



Rural Municipality of St. Laurent  
Regular Meeting  
November 18, 2020

**MINUTES**

A Regular Meeting of Council was held on Wednesday, November 18, 2020 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Frank Bruce, Jerry Combot, Phil Mathews, Vern Coutu, and A CAO Bernice Kitsch

Regrets: CAO, Hilda Zotter

**Call to Order**

Reeve Cheryl Smith called the meeting to order at 10:00 a.m.

**Adoption of Agenda**

Res #359/2020 Mathews - Coutu  
BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as presented.

....Carried

**Introduction of New Council Member**

Res #360/2020 Bruce - Combot  
WHEREAS a municipal by-election was held on November 12, 2020.  
THEREFORE BE IT RESOLVED THAT the "Oath of Office for Members of Council" has been signed by newly elected Councillor, Vern Coutu.

....Carried

## **Confirmation of Minutes**

Res #361/2020                      Bruce - Combot

BE IT RESOLVED THAT the Minutes of:

- Special Meeting Minutes – November 2, 2020
- Regular Meeting Minutes – November 4, 2020

be hereby approved by Council as circulated.

....Carried

## **Committee Reports:**

CAO (Hilda Zotter)

- None

MEC and ACAO (Paul Belair)

- None

EDO (Guy Dumont)

- None

Public Works (Dean Appleyard)

- Busy getting grader ready for snow
- Placing sander on truck
- Worked with WTS to put new tracks on skid steer
- Put culvert gate on culvert on Governor Road South
- Hydro still has to check one Christmas light that is not working
- Working on cold mix for early next summer
- Received a load of salt/sand

Waste Transfer Site (Ron Colliou)

- None

Fire Department (Roger Leclerc)

- None

Rec Commission (Tammy Hiebert)

- None

Councillor Phil Mathews

- None

Councillor Jerry Combot

- Ordered the Yurt, will be working on the platform soon
- Since receiving COVID funding, some money will go towards the yurt heaters, furniture etc.
- Completed all the RM work, last was the packer on the skid steer and works well
- Discussed with Dean regarding ordering the cold patch now

Councillor Frank Bruce

- Received a letter from TLBA regarding Meindl park and responsibilities, ask them for specific issues.
- Checked with Dean regarding the Christmas lights and it was indicated that some go on sooner, and some later just the way hydro poles are set up.
- Spoke with rate payer regarding a subdivision and RM to take over the road. Will have to go through all the process as required prior to RM looking into this at this stage.

Councillor Vern Coutu

- None

Reeve Cheryl Smith

- Teleconference in regard to province regarding by-law officers during code-red. Would not apply to our municipality as we currently do not employ a by-law officer.
- Hilda and I had an orientation with Vern, provided Municipal Act, and outlined Council processes, CAO responsibilities, and reviewed portfolios.
- Attended the WIPDB meeting, received the heads up on the Notice for Variation and that Council will have to review and discuss further.
  - Working on the by-law regarding RV's
  - Discussed by-law officer for next year budget
  - Discussed non-conforming a travel trailer at Shoal Lake

Media Report (Reeve Smith)

- None

**Finance & Accounts**

Res #362/2020

Mathews - Bruce

BE IT RESOLVED THAT Council Indemnities for November 2020 and Expenses for October 2020 be approved as follows:

	Cheryl Smith	Phil Mathews	Frank Bruce	Jerry Combot
Indemnity	1000.00	800.00	900.00	800.00
Hourly	500.00	200.00	300.00	0.00
Conference	0.00	0.00	0.00	0.00
Mileage	65.00	52.00	42.00	0.00
Blue Cross (BC)	-392.06	-156.63	-392.06	-392.06
BC (paid by RM)	392.06	156.63	392.06	392.06
CPP Deduction	-63.44	-37.19	-47.69	-26.69
Fed/Prov Tax ded	-355.07	-15.44	-35.91	0.00
Totals	<b>1146.49</b>	<b>999.37</b>	<b>1158.40</b>	<b>773.31</b>

.....Carried

Res #363/2020

Mathews – Combot

BE IT RESOLVED THAT the Accounts Payable to November 17, 2020, written under cheque numbers 29365 to 29455 and totaling \$89,115.48 be hereby approved for payment.

.....Carried

Res #364/2020

Comboto – Mathews

WHEREAS the R.M. recently received Federal funding to deal with COVID related matters.

AND WHEREAS Council is required to participate in a number of virtual meetings, and computer laptops are required.

AND WHEREAS the new equipment will require a new server to keep up with all the new technology.

AND WHEREAS Council has reviewed the quotes.

THEREFORE BE IT RESOLVED THAT Council authorize the CAO to proceed with the purchase from Munisoft as quoted computer laptops at \$15,642 and server at \$4,971, plus shipping and taxes, plus necessary software and external hardware.

.....Carried

Res #365/2020

Bruce - Coutu

WHEREAS the R.M. recently received Federal funding to deal with COVID related matters.

AND WHEREAS the R.M. Council and staff are required to participate in virtual meetings and would benefit in a video conference camera.

AND WHEREAS Council has reviewed the quotes.

THEREFORE BE IT RESOLVED THAT Council authorize the CAO to proceed with the purchase from Amazon for a 1080P Smart Video Conference Camera as quoted at \$1,234.30, plus shipping and taxes, plus necessary software and external hardware.

.....Carried

Meeting Software – Tabled

### **Zoning and Subdivisions**

- None

### **Regular Matters:**

- None

### **Notices:**

- December 2, 2020 at 10:45 a.m. Application for Variation – VSTL-08-20 from David Pagee to vary “Use Table 8 – Recreation, Parks, Open Space and Institutional Use Table – Mobile Homes” to a use that is substantially similar, and to allow 2 converted ATCO trailers to be joined together, to comply with the zoning by-law.

Tabled - Council has directed the Western Interlake Planning District Board to advise David Pagee is required to obtain engineering drawings prior to any public hearing on Variation VSTL-08-20.

**DELEGATIONS**

- None

**TRANSPORTATION & PUBLIC WORKS**

- None

**FIRE DEPARTMENT**

- None

**New and Unfinished Business**

Res #366/2020

Bruce – Mathews

BE IT RESOLVED THAT the following responsibilities be assigned and/or appointed:

\*Change

Responsibility/Committee/Board	Cheryl	Frank	Vern	Phil	Jerry	Other
<b>Italicized Bold - Chair</b>						
Deputy Reeve		Frank				
Finance Signature Authority	<b>Cheryl</b>	Frank			Jerry	Hilda
Legislative & Finance	<b>Cheryl</b>					
Personnel	<b>Cheryl</b>					
Protective & Health Services					*Jerry	
PW, transport, drainage		<b>Frank</b>	*Vern		Jerry	
Recreation & Culture, OPCC, Rec Ctr, Rec Commission	Cheryl (STL & Rec Com)			Phil (OP)		
WIPD, Animal & Weed Control	Cheryl	Frank				
Bylaw, Policy and Review		Frank	*Vern	<b>Phil</b>		
Designated Officer - bylaw 1/05					Jerry	
Board of Revision	<b>Cheryl</b>	Frank	*Vern	Phil	Jerry	Hilda (secretary)
Western Interlake Handivan				Phil	Jerry	
Lundar & District Vet				Phil		
WIWCD – Shoal Lakes				Phil		George Hamilton
WIWCD – Lake Francis			*Vern			Nelson St. Goddard
Community Futures WI				Phil		Guy
CDC	Cheryl	Frank	*Vern	Phil	Jerry	

Metis Heritage Centre	Cheryl	Frank	*Vern			
ALC					Jerry	Guy
CDEM						Guy
AMBM	Cheryl					
Seniors Resource & Age Friendly	Cheryl					
Tourism					Jerry	
LFWM Area Advisory Group			*Vern			
Metis Heritage Centre Policy		*Frank		*Phil		Guy
Cannabis	Cheryl			Phil		
Heritage (old office) Building						Paul, Dean, Guy
Streetlighting		Frank		Phil	Jerry	Paul
Beach Association	Cheryl – Sandpiper	Frank – *Laurentia	*Vern – Twin Lakes Beach	Phil – Johnson Beach/OP	Jerry – Pioneer Beach	
CancerCare Steering	Cheryl					
New – Cell Phone Service & Broadband Committee	Cheryl		Vern		Jerry	

.....Carried

### Correspondence/Information/Minutes from Others

#### Correspondence/Information:

- Manitoba Conservation and Climate
- AMBM – Universal Broadband Fund
- AMM Convention Information
- AMM President Designate/Vice-Presidential Candidates
- News Release – Bill 37
- Prairie Rose School Division Notice
- Municipal Relations – Council Members Codes of Conduct: Updates on Tools and Resources

#### Minutes:

- West Interlake Watershed District – October 15, 2020

### Committee of the Whole in Camera

Res #367/2020

Coutu - Combot

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

.....Carried

Res #368/2020 Mathews - Coutu  
BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

....Carried

Res #369/2020 Bruce - Combot  
BE IT RESOLVED THAT Council adjourn into CDC meeting.

.....Carried

### **CDC Matters**

Agenda Items:

- Short Notice approval
- New Board Director

Res #370/2020 Mathews - Coutu  
BE IT RESOLVED THAT the CDC meeting close and that Council reconvene into regular meeting agenda.

.....Carried

### **RM (CDC Matters)**

Res #371/2020 Mathews - Combot  
WHEREAS the Municipal By-Election was held on November 12, 2020.  
AND WHEREAS the R.M. of St. Laurent is the sole shareholder of the St. Laurent Community Development Corporation (CDC).  
AND WHEREAS the CDC'S by-laws provide in by-law 1, Section 5.01 provides that the Directors of the Corporation shall be fixed at the same number as shall from time to time equal the number of Municipal Councillors.  
AND FURTHER WHEREAS the said by-laws provide in Section 5.02 that Directors appointed are to be those individuals elected, acclaimed or otherwise appointed on Municipal Council.  
AND FURTHER WHEREAS the said by-laws provide in Section 5.03 that revocation of appointment is effective upon confirmation that an individual is no longer on Municipal Council.  
THEREFORE BE IT RESOLVED THAT Laurent Kerbrat is no longer a Director of the CDC as of July 28, 2020.



AND BE IT RESOLVED THAT Cheryl Smith, Frank Bruce, Jerry Combot, Phil Mathews (all of whom have been elected in the Municipal Elections on October 24, 2018) and Vern Coutu (whom has been elected in the Municipal By-Election on November 12, 2020) are Directors of the CDC as of November 18, 2020.

.....Carried

**Adjourn**

Res #372/2020

Coutu - Combot

BE IT RESOLVED THAT this meeting now adjourn at 11:00 a.m.

.....Carried

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
CAO