IT RESOLVED THAT Council approve said variation.

...Carried

Councilor Tom Johnson

- Attended the MEC table top exercise.
- Attended the special meeting on May 29th to discuss the Public Works foreman and seasonal worker positions.
- Attended the By-law meeting and the CDC meeting
- Attended the Laurentia Beach association AGM. It was a full slat for elections. They asked questions about pickle ball at the Recreation Centre, mentioned that had nothing to do with the RM. The association would have to contact the Recreation Centre directly. They also discussed gravel and a speed sign at the north end of Laurentia.

Councilor Maurice Leclair

- Spoke about hauling rocks to protect the pond, ex marina, but instead maybe looking into hauling a couple loads of fill to build a burn on the one side around the pond to protect it.
- Looking into the process of hiring some positions that we advertised for Public Works.
- Met with Sophie at Public Works, looking into creating a dog run.
- Looking into graveling some roads very soon.
- Looked into finishing the project at Laurentia Park.
- Had signs made up to place at Mindl, "no fishing on public beach"
- Grading around fire department and public works building, too much water sitting.

Richard had asked if the RM could contact highways to cut the ditches on Veterans Road.

Councilor Yves Combot

- Attended a meeting with Roger Gillis to see where we are with our budget.
- Pumper truck has been serviced.
- Training is all up to speed, thankful to the fire department, very rewarding.
- The fire department is thinking about hosting an open house sometime in August.

- A lot more members continue to attend drill nights.
- Attended the Community futures Module 2.
- Attended the AGM Sandpiper meeting.

Councilor Perry Gaudry

- Attended the Seniors BBQ Fundraiser. They are requesting a porta potty with a cement walkway and are interested in finding a foot clinic.
- Attended the PCH fundraising meeting in Stonewall.
- Letters have been sent out to land owners, regarding the clean out of one of the major drainages from east of town Rd415 all the way to Wagon Creek.

Reeve Richard Chartrand

- May 18 – Attended the PCH meeting in Stonewall
- May 19 – Attended a FIPPA meeting with the CAO and By-law officer.
- May 20 – Attended the May long weekend at the Portuguese Park.
- May 24 - Attended the MEC tabletop exercise; big thank you to Roger Gillis and attended a meeting with Cherie Millar for additional RV By-law clarification.
- May 29 – Attended a special meeting to discuss and post the Public Works foreman and seasonal worker positions.
- June 1 – Attended a By-law committee meeting and CDC meeting to discuss the new roof at the ALC. Also met with Paul Walsh and Marc Allard to discuss future land developments.
- June 3 – Attended the Sandpiper AGM meeting, went very well. As mentioned, Maurice and Yves attended as well.
- June 5 – Perry and I attended two meetings in Stonewall regarding the personal care home and the upcoming government announcement which was to be June 8th, but was rescheduled to June 22.
- June 6 – Attended a meeting with the CAO and Maurice Leclair to discuss and reviewed the Public Works applications for foreman and seasonal worker.

There have been on going discussions with Council members, myself, CAO and the by-law officer about trespassing and fisherman fishing at Meindl Park. We are addressing this issue and a sign will be posted.

Delegations

11:00 a.m. – NavCARE (Betty Taylor and Doris Hunter)

Spoke about what NavCARE is and the importance of this program. South West District Palliative Care is the first organization in Manitoba to implement this project in Manitoba. They would like to expand the services of this program to St. Laurent residents. Would like to utilize the office space at the Welcome Centre and have local volunteers. This program would be similar to the Community Connector program.

11:30 am – Eugene Rioux (St. Laurent Sand and Gravel)

Eugene spoke about the start-up of St. Laurent Sand and Gravel. Advised of what he currently is capable of providing. Would like to see local business utilized for municipal projects in the future.

Finance and Accounts

Res #218/2023 Johnson – Combot

BE IT RESOLVED THAT the Accounts Payable to June 2, 2023 written under cheque numbers 33097 to 33156 and totaling \$120,065.94 hereby approved for payment.

...Carried

Res #219/2023 Leclair – Gaudry

WHEREAS the St. Laurent School and the École Communautaire Auréle-Lemoine have requested consideration in offering awards to their graduates;

AND WHEREAS the RM has established a scholarship entitled “The Honorable Yvon Dumont Community Engagement Scholarship” in the amount of \$500 for each school;

AND WHEREAS this scholarship is to promote a grade 12 student who has submitted an essay on their vision of community engagement and is enrolled in post-secondary education;

AND WHEREAS details of the scholarship are attached herewith and form part of this resolution and be forwarded to the schools.

AND FURTHER WHEREAS the RM also offers the annual Craig Boudreau/Ernie Berens bursary in the amount of \$100 to a student who is graduating from the St. Laurent School;

THEREFORE BE IT RESOLVED THAT Council authorize the disbursement to each school in the amount of \$500 for The Honorable Yvon Dumont Community Engagement Scholarship;

AND FURTHER BE IT RESOLVED THAT Council authorize the disbursement of the annual Craig Boudreau/Ernie Berens bursary in the amount of \$100 to the St. Laurent School.

...Carried

Res #220/2023 Gaudry - Combot

WHEREAS charitable donations have been received by the R.M. of St. Laurent to be paid out as follows:

- a) From Tom & Lorna Johnson in the amount of \$100.00 towards the Oak Point Community Club in memory of Joyce Byron towards the beautification of the property.
- b) From Donald & Joyce Halldorson in the amount of \$50.00 towards the Oak Point Community Club in memory of Joyce Byron towards the beautification of property.

THEREFORE BE IT RESOLVED THAT Council approves the above payments be made.

...Carried

Regular Matters

- none

Notices

June 21, 2023 @ 10:30 am – to amend By-law 6/23 to add the following changes:

- to add provisions to allow Travel Trailer/RV to be used during construction of the main building in the Commercial Highway zone.
- To limit the maximum number of Travel trailers/RV on a site with a main dwelling building to two (2) in all zones except for the “AG & AR” zones.
- To limit the number of travel trailer/RV on a vacant site to two (2) in all zones
- To removed “.3 in all zones, Council will determine how many travel trailers will be allowed to be occupied prior to the construction and occupation of the main dwelling building in accordance with section 3.32.4 below”
- To restrict travel trailer/RV to be used as a storage building.

Transportation & Public Works

Res #221/2023 Johnson – Leclair

WHEREAS the R.M. of St. Laurent has been providing grading and snow clearing services to rate payers for their private driveways upon request.

AND WHEREAS the costs associated with providing these services are as follows:

Seniors: \$30.00
Regular Driveway \$60.00
Long Driveway \$75.00

AND FURTHER WHEREAS a Waiver of Liability has been signed by the property owners.

THEREFORE BE IT RESOLVED THAT Council approve the continuation of this service.

...Carried

Res #222/2023 Johnson – Leclair

WHEREAS the RM of St. Laurent has been approached by some business rate payers to have their parking lot/driveways graded and snow clearing.

AND WHEREAS the costs associated with providing these services are to be as follows:

Business Property for Grading: \$ _____
Business Property for Snow Clearing: \$ _____

AND FURTHER WHEREAS a Waiver of Liability will need to be signed by the business owner.

THEREFORE BE IT RESOLVED THAT Council approve the continuation of this service.

...Defeated

Res #223/2023 Leclair – Combot

WHEREAS the RM requires additional security cameras for the diesel and gas tanks at the Public Works Site.

AND WHEREAS three quotes have been received, that the quote from Robert Kuboth, who has previously installed the security cameras at the Public Works and Fire Department in the past, which is \$859.44 plus applicable taxes, and includes installation be accepted.

That the quote from Huyghe Security Solutions which is \$1,059.97 plus applicable taxes, and includes installation be accepted.

That the quote from Tranztec which is \$1,750.00 plus applicable taxes and includes installation be accepted.

THEREFORE BE IT RESOLVED THAT Council approve the purchase and installation of security cameras by Huyghe Security Solutions as quoted.

Res #224/2023 Johnson – Leclair

WHEREAS the RM of St. Laurent has advertised for the supply, hauling, and spreading of approximately 10,000 cubic yards of crushed traffic gravel (3/4 down) for roads as needed in the RM of St. Laurent.

AND WHEREAS the deadline to submit tenders was on Friday, May 26th, 2023.

THEREFORE BE IT RESOLVED THAT Council accept the tender submitted by Armstrong Construction for \$35.00 per yd³ plus GST.

...Defeated

Fire Department

Res #225/2023 Johnson – Gaudry

WHEREAS the RM of St. Laurent received an invoice of \$400.00 from Jerry Combot, who sold four (4) brackets to the Fire Department which were modified and installed for a rack to hang hoses.

THEREFORE BE IT RESOLVED THAT Council approve said invoice.

...Carried

Other Departments, Committees, Boards

Res #226/2023 Johnson – Leclair

WHEREAS an Amendment to Resolution No. 198/2023 to include Twin Lake Beach Association who have applied for and successfully obtained funding for their Green Team Program which funding is covered 100% by the province for the Green Team employee's wages and MERCS based on a minimum wage of \$14.15 per hour.

BE IT RESOLVED THAT Council approves the RM attends to assignment of work and supervision of Twin Lake Beach and also approves the RM attends to payroll administration.

...Carried

New and Unfinished Business

Res #227/2023 Johnson – Gaudry

WHEREAS the RM has received numerous complaints about off shore fishing on public beach area at Meindl Park.

WHEREAS Council would like to mitigate these concerns.

SO THEREFORE BE IT RESOLVED THAT signs will be purchased to indicate No Shoreline Fishing on Public Beach.

THEREFORE BE IT RESOLVED THAT Council approve the purchase and installation of said signs.

...Carried

Res #228/2023 Johnson – Leclair

WHEREAS the septic tank at the Welcome Centre in the RM of St. Laurent has been broken and leaking for approximately two (2) years and needs to be replaced.

AND WHEREAS the RM has received a quote from Dumont Brothers Contracting Ltd. to supply and install a 1500 gallon holding tank which costs \$6500.00 including permit, material, labor and taxes.

THEREFORE Council approve the quote of \$6500.00 from Dumont Brothers Contracting.

...Carried

Res #229/2023 Combot – Gaudry

WHEREAS Community Futures West Interlake is hosting their Annual General Meeting on Wednesday, June 21st, 2023 at 6:00 p.m. at the Lundar Royal Canadian Legion and they are inviting four members of Council to attend

The agenda for the evening is as follows:

6:00 p.m. Supper

7:00 p.m. Community Futures General Meeting

Provincial and Community Futures Program Update

Adjourn

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Yves Combot, Richard Chartrand, Tom Johnson and Maurice Leclair.

...Carried

Res #230/2023 Johnson – Gaudry

WHEREAS the RM of St. Laurent has advertised for the Cleaning & Maintenance of the Park Porta-potties located at Laurentia, Meindl, and Sandpiper.

AND WHEREAS two quotes have been received, that the quote from Matthew Morden for \$9,000.00 and that from Destiny Boudreau for \$9000.00 to start Friday, June 9, 2023 to Monday, September 4, 2023. The start and end date are currently unknown however, this will be closely monitored and notification will be provided to the service provider once known.

AND WHEREAS tenders have been received and reviewed by Council.

THEREFORE BE IT RESOLVED THAT Council approve the quote given by Matthew Morden in the amount of \$9,000.00

...Carried

Res #231/2023 Johnson – Gaudry

WHEREAS The Portuguese Association of Manitoba is cordially inviting Reeve and Council to attend The Commemoration of Day of Portugal on Saturday, June 10, 2023 at the Portuguese Association of Manitoba at 659 Young Street, Winnipeg.

6:00 p.m.- Opening of Ceremonies

7:00 p.m.- Unveiling of Honourary Portugal Way

BE IT RESOLVED THAT Council approves the attendance of Richard Chartrand at The Commemoration of Day of Portugal.

...Carried

Res #232/2023 Gaudry – Combot

WHEREAS Lake Manitoba Commercial Fisherman’s Association is hosting a Town Hall Meeting on June 15, 2023 at the St. Laurent Parish Hall to meet your Candidates:

Conservative MLA Derek Johnson

NDP Sarah Pinsent-Bardarson

Liberal Mary Lou Bourgeois

BE IT RESOLVED THAT Council approves the attendance of Perry Gaudry at the Lake Manitoba Commercial Fisherman’s Association Meeting on June 15, 2023 at the St. Laurent Parish Hall in St. Laurent, Manitoba.

...Carried

Res #233/2023 Johnson – Leclair

WHEREAS the WIWD as a delegation, presented their pollinator garden project.

WHEREAS WIWD’s goal is to implement two raised garden beds at sites across each of the participating RM’s together with an interpretive sign explaining the importance of pollinators to the environment.

AND WHEREAS this project requires a RM contribution of in-kind donations of the laborer to construct the beds; as well as planting and maintenance of the raised gardens and supply of soil to fill the beds.

THEREFORE Council

...Defeated

Res #234/2023 Johnson – Combot

BE IT RESOLVED THAT By-Law 14/2023 being an Employee By-law be hereby given first reading.

...Carried

Res #235/2023 Johnson – Gaudry

WHEREAS the deadline to file the Election Finance Statement for the 2022 Municipal Election is May 24, 2023.

AND WHEREAS the following individuals who registered to run for council for the 2022 Municipal Election did not submit, by the above deadline date, an Election Finance Statement to the CAO or SEO: Sterling Ducharme, Vern Coutu, Dean Appleyard and Tashina McKay.

THEREFORE BE IT RESOLVED THAT it be public record that the above-named four individuals will not be allowed to run for Council until after the 2026 general municipal election.

...Carried

Res #236/2023 Johnson – Gaudry

BE IT RESOLVED THAT By-Law 12/2023 being a by-law to amend the Rural Municipality of St. Laurent's Derelict Building By-law 3/2023 be given first reading.

...Carried

Res #237/2023 Johnson – Gaudry

BE IT RESOLVED THAT By-law 12/2023, being a by-law to amend the Rural Municipality of St. Laurent's Derelict Building By-law 3/2023 be given second reading.

...Carried

Res #238/2023 Gaudry – Combot

BE IT RESOLVED THAT By-Law 15/2023 being a by-law for the *Freedom of Information and Protection of Privacy Act* (FIPPA) be given first reading.

...Carried

Res #239/2023 Johnson – Combot

BE IT RESOLVED THAT By-Law 15/2023 being By-law for the *Freedom of Information and Protection of Privacy Act* (FIPPA) be given second reading.

...Carried

Res #240/2023 Johnson – Combot

WHEREAS on Thursday, June 15, 2023 it will be World Elder Abuse Awareness Day celebrated across the world and in Manitoba. We are planning to host this event at the St. Laurent Recreation Centre between 10:00 am and 3:00 pm. We would like to invite Reeve to participate to the opening ceremonies scheduled for 10:00 am. We also encourage Council Members to share this day with community elders from St. Laurent and neighbouring communities.

Please RSVP by Monday, June 12, 2023 by contacting:

Brigite mcDaniels at 204-646-4095 or email at Brigit.mcdaniels@gov.mb.ca

Darlene McKay at 204-646-4095 or email at stlsrc@mymts.net

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Richard Chartrand, Maurice Leclair, Perry Gaudry, Yves Combot and Tom Johnson.

Freedom of Information and Protection of Privacy Act (FIPPA) be given first reading.

...Carried

Res #241/2023

WHEREAS on Thursday, June 29, 2023 that Association of Manitoba Bilingual Municipality is hosting their general meeting at the Norwood Hotel.

WHEREAS a morning session will be held specifically for CAO's and Billie Jean Oliver will be attending the said session.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Reeve, Richard Chartrand, Councilor Yves Combot, and CAO, Billie Jean Oliver.

Freedom of Information and Protection of Privacy Act (FIPPA) be given first reading.

...Carried

Res #242/2023 Combot – Gaudry

WHEREAS The Oak Point Community Club is hosting a Music Festival event at the Oak Point Picnic Grounds on Saturday, July 8, 2023.

AND WHEREAS the event Chair, has requested a letter of support from the RM of St. Laurent for their application to secure the liquor license.

THEREFORE BE IT RESOLVED THAT Council approve the letter of support towards the Music Festival Event at Oak Point.

...Carried

Adjourn

Res #243/2023

Johnson – Gaudry

BE IT RESOLVED THAT this meeting now adjourn at 14:37 hrs. (2:37 pm)

...Carried



Reeve



CAO

Report of the CAO
June 7, 2023

Spent sometime organizing the office and going through files.

Attended a FIPPA training, which was very informative. Worked with Sophie to draft a By-Law to appoint positions to the roles that are involved in the FIPPA process.

Finished working on updating the Employee By-law.

Attended various committee meetings.

I would like to explore the options Munisoft might have to learn the payroll process a little better.

Also, we have been having a lot of junk/spam emails coming through and I would like to upgrade our emailing system. This will also allow the RM to be unified amongst all departments, this way employees do not have use personal emails for RM business. I have received some information, but still working on it.

fin.rmstlaur@mymts.net

From: Donovan Boudreau <Donovanboudreau1993@outlook.com>
Sent: May 23, 2023 7:56 AM
To: fin.rmstlaur@mymts.net
Cc: cao.rmstlaur@mymts.net
Subject: Weekly report may15 may 19

May15

- brought picnic tables to the beaches.
- graded governor rd from 415 to #6 .
- installed big tree park sign on the deck @big tree .

May 16

- day off

May 17

- serviced porta potty's and delivered them to the beaches.
- hauled filing cabinet from welcome centre to rm office.

May 18

- Installed green sign @ 50 pickerel bay.
- helped fire department with the water tower, had to change out one holding tank due to leaking.

May 19

- cut grass at welcome centre and a,l,c

Thanks

Donovan

Stl Public works operator

#204-861-2623

#204-739-8163

fin.rmstlaur@mymts.net

From: Donovan Boudreau <Donovanboudreau1993@outlook.com>
Sent: June 6, 2023 1:24 PM
To: fin.rmstlaur@mymts.net
Cc: cao.rmstlaur@mymts.net
Subject: Weekly report may 22 may 26

may 22

- stat holiday

May 23

- met Moris Leclerc at laurentia beach to discuss where to build the parking pad .
- cut grass @ a,l,c .
- trimming at welcome centre.
- unlocked potty's at big tree park , someone locked them.

May 24

- brought handicap porta potty's to the parks.
- met up with Stan Flinta to show him where to dump two loads of 3/4 inch gravel.
- levelled a semi load of 3/4 inch limestone on GAUDRY rd with the case tractor.
- cut grass at big tree park .

May 25

- garbage pick up .

May 26

- worked waist transfer site alone as ray and roger were both off.

Thanks

Donovan

Stl Public works operator
#204-861-2623
#204-739-8163

Fire Department report to Council for June 7, 2023

Level 1 Firefighting Course

We continue to attend Level 1 training on Thursday evenings

Chad Malfait and Melissa Buors received confirmation from Manitoba Emergency Services College for Level 1 practical evaluation test and will be attending on June 11, 2023

Dispatched Calls

As of June 5, 2023 the FD is at call # 17 of this year.

Incident # 17-23 at Dump Rd (MVC) Motor Vehicle Collision. Vehicle was not located, 5 members attended assisted the RCMP with searching for the vehicle.

Pumper

Went into Fort Gary May 29, 2023 to have a tank to pump valve replaced. The service manager made an error and no loaner was available.

6 inch Inlet fittings need to be replaced. Fort Gary still waiting to receive inlets.

Pumper picked up on May 30, 2023 from Fort Gary. Tested gravity fill to fill pumper from water tank system, worked great.

Tanker

Pressure relief valve has been installed by Real. This should limit any further shaft failure.

Snuffer

Advised by Echo Bay Auto (Mike Siwicki) that Snuffer will not pass safety the floor is rusted out. The safety is due in December. We have decided not to spend any more money to repair the engine.

Drill Night

10 members attended

OG's (Operating Guidelines) booklets have been handed out, and acknowledgement letter have been signed by members that received copies of OG's

It was decided August 12, 2023 will be the open house from 11:00am – 3:00pm. This is due to the availability of the home fire escape house, and members work requirements.

The firefighters reviewed the Base radio located in fire hall. New microphone installed and working great.

VHS (Very High Frequency) handheld radios were reviewed

PSCS (Public Safety Communications Service) handheld radios were reviewed

We Tested Tanker relief valve and tested some firefighter hoses

Fire fighters had prepared the dodge to be backup when the pumper was away. The Dodge and Tanker were returned to service. Everything has been placed back into Pumper as Pumper is back in service.

Regarding the Water Storage Project:

The one tank that had a leak has been replaced. Tanks are filled with water, and no issues.

Pump installed by Claude Berard, Roger. G and Real F on June 1, 2023.

Prairie Mobile

In regards to Fleetnet radio from rescue. Before moving a PSCS (Public Safety Communications Service) radio it must be approved by Bell MTS. We need this before moving it into pumper. Fleetnet in pumper isn't working so we continue with a portable radio.

Base Radio in Fire Hall

New microphone has been purchased, and installed. Meljssa has created a user reference guide.

Mutual Aid Meeting

Roger Leclerc attended on May 25,2023 in Warren.

Topic was in regards to MESC (Manitoba Emergency Services College) launching the new PFPP (Public Fire Protection Program), to 2-year in lieu of 10-moths. This is to meet the medical program criteria.

The Fire Commissioners Office of Manitoba

Has started to adopt the 2020 national building code. We are currently using 2010 building code.

C-Cans

Looked and priced out C-cans at Big Steel Box.

Please see included copy of C-can list.

Delivery is extra. Delivery for a 40' C-can at 80 km's would cost \$612.00 as of May 29, 2023. Delivery for a 20' C-can at 80 km's would cost \$423.00 as of May 29, 2023.

EDO Report

June 6, 2023 Council meeting

Métis Heritage Centre

Still no news from the Green & Inclusive Community Buildings Program. We have advised the architects that a community meeting would be best in the fall and they have agreed to work with us to help make the project presentation and invite input from the community at large. Hopefully too, by then we may have received an approval.

Old Town Hall

The preparations for the concrete slab in the main floor area are complete, including vee-ing out of cracks and removing old, embedded screed boards and filling with concrete, installation of vapour barrier, bond break at the exterior walls, rebar, electrical conduits, etc. They expect to pour the concrete on Friday.

Due to difficulty in obtaining the vertical board and batten siding for the south addition, we have opted to go with horizontal siding, as closely matched in appearance as possible to the main building. The supplier had already missed two delivery dates in a month.

I have been obtaining pricing for applying spray foam insulation in the attic and roof deck areas, as we were made to realize that we cannot complete a roof replacement without first insulating and we cannot insulate without replacing the roofing because the two 4 ft strips of sloped ceiling on the 2nd level on either side of the building have to be accessed from above by removing the deck boards in that area and replacing after insulation has been applied.

BUILDING RESTORATION

Update on work completed to date:

- a. Foundation drainage, done last fall. (Public Works)
 - b. Paint and removal by way of corn blasting, interior and exterior.
 - c. Patch and paint of interior plaster walls, both levels.
 - d. Finish sanding of all wood work and 30 to 40 % of staining, interior.
 - e. Removal of deteriorated flooring in south addition, clearing of debris and excess soil in crawlspace and damp proofing.
 - f. Construction of new floor assembly.
 - g. Repair of door between main building and south addition. (b. to g. Lakeside Decorating)
 - h. Electrical upgrade: The main panel was upgraded from 70 amp to 200 amp and Hydro has connected it. (H3 Electric)
 - i. Two sump pits installed c/w pumps and discharge lines. (Norseman Mechanical)
 - j. The north wall was drywalled and the new electrical service panel boxed in.
 - k. Sanding and staining of hardwood floor at 2nd floor and remaining 60% of interior woodwork.
 - l. New door installed to south addition and original door re-installed at main level.
 - m. Rigid insulation and PWF plywood installed at south addition.
 - n. New ceiling tile, insulation and vapour barrier at south addition ceiling.
- NEW ITEMS (in bold)**
- o. Preparation of old concrete for overlayer of new slab.**
 - p. 50-60% of electrical upgrades, including lights, plugs and conduits for heaters.**
 - q. Exterior painting completed**
 - r. Installation of original wood panel door**

St. Laurent/Starlink Connection project extension

Program officials have confirmed that our reimbursement claim no. 1 was delayed by the PASC federal strike and on May 16, reported that we could expect payment of the \$148,000.00 within 2 weeks of that date but we have yet to receive it.

Building Sustainable Communities Program

We have hired Stonewall Glass of Stonewall, Manitoba for the replacement of the picture window in the ALC common area. Also, Ben Allard has been selected for the installation of a new metal roof at the ALC. We just need to select a colour and then he can order the metal, for which orders are only submitted on Thursdays.

Assisted Living Centre

List of items presented to me have been completed except for the reinstallation of the storm door on of the suites. I am told the door is too damaged and will need to be replaced. I have decided to wait until the fall for this item as this type of door is expensive and will not really be required over the summer months.

I am getting prices for spraying the ALC to prevent spiders and fishflies around the building.

Ongoing administration and minor maintenance.

- End of report -

Municipal Emergency Coordinator

Report to council

June 7, 2023

The table top exercise appears to be a success,

Some of the outcomes:

- The FD public education Captain Susan Garreau is working on an introduction to “shelter in place” piece for posting and distribution by the FD and on social media sites
- We have started to address the deficiencies that we identified
 - The Base radio in the firehall has been repaired
 - A radio channel guide has been posted above the radio
 - A communications systems and paging system Operating Guideline (OG) is being drafted for the FD as time permits. This OG will dovetail with the emergency fan out system of the RM. (I’ve been in contact with the service provider; N3 Sales of Paging Unlimited and Dispatch Me, they are currently updating their Web site and information for inclusion in the OG) they will be in contact with me when they have completed the changes.
 - Training on the use of VHF and the Public Services Communication Services (PSCS) radios has started, Roger Leclair demonstrated some of the key features and the use of the radios at the last fire drill
 - A PSCS radio for the lead Fire truck that been removed from the rescue and will be installed in the pumper once the paperwork is completed with Bell. This radio was going to be installed in a box that would be easily transferable for use in the Emergency Operations Center (EOC) or the MEC’s vehicle. The issue with this is every PSCS radio must be identified as to location, owner, vehicle installation etc. These radios are highly technical and they include GPS location, a unit identification feature and an automatic open mic feature for emergencies. In order to move a radio contact must be made with BELL MTS and the unit location must be documented.
 - Higher level training information on our PSCS radios (specific to South Interlake) has just recently been received from the Office of the Fire Commissioner for distribution to the fire fighters in the OGs and inclusion in the Municipal Emergency plan
- The equipment from the RM office hall way closet and the Welcome stop crawl space has been collected and is currently in my garage. I believe has collected it all. It is being reviewed and inventoried. The siren driver is missing; however, as of yesterday Real Fontaine located one and is will be assisting me to hook it up to the portable vehicle roof mounted siren and public address system. Our CAO and staff in the office have procured desk top name plate holders that have interchangeable cards for use in the EOC. We are waiting for the flip chart paper for the EOC kit. The high vis-vests for the team were located inside the box of stuff. There a three large boxes of responder signage and supplies to go through and inventory.
- Long term storage for this equipment has been discussed. I am looking for shelving for the cold storage building in the RM yard, rather than a Shipping container. Just yesterday Sofie, Councillor

Leclair Councillor Combot and I reviewed the cold storage building for that and other purposes. Some shelving would help increase the use of that building.

- Our CAO and I recently discussed the MOU's with Woodlands for the reciprocal assistance that are outstanding. Some significant changes have occurred in West Interlake they are going through a change in staffing. We will remind them in a month or so.
- I expect to start to slow up a bit for the summer, and the fall exercise planning will start up again mid-SEPTEMBER.

C:mec1MYDOCSJUNE7REPTCOUNCIL

Tammy's Report

fin.rmstlaur@mymts.net

From: Tammy Hiebert <sld.recdirector@mymts.net>
Sent: May 29, 2023 9:20 AM
To: Hilda Zotter - CAO; fin.rmstlaur@mymts.net
Subject: timesheet

Good morning

Same weekly report as last pay period:

Community garage sale – taking registrations

Community soccer program

- Applying for grant for new community soccer nets

Arena - figure out what to do with contents

Basketball clinic started on the weekend

Trying to get community Friday night ball going

- So far looking like Recreation Centre will not approve. They want the Recreation Commission/RM to maintain the diamonds/park at the Recreation Centre including cutting grass, adding sand and making lines. Rec Commission has no \$ or time for this. What's your thoughts? Reach out for volunteers?

Community Winnipeg Goldeyes ticket give away (84 tickets) – facilitate giveaway

Also, I have a meeting Wednesday evening in Eriksdale with the Life Saving Society and ISA. I will be claiming mileage on the next timesheet for this trip.

Thanks

Tammy H.

Sent from Mail for Windows

By-Law Report

June 7, 2023

By-Law	Number of active files
Zoning By-Law	5
Unnecessary and Harmful Noise By-Law	1
Domestic Animal By-law	0
Unightly Property By-Law	6
Derelict Building By-Law	4

- 1) Zoning By-law: All files revolve around properties with buildings or structures that have not obtained required permits to be in compliance with the Zoning By-law. The first property has been issued a Penalty Notice and is within the timeframe to request a review from the Screening Officer. The second will require the hiring of a private investigator to locate the property owner. The third property has been sent a Notice of Contravention and we are working with WIPD to discuss enforcement steps. The fourth file will be sent/has been sent an inspection notice. The fifth file will be sent/has been sent an inspection notice.
- 2) Unnecessary and Harmful Noise By-law: The active file has a history of on-going complaints. I have scheduled shifts in an effort to investigate the trend with the complaints.
- 3) Unightly Property By-law: The first property has been issued a Notice of Contravention and has a follow-up inspection scheduled for June 8, 2023. The second property has been provided an inspection notice which is scheduled for June 8, 2023. The third property has been issued a notice of contravention, which has a follow-up inspection scheduled for July 12, 2023. The fourth property has worked on compliance and requested an extension to August 30, 2023 granted with terms. The fifth property is being issued a Notice of Contravention with compliance deadline into July. The sixth property will be sent an inspection notice to be coordinated with the Environment Officer.
- 4) Derelict Building By-law: The first property has begun working on rectifying the infractions. An extension of time has been provided with a final deadline of July 12, 2023. The second property is working with the Fire Department to schedule a burn of the derelict building to comply with the by-law. The third property is working towards compliance and has been issued a warning Notice of Contravention due August 10, 2023. The fourth property's owners have not obtained required demolition permit and will be issued a Preliminary Municipal Enforcement Order. The fifth property has obtained a demolition permit, which must be acted upon by October 21, 2023.

Current by-laws we are working on reviewing and revising are the following:

1. The Zoning By-law: Pursuant to the Planning Act, the By-laws to amend the Zoning By-law must have a public hearing either before or after the first reading. WIPD is administering amendment process and a Public Hearing is scheduled for today.
2. Fire Prevention and Emergency Response By-law: Still making changes to the new by-law, working to ensure it is drafted correctly under applicable Acts.
3. Freedom of Information and Protection of Privacy Act By-law has been drafted and is being presented before Council today, in order to update the roles of the positions mandated under the Act.
4. The Domestic Animal By-law: An amendment By-law has been drafted and is being presented before Council today.
5. The Derelict Building By-law: An amendment By-law has been drafted and is being presented before Council today.