



Rural Municipality of St. Laurent
Regular Meeting
February 1, 2023

Minutes

A Regular Meeting of Council was held on Wednesday, February 1, 2023 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Richard Chartrand, Councillors Tom Johnson, Maurice Leclair, Yves Combot, Perry Gaudry and CAO, Hilda Zotter

Call to Order

Reeve Richard Chartrand called the meeting to order at 10:05 a.m.

Adoption of Agenda

Res #23/2023 Johnson - Leclair

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Confirmation of Minutes

Res #24/2023 Johnson - Leclair

BE IT RESOLVED THAT the Minutes of:

- Regular Minutes – January 18, 2023
- CDC Minutes– January 18, 2023
- Special Minutes- January 24, 2023

be hereby approved by Council as circulated.

.....Carried

Committee Reports:

CAO (Hilda Zotter)

- April 27, 2023, Financial Plan Public Hearing at 7:00 p.m. This will be advertised in the near future. All departments have submitted their draft budgets and budget meetings with council will begin when all of Council back. Our next council

meeting will need to be moved from February 15th to Thursday, February 16th due to EMO training on Wednesday which some of our councillors will be attending.

- Most of us attended a very interesting meeting yesterday with Al Gray. He gave a very stern message reinforcing and bringing awareness to the legalistic side of fire protection services. It was an eye-opener and a top-notch presentation.
- A few issues with the tractor needing some major repair work; some work needing to be done with Cat grader soon as well.
- CAO had meeting with Public Works staff.

Public Works/WTS (Donovan Boudreau, David Hiebert, Ryan Gaudry, Ron Colliou)

- PW – See Attached - Donovan, Dave and Ryan

Fire Department (Roger Gillis)

- Presented an extensive report:
 - o Steel supports for water tanks to be installed in Fire Hall
 - o Three tanks and water lines to be installed
 - o Hot water tank, urinal, and water softener to be installed
 - o Rescue van to be prepped for sale
 - o Decals to be put on tanker
 - o Drill nights ongoing and well attended; Level 1 training ongoing
 - o Melissa filling out MPI claims – invoiced over \$20K already
 - o Elected officials training night – 26 attended, from our RM and Coldwell and Woodlands. Big thank you to Al Gray for the insight into the roles and responsibilities relating to fire service.
 - o Looking into water fill locations in RM

EDO (Guy Dumont)

- See Attached

By-Law Officer (Sophie Skierszkan)

- See Attached

Rec Commission (Tammy Hiebert)

- See Attached

Community Connector (Marlene Combot)

- Still providing counselling to people touched by cancer.

Councillor Maurice Leclair

- Away on holidays for January – nothing extensive to report.
- Attended training session with Al Gray on January 31.

Councillor Yves Combot

- Attended the meeting last night and it was an eye opener, very interesting. It shows also that we have a duty towards our fire department; we need to support them and help them out. It was very evident about how much knowledge Roger Gillis has and what he can provide for the RM. It is a lot of work and we are starting to see results and it is great to see how well the members are receiving Roger G's guidance.

Councillor Tom Johnson

- Attended the Fire Safety meeting last night and like everyone else commented, it was an eye opener. Very informative.

Councillor Perry Gaudry

- Attended Senior's Resource meeting and learned what they are all about.
- Attended the fire department meeting in Oak Point last night, very informative.
 - o Some discussion on need to amend the old Fire Prevention By-law and that will be done with the help of Roger Gillis and Sophie.

Reeve Richard Chartrand

- As everybody has said here, all the meetings we have attended - it has been a very productive time for everyone.
- Some discussion on public works matters.

Finance & Accounts

Res #25/2023

Johnson - Combot

BE IT RESOLVED THAT the Accounts Payable to January 27, 2023 written under cheque numbers 32597 to 32656 and totaling \$116,195.29 be hereby approved for payment.

.....Carried

DELEGATION – IN CAMERA

11:00 a.m. – Mayor Sandra Smith & CAO Wally Melnyk (In Camera)

Res #26/2023

Johnson - Gaudry

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera

.....Carried

Res #27/2023

Johnson - Leclair

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again

.....Carried

DELEGATION – PUBLIC

11:30 a.m. – The Highway Six Advocacy Group – Keith Lundale and Donna Poole Spoke on need for better communication between IERHA and RMs. Requested RMs provide a resolution to provide to IERHA.

ZONING AND SUBDIVISIONS

Public Hearings:

- None

Regular Matters:

- None

Notices:

- None

TRANSPORTATION & PUBLIC WORKS

- None

FIRE DEPARTMENT

- None

New and Unfinished Business

Res #28/2023 Johnson - Leclair

BE IT RESOLVED THAT the Council meeting on Wednesday, February 15, 2023 be moved to Thursday, February 16, 2023 due to conflicting EMO Workshop.

.....Carried

Res # 29/2023 Johnson – Combot

WHEREAS the Province of Manitoba Emergency Measures Organization (EMO) is hosting a Municipal Emergency Workshop on February 15, 2023 in Selkirk, Manitoba.

THEREFORE BE IT RESOLVED THAT Council approve the attendance or Reeve Richard Chartrand and Councillor Yves Combot at the said event

.....Carried

Res #30/2023 Leclair – Gaudry

BE IT RESOLVED THAT Council approve the addition of Jay Lambert and Debbie Lavallee to the Metis Heritage and Healing Centre planning committee.

.....Carried

Res #31/2023 Gaudry – Combot

WHEREAS Council received information from a delegation during the council meeting of January 18, 2023 regarding the maintenance and expansion of the Assisted Living Centre. AND WHEREAS Council wishes to further explore efficiencies and the possible expansion of the facilities.

THEREFORE BE IT RESOLVED THAT Council approve the appointment and addition of Jack King, Yvon Perrault, Jan Presley, Debbie Lavallee, and Harry Frederick to the ALC Committee, all to act on a volunteer basis and provide recommendations to Council.

.....Carried

Res #32/2023 Johnson -Leclair

BE IT RESOLVED THAT By-Law 1/2023, being a by-law to amend the Rural Municipality of St. Laurent Building By-law 6/21 be hereby given third reading.

RECORDED VOTE: Richard Chartrand, Tom Johnson, Maurice Leclair, Yves Combot, Perry Gaudry

.....Carried

Res #33/2023 Johnson – Leclair

WHEREAS Council received information from the Reeve and CAO of the Town of Stonewall regarding a possible joint project for a new Personal Care Home in Stonewall, Manitoba.

WHEREAS Council has been invited to be part of a working group to explore the make-up of each community's contribution and the formula of municipal participation.

THEREFORE BE IT RESOLVED THAT Council approve the appointment of Reeve Richard Chartrand and Councillor Perry Gaudry to the working group committee.

.....Carried

Correspondence/Information/Minutes from Others

Correspondence /Information:

2022 Council Member's Guide

Minutes:

- Elected Municipal's Officials Education Session-Feb. 24

Committee of the Whole in Camera

Res #34/2023 Johnson – Combot
BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in
Camera.

.....Carried

Res #35/2023 Johnson – Combot
BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

.....Carried

CDC MATTERS

- None

RM (CDC MATTERS)

- None

Adjourn

Res #36/2023 Johnson - Leclair
BE IT RESOLVED THAT this meeting now adjourn at 2:47 p.m.

.....Carried



Reeve



CAO

Hilda Zotter - CAO

From: Donovan Boudreau <Donovanboudreau1993@outlook.com>
Sent: January 30, 2023 1:08 PM
To: cao.rmstlaur@mymts.net
Subject: Weekly report Jan 23 to Jan 28

Jan 23

- shovel at welcome center & alc
- fixed railing at welcome center where you enter dental office.
- plowed snow off parish/church with cat grader .
- took the John Deere grader for a ride to charge battery.
- called case for field service.

January 24

- worked in the shop I was pounding out our bits on our(seized)scarifier blades.
- plowed the whole town west of #6 highway to the beaches.
- Kevin from case recommended for us not to use the tractor due to loader arm bent .

January 25

- case dropped of one of their tractors and picked up our to bring in for inspection.
- plowed oak point , Johnson's beaches
- plowed whiskey, stony , sheering ham, smith , 100n from #6 up to stony ridge

January 26

- tailgate meeting with (boss)Hilda Zotter.
- brush cutting in a few different areas such as eagle rd , Francis street oak point , Paris lane,
- unloaded steel beams for fire department .
- worked on taking bits out of the scarifier blade .
- checked welcome center in the morning.

January 27

- Did Jeannette Bebo driveway out east
- did Tom Johnson's driveway oak point
- plowed johnsons beach , all of oak point ,out east .

Thanks

Donovan

Stl Public works operator

#204-861-2623

#204-739-8163

Dave's Report.

Weekly Report February 4, 2023

Monday-January 30 (8 hrs)

- Finish clearing rds in town
- Clear Rds west of hwy and Gaudry rd

January 31 (8 hrs)

- Ryan and I worked on graders
 - Changed blades on John Deere
 - Checked fluids and topped off as required on both machines
- Cat grader needs maintenance work
 - New batteries- calling around for prices
 - New mount for wing-talking with cat to get prices for parts
 - New control switch for packer
- John Deere
 - Spare tire and rim
 - Possible transmission leak-will keep an eye on it
- Picked up Ryan in oak point- rental tractor had flat tire
- Trouble shooting no heat in shop
 - Call Prairie HVAC for things to try to narrow down the problem so they can bring out proper parts and possibly save a trip out

February 1 (8.5 hrs)

- Discuss with Ryan plan for the day
- Take both graders out and clear Hay rd and cemetery rd
- On way back wing fell off of John Deere
 - Picked up skidsteer from WTS and old trailer from the yard
 - Pick up plow load it on trailer and bring back to shop

February 2 (8 hrs) 1 hr sick

- Contact John Deere for pricing on wing
 - Bolts and hoses and estimate labour cost
- Talk to Cat about part for wing \$2100
- Work in shop.
 - Trouble shoot boiler, test elements and found one burnt out.
- Did meter readings

February 3 (8 hrs)

- Check rds.
 - Check Twin and Mackenzie bays
 - Laurentia
 - Allard
- Check welcome Center
- Clear Kennedy Lane with tractor
- Punch out scarifiers
- Clean shop floors
- Dump run

From: Ryan Gaudry <RGaudry.pw@outlook.com>
Sent: February 6, 2023 7:49 AM
To: Hilda Zotter
Cc: Lorna Hildebrandt
Subject: Weekly Report Jan 30 - Feb 3, 2023

Weekly Report January 30 – February 3, 2023

• Monday January 30

- Snow clearing in CAT grader. Roads clean; Wagon Creek (100N), Sheringham (97N) east of #6, Gravel ridge (20W) up to 100N, Stony Ridge (18W), Smith rd. (98N), Desrocher Rd, Schon Rd.
- Started getting ready to replace blades on John Deere grader

• Tuesday January 31

- Finished changing blades on John Deere grader
- Tried to move some snow in oak point on Francis St. And ended up getting a Flat on the rental Case tractor
- After taking a few calls from Warren Tire, Leo's Case have decided to bring out another tractor due to not being able to find a proper tire

• Wednesday February 1

- Swept the welcome center and the A.L.C.
- Graded whiskey Rd and Opened up Hay Rd, And cemetery Rd with the Cat grader
- Dave's had an incident with the John Deere wing. Spent the day getting equipment back to the shop. Done by 4PM.

• Thursday February 2

- Checked the Welcome center, and the A.L.C.
- Went and started the loaner tractor in Oak Point for Leo's Case arrival
- Leo's Case dropped off another loaner tractor and I escorted him out to the tractor in Oak Point for pick up
- Did a quick run over the tractor at the shop and made a list of damages there were on the tractor at arrival
- Off at 3PM

• Friday February 3

- Checked welcome center and A.L.C
- Did a quick clean up in shop
- Hauled a load of garbage/used oil pails from PW shop to WTS
- Kept removing scarifier bits to replace with new ones
- Fueled up ALL equipment in case of weekend snow work

Ryan Gaudry
St. Laurent Public Works
(204)-513-1227

By-Law Report

February 1, 2023

By-Law	Number of active files
Zoning By-Law	4
RV By-Law	1
Unnecessary and Harmful Noise By-Law	0
Domestic Animal By-law	0
Unsightly Property By-Law	3
Derelict Building By-Law	4

- 1) Zoning By-law: All files revolve around properties with buildings or structures that have not obtained required permits to be in compliance with the Zoning By-law. The first property had been issued a compliance date of April 4, 2023 as it is in contravention of the RV portion of the by-law in addition to placement of building without permit. The second property has been issued a deadline of December 22, 2022 to submit to WIPD its required permit application, the notice has been returned to us. On January 30, 2023 a copy of the notice was posted to the property with April 20, 2023 compliance deadline. The third property has been issued a compliance date of December 16, 2022 to submit to WIPD its required permit application the notice has been returned to us. On January 30, 2023 a copy of the notice was posted to the property with February 9, 2023 compliance deadline. The fourth file involves a combination of placement of a building without a permit and an R.V. violation. The fourth file was provided with a April 4, 2023 compliance deadline.
- 2) RV By-law: The active file has a final notice for non-payment due February 3, 2023.
- 3) Unsightly Property By-law: The first file is going through a secondary FIPPA request. In addition, I am working with out lawyer to complete the process to obtain a warrant. The second property has been provided a compliance date of May 30, 2023. The third property has been given a compliance date of April 4, 2023.
- 4) Derelict Building By-law: The first property has begun working on rectifying the infractions. An inspection was done on January 18, 2023 and the property owner has been provided a compliance deadline of April 19, 2023. The second property is working with the Fire Department to schedule a burn of the derelict building to comply with the by-law. With that process, WIPD will be issuing notices to surrounding properties to comply with the demolition permit requirements. The third property has had an inspection on January 24, 2023; however, the building inspector was unable to attend (sick), the property owner has been made aware that a notice with compliance deadline would be issued once I have met with the building inspector. The property owner has begun working on the compliance requirements. The fourth property's owners have donated their buildings to the Fire Department. Furthermore, they are seeking a contractor to clean up the site.

Current by-laws we are working on reviewing and revising are the following:

1. The Fire Prevention and Emergency Services By-law
2. The Waste Transfer Site By-law
3. The Zoning By-law; in addition, we are working on revising the RV Conditional Use Policy
4. The Building By-law- to be completed today
5. The Off Road Vehicle By-law

EDO Report

February 1, 2022 Council meeting

Métis Heritage Centre

We have hired and been meeting and corresponding with PICO Architecture by committee regarding the schematic design. We have so far considered 5 options for design and I think we are close to arriving at something acceptable. We have a meeting tentatively set for February 3rd, where they will be presenting a more or less finalized option along with elevations for our consideration. With the February 28th deadline looming, things are very tight and I have been studying and started filling out the online portal application and preparing questions that PICO will have to provide answers for with regard to the application. I also met with the topographical survey guy to help guide him with location of services on the property.

Old Town Hall

Held 3 meetings with CDEM representatives and Old Town Hall committee regarding the building restoration, Traveling Exhibit and Signage.

BUILDING RESTORATION

- a. We have been obtaining quotes from various contractors for the electrical upgrade work, the concrete slab and the sandblasting. I was working with Dave on this but I was advised that we can no longer use Dave for this work. I have hired an electrician to upgrade the panel and remove old wiring at a cost of \$3,996.00. His was the lowest of 3 bids. I picked up 2 - 4800 watt construction heaters and installed them inside the hall to hopefully get the frost out of the building, especially the existing slab.
- b. Contacting and corresponding with contractors. I am still awaiting some quotes for the concrete work and sandblasting.
- c. Met virtually with CDEM to review and iron out the various types of funding available through them, the deadlines and relative flexibilities.

TRAVELING EXHIBIT

- a. Together with the committee, which now includes two community members at large, we met with CDEM reps, James Kostuchuk and his colleague, Shannon Mulvey regarding the basic themes we would like to see in the exhibit and explored some possible exhibit types. Jay Lambert and Debbie Lavalée will be working with the consultant on this.

SIGNAGE

- a. Met with the committee and CDEM reps and Little Blue Stem consultants for particulars of the signs that they are to produce for the Old Town Hall museum.

St. Laurent/Starlink Connection project extension

Agreement was extended to November, 2023 by amendment.

Building Sustainable Communities Program

Consulted with Metal Roof suppliers for selection of and proper preparation and installation of metal roof and had to ask for new quotes for the window work as the ones obtained in November were stale-dated.

Assisted Living Centre

Ongoing administration, correspondence and reporting.

Green Team

Filled out and submitted application for 4 Green Team positions for the Rec Centre, as in previous years.

Planning Meeting

Attended planning meeting with council, CAO and by-law officer.

Tammy Hieberts

As of December 31st, 2022 the St Laurent & District Recreation Commission has a account balance of \$58,174.47

Outstanding payments to be made:

4762224 Manitoba Ltd o/p RBM Gardens \$568.45
Equipment replacement (pickleball net) \$145.59
Rural Municipality of St Laurent. (Green Team payroll reimbursement) \$3818.00
Commemorative Grant (to be spent on community dinner) \$6095.00
Youth Night Christmas \$273.86
Lights for PW truck \$33.57
Craft Sale prizes/expenses \$403.35
Silent Auction tickets \$67.18
Light up our town kids gift cards \$150.00

Incoming funds:

Tire Stewardship grant - Rubber Pathway Miendl Park \$9996.00

Please note that \$3030 was transferred into a fundraising account.

What is funded through this account?

Any equipment repairs and supplies needed for community programs such as youth night.

Report:

St Laurent & District Programming:

Archery is to start in February – received funding through AMBM

Wrestling

Yoga

Zumba

Family Programming – Free use of Prairie Rose School Division facility

55+ programs – Pickle Ball, Walking Group, Floor Curl

Looking into starting an art program in Oak Point – Discussions with local artist – Applying for funding

I have applied for enabling accessibility small project fund to fund accessibility mats (wheel chair mats) for our parks. If approved the St Laurent & District Recreation Commission will fund 20% of the equipment. Total equipment cost \$15219.37.

St Laurent & District Recreation Commission would fund \$3043.87.

St Laurent & District Recreation has applied for 2 summer hires through the provincial Green Team Program. The 2 hires will once again assist our Public Works team as needed as well as provide summer camp day programs.

I have reached out to all the organizations affiliated with the St Laurent & District Recreation Commission so I can call a meeting. I am currently waiting for 2 organizations to respond so I can move forward.

As you may have noticed that I have an outstanding Commemorative Grant amount of \$6095.00 to be used on a community dinner. This grant was applied for early 2022 and is to be allocated towards a Covid-19 front line workers appreciation initiative. The Commemorative Garden at the Welcome Centre was funded as part of this project as well as a community gathering (dinner). I am hoping to include entrainment out of this budget as well.

The goal was to hold a St Laurent & District Recreation Commission meeting in January to discuss and get feedback from my board members but as mentioned, I am still waiting for organizations to reply. I am requesting support from the RM to form a small committee so they can assist me with planning. Please let me know who you or council has in mind and I can connect with them.