



Rural Municipality of St. Laurent
Regular Meeting
March 1, 2023

MINUTES

A Regular Meeting of Council was held on Wednesday March 1, 2023 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Richard Chartrand, Councillors Tom Johnson, Maurice Leclair, Yves Combot, Perry Gaudry and CAO Hilda Zotter

Call to Order

Reeve Rick Chartrand called the meeting to order at 10:00 a.m.

Adoption of Agenda

Res #51/2023 Johnson - Leclair

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Confirmation of Minutes

Res #52/2023 Johnson - Leclair

BE IT RESOLVED THAT the Minutes of:

- Regular Meeting – February 16, 2023
be hereby approved by Council as circulated.

....Carried

Committee Reports:

CAO (Hilda Zotter)

- Preliminary budget meeting on February 23, 2023. Still have to shave a few things down.
- Human resources matters.

Public Works/WTS (Donovan Boudreau), (David Hiebert), (Ryan Gaudry)

- As attached

Fire Department

- Reported by Yves below

EDO

- Hilda reported on Guy's behalf that the Grant Application for the Metis Heritage and Health Centre has been submitted on time. We should hear back within a few months on whether or not we were successful.

Councillor Tom Johnson

- Met with RM of Woodlands – working on agreement so that Woodlands side of Twin Lakes Beach area will be plowed whenever St. Laurent plow goes in that area.
- Attended by-law meeting. Slowly progressing and hope to have some finalized soon.
- Attended Planning meeting – passed through 3 subdivisions. Budget also received; both employees got cost of living increase.

Councillor Perry Gaudry

- Attended AMM hosted seminar in Winnipeg on February 24.
- Attended Seniors Resource Council meeting – the SRC wanted to know if the yurt would be useable this year, and after speaking with Guy, it was confirmed that it would be.
- Attending TONS meeting in Selkirk on March 7. Looking at different transportation models.
- Commented on RM's ability to bid at auction
 - o Yves responded we would pass a resolution appointing someone to bid on RM behalf and set a limit (amount). There would be a registration process likely including provision of a credit card or certified cheque.

Councillor Yves Combot

- Water tank project still ongoing and progressing well; Roger G away on holidays, but projects being overseen by Melissa B.
- Brought up RM having ability under certain conditions to be able to submit a bid for specific items at auctions.
- Sat down with preliminary budget meeting with rest of Council and CAO. Stressed the importance of putting a lot more funds into the Department to ensure

standards are met and making sure there are reserve funds for future vehicle and equipment upgrades in the next few years.

- Richard mentioned hope that more reporting would be forthcoming.
- Richard also is eager to meet again with the CAO and Yves and Roger G so as to ensure that budgeting needs are met and reasonable.
- New recruits have applied and Roger G to review applications and bring new members forward for Council to approve in next meeting.
- Attended Community Futures meeting – on agenda to approve attendance at the Youth Leadership day on March 14, and to attend the Municipal Council and Administrators event on March 27. Yves to contact the schools again to see if there is any interest in sending students for the March 14 event.

Councillor Maurice Leclair

- We will be posting an ad soon to hire a Public Works Foreman.
- Received a price for protecting our fuel tanks
 - Hilda responded this price was put in the budget as well and has staff working on securing details.

Reeve Richard Chartrand

- Reported on Old Town Hall signage design being further modified and will be finalized soon. Once finalized will be put up when Old Town Hall is ready for display – likely within a year.
- Asked CAO if Assisted Living Centre has its own budget and access to funds and commented that the ALC needed a few specific cooking tools, etc.
 - The CAO responded that yes, the ALC does have its own budget and purchasing funds access, and that staff should be discussing needs with the ALC Administrator, Guy Dumont.
- February 15 – Municipal Emergency Workshop in Selkirk – we need to hire a Municipal Emergency Coordinator – ad is out and closes March 4.
 - Emergency Plan needs to be in place (and is).
 - Table top exercises crucial and there are available resources.
- February 16 – met about tourism sign for the Old Town Hall
- Attended meetings with Perry re Stonewall Personal Care Home matter. Got more information as to how this is to be paid off. There are various options. We are also to submit a Letter of Intent. Will look at in further detail.
- February 23 – By-law committee meeting.
- February 23 – Attended with rest of council for a review of first draft financial plan.
- February 24 – Attended AMM hosted in Winnipeg – Municipal Officials Training – this explained the roles of council and administration.
- March 2 – will be attending another by-law committee meeting; our municipal lawyer will be in attendance.

Finance & Accounts

Res #53/2023 Johnson - Combob

BE IT RESOLVED THAT the Accounts Payable to February 10, 2023, written under cheque numbers 32710 to 32782 and totaling \$144,289.28 be hereby approved for payment.

.....Carried

Res #54/2023 Gaudry – Combob

WHEREAS charitable donations have been received by the R.M. of St. Laurent to be paid out as follows:

- a. From Lynn Mathews in the amount of \$50.00 towards the Oak Point Hall in memory of Joyce Byron towards the upkeep and beautification of property.
- b. From Vivian Jeffery in the amount of \$50.00 towards the Oak Point Hall in memory of Joyce Byron towards the upkeep and beautification of the property.

THEREFORE BE IT RESOLVED THAT Council approves the above payment be made.

.....Carried

Res #55/2023 Johnson – Leclair

BE IT RESOLVED THAT the funds received from the disbanding of the Western Interlake Handivan in 2022 in the amount of \$27,000.00 be transferred to the Economic Development sub-account of the St. Laurent Community Development Corporation for the purposes of future disbursement towards similar services which are currently being explored.

.....Carried

Zoning and Subdivisions

- None

Public Hearing:

- None

Regular Matters:

Res #56/2023 Gaudry – Combob

BE IT RESOLVED THAT Resolution 3/2023 (approval of Hueging subdivision – 4178-22-8191) be amended by adding the following condition:

“2. The applicant/owner has entered into a Development Agreement with the Municipality to cover matters including, but not limited to:

The Flood Protection Level for this area is 263.5 metres (864.5 feet) CGVD28. Any structures built on this land should be constructed on land in excess of 263.5 metres (864.5 feet) CGVD28 or on land which was been raised with clean impervious fill to be in excess of 263.5 metres (864.5 feet) CGVD28. This property was affected by flooding in 2011.”

Further be it resolved that drafting and filing of the agreement is at the applicant’s expense.

.....Carried

Notices:

- None

TRANSPORTATION & PUBLIC WORKS

Res #57/2023 Johnson – Leclair

WHEREAS the position of Public Works Foreman is being advertised and a hire committee is to be appointed.

THEREFORE BE IT RESOLVED THAT Council approve the hire committee be the following: Hilda Zotter, Richard Chartrand, Tom Johnson, Maurice Leclair, Yves Combot, and Perry Gaudry.

.....Carried

OTHER DEPARTMENTS, COMMITTEES, BOARDS

Res #58/2023 Johnson – Gaudry

WHEREAS the position of Municipal Emergency Coordinator (MEC) is being advertised and a hire committee is to be appointed.

THEREFORE BE IT RESOLVED THAT Council approve the hire committee be the following: Hilda Zotter, Richard Chartrand, and Yves Combot.

.....Carried

FIRE DEPARTMENT

- None

NEW AND UNFINISHED BUSINESS

Res #59/2023 Leclair – Combot

BE IT RESOLVED THAT Council approves the attendance of Perry Gaudry and Maurice Leclair at the Transportation Options Network for Seniors (TONS) Round Table and Information event in Selkirk, Manitoba, on March 7, 2023.

.....Carried

Res #60/2023 Johnson – Leclair

BE IT RESOLVED THAT Council approves the attendance of Yves Combot and Richard Chartrand at the West Interlake Community Futures Youth Leadership Retreat on March 14, 2023 in Eriksdale, Manitoba.

.....Carried

Res #61/2023 Gaudry – Combot

BE IT RESOLVED THAT Council approves the attendance of Hilda Zotter and Yves Combot at the West Interlake Community Futures Municipal Forum on March 27, 2023 in Lundar, Manitoba.

.....Carried

Res #62/2023 Johnson – Leclair

WHEREAS a noxious weed abatement program must be filed for the R.M. of St. Laurent under The Noxious Weed Act and The Environment Act.

AND WHEREAS Council deems it necessary to continue with the control of noxious weeds such as Leafy Spurge, Purple Loosestrife and Red Bartsia within the R.M. of St. Laurent.

THEREFORE BE IT RESOLVED THAT Council approve Interlake Weed Control District to deliver the R.M.'s weed control program for 2023.

.....Carried

DELEGATIONS

11:00 a.m. – George Poirier & Paulette Madsen

They are looking for permission to place their food truck with the RM's permission. Their preferred spot is located back at the Arena area as they require a commissary

to prep their food, and electricity. However, this location is not owned by the RM. Councilor Perry Gaudry is going to look into this further and will get back to them.

NEW AND UNFINISHED BUSINESS – Continued

Res #63/2023 Johnson – Leclair

BE IT RESOLVED THAT the following are approved for attendance at the 2023 AMM Spring Convention being held in Winnipeg, April 3, 4 and 5, 2023: Hilda Zotter, Richard Chatrand, Yves Combot, and Maurice Leclair.

.....Carried

Res #64/2023 Combot – Johnson

BE IT RESOLVED THAT due to the 2023 AMM Spring Convention falling on a regular council meeting date (April 5) that the council meeting of April 5, 2023 be moved to Thursday, April 6, 2023, at 10:00 a.m.

.....Carried

DELEGATIONS

11:30 a.m. – Thomas & Leonora Aliwalas

They are currently in the process of subdividing and are having issues with determining who owns the road alongside them, which is halting their subdivision. Council will look into this to determine the ownership of the road; they advised them to request an extension from Planning in the interim.

NEW AND UNFINISHED BUSINESS – Continued

Res #65/2023 Leclair – Combot

WHEREAS a group of municipalities, including the R.M. of St. Laurent, has been working as partners in a special committee to explore the partnership in, and the development of, a new Personal Care Home in Stonewall, Manitoba.
AND WHEREAS it is proposed that through a combination of in-kind contributions, a fundraising campaign, and municipal contributions, the partner municipalities will provide the required \$15,000,000 commitment to the Personal Care Home Project as identified in the four funding scenarios now provided to the committee.
THEREFORE BE IT RESOLVED that Council acknowledges continued interest in the project and wishes to meet as a committee of the whole to further explore the

scenarios provided to determine whether or not any of the proposals are financially feasible or attainable by our R.M.

.....Carried

Res #66/2023 Johnson – Gaudry

BE IT RESOLVED THAT By-law 03/2023, being a by-law to amend the Parks and Beaches By-law No. 9/2022, be hereby given first reading.

.....Carried

Res #67/2023 Johnson – Leclair

BE IT RESOLVED THAT By-law 03/2023, being a by-law to amend the Parks and Beaches By-law No. 9/2022, be hereby given second reading.

.....Carried

Res #68/2023 Leclair – Combot

BE IT RESOLVED THAT Council acknowledges review of the Code of Conduct By-law 3/20, and that no amendments are required at this time.

.....Carried

Res #69/2023 Jonson – Leclair

BE IT RESOLVED THAT Council approves the CAO to provide a letter of support to the Royal Canadian Legion #250 Metis Branch for their application to the Co-op Community Spaces grant program for the renovation of their kitchen facilities.

.....Carried

Correspondence/Information/Minutes from Others

Correspondence/Information:

- None

Minutes from Others:

- Prairie School Division-Meeting Highlights-February 13, 2023
- WIPD Meeting – February 15, 2023

Committee of the Whole in Camera

Res #70/2023 Johnson - Gaudry

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

.....Carried

Res #71/2023 Johnson – Leclair

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

.....Carried

Res #72/2023 Gaudry – Combot

BE IT RESOLVED THAT Council approve the lay-off of Ron Colliou, Waste Transfer Site Supervisor, effective as of today's date, due to the position no longer being required and shortage of work for the position.

AND BE IT RESOLVED THAT Ron is given 20 working days pay in lieu of 20 working days notice (as outlined in Union Agreement 14.04).

.....Carried

CDC Matters

- None

RM (CDC Matters)

- None

Adjourn

Res #73/2023 Johnson - Leclair

BE IT RESOLVED THAT this meeting now adjourn at 12:35 p. m.

.....Carried



Reeve



CAO

CAO Report – March 1, 2023

Green and Inclusive Communities grant application has been submitted by Guy – 1:00 p.m February 28.
Now we wait – hoping for good news within a few months or so.

Worked on preliminary budget last week for council’s first budget meeting on Friday

Worked on employee matters and job description.

Meeting prep.

Public Works reports are in the package.

By-law report is in the package

Hilda Zotter - CAO

From: Hilda Zotter - CAO <cao.rmstlaur@mymts.net>
Sent: February 27, 2023 12:12 PM
To: 'Hilda Zotter - CAO'
Subject: FW: Weekly report feb 20 feb24

From: Donovan Boudreau <Donovanboudreau1993@outlook.com>
Sent: February 27, 2023 7:26 AM

February 20

- stat holiday

February 21

- clean all installation and debris off the floor in old town hall building.
- scraped ice/snow off McKenzie north/south intersections with tractor.
- scraped bus turn around on Marina row ,allard, Leost, twin south,
- scraped the entrance at the alc with the tractor that was straight ice.
- cleaned the emergency exits at the rec centre with the tractor.
- . Cleared all the snow in the bays at laurentia with tractor .
- cleaned snow off rds beside/behind the welcome centre .
- cleaned all snow around the old town hall building with the tractor.

February 22

- cleaned bus turn around town , housing,oak drive , laurentia beach,sandpiper cove.
- cleaned snow around the fire hydrant on sandpiper.
- cleaned and widened allard north with tractor.
- cleaned snow around the entrance of the skating pond.
- cleared drifted areas @ laurentia beach.
- scraped all ice/snow around the welcome centre parking lot.

February 23

- greased upper lower ball joints on Chevroletalsi checked fluids .
- plowed town of oak point ,(100N),(20w),tracks trail ,ludovic,governor,Lio dell,wagon wheel , schon .
- greased cat grader .
- plowed tim Johnson driveway in oak point.

February 24

- dropped off garbage @ wts.
 - went out with donnly for training.
 - took cylinder off John Deere grader and brought it to Jerry to fix.
 - took the tractor to clean snow @ end of driveways around ludovic and governor.
 - took tractor to allard south and pushed back most drifts on east side of rd.
- Met with CAO in late afternoon.

Thanks Donovan
Stl Public works operator
#204-861-2623

Dave Hiebert PW Weekly Report

Monday February 20 (Stat Holiday)

February 21

- Send in timesheets for everyone
- Shovel WC and ALC
- Final clean in Old Town Hall for sandblasting
- Clear Gaudry rd as requested
- Clear Hudson Bay Road

February 22

- Check WC and ALC for snow
- Check rds for drifting
 - Oak point and out east
 - Some drifting
- Went out with John Deere
 - 100 from 20 to 12
 - 12 from 100 to 103
 - 103 east to the end
 - 102W (North boundary rd)
- Cylinder on wing issues on way back down 100 just east of church.
 - Chain it up and walked machine back to shop

February 23

- Relocate lunch table
 - Cut legs down and reinforce table
 - Move fridge and microwave behind office desk
 - Make more room for equipment
- Check WC and ALC
- Make some calls to get pricing on new wing cylinder but Jerry might be able to weld
- Left early

February 24

- Grader training with Donny
 - Pushing drifts on Gaudy rd
 - Cleaned up North Boundary
- Bring receipts to office and exchange water bottles
- Clean water cooler and replace water jug
- Talked to Hilda about bringing wing cylinder to Jerry Combot for repair
 - Donovan removed cylinder and brought to Jerry

From: Ryan Gaudry <RGaudry.pw@outlook.com>
Sent: February 22, 2023 3:11 PM
To: Hilda Zotter
Cc: Lorna Hildebrandt
Subject: Weekly Report February 13 - 17 2023

Weekly Report February 13 – 17, 2023

- **Monday February 13**

- Checked welcome center and the A.L.C.
- Picked up and Drove the Skid steer back to PW shop from WTS.
- Installed the wing back on to the John Deere grader.

- **Tuesday February 14**

- Grader training with Donnly Wiebe. Showing us how to properly scrape the ice and snow build up off the road. Scrapped from 100N (Wagon Creek) to Ideal Rd. (518)

- **Wednesday February 15**

- Checked road conditions. Some areas needed to be cleaned up.
- I went out on the Cat graded – **ROADS GRADED** – Venice Rd south, Allard Rd (along lake only), Sandpiper Rd, Sandpiper Bay West, Sandpiper Bay East, sandpiper cove.
- I came back to the PW shop at 12PM for Jerry Combot to weld some hairline cracks I noticed on the Cat wing.
- I used the skid steer to lift a beam for a fire department project.
- Cleaned cab/windows on the CAT grader.

- **Thursday February 16**

- Walked Skid steer back to WTS from PW shop.
- Road checked – Asked Donovan to take care of critical areas.
- Changed out the batteries on the CAT grader.
- Began cleaning out the old town hall for following week contractors.
- Hauled 3 loads of Garbage to WTS from the old town hall (rest of it went into the cold storage).

- **Friday February 17**

- Checked welcome center and the A.L.C. Both areas were clean.
- Cleaned up the parking lots at the Rec center and the Welcome Center with the tractor. In areas that the grader couldn't get to.
- Finished cleaning out the old town hall. Only sweeping the floor is left for the following week.

Ryan Gaudry
St. Laurent Public Works
(204)-513-1227

By-Law Report

March, 2023

By-Law	Number of active files
Zoning By-Law	4
RV By-Law	1
Unnecessary and Harmful Noise By-Law	0
Domestic Animal By-law	1
Unsightly Property By-Law	3
Derelict Building By-Law	4

- 1) Zoning By-law: All files revolve around properties with buildings or structures that have not obtained required permits to be in compliance with the Zoning By-law. The first property had been issued a compliance date of April 4, 2023 as it is in contravention of the RV portion of the by-law in addition to placement of building without permit. The second property has been issued a deadline of December 22, 2022 to submit to WIPD its required permit application, the notice has been returned to us. On January 30, 2023 a copy of the notice was posted to the property with April 20, 2023 compliance deadline. The third property has been issued a compliance date of December 16, 2022 to submit to WIPD its required permit application the notice has been returned to us. On January 30, 2023 a copy of the notice was posted to the property with February 9, 2023 compliance deadline. The fourth file involves a combination of placement of a building without a permit and an R.V. violation. The fourth file was provided with an April 4, 2023 compliance deadline.
- 2) RV By-law: The active file has had a review by the Screening Officer, which has come into a compliance agreement.
- 3) Domestic Animal By-law: The active file relates to a complaint issued a day following the infraction. The complainant has been reminded to send us complaints as the issues are occurring. The property owner of the dog at the root of the complaint is being issued a letter with the by-law compliance information.
- 4) Unsightly Property By-law: The first file is going through a secondary FIPPA request the property owner's lawyer has provided our lawyer with authorization to inspect the property, which will be scheduled for the last week of March. The second property has been provided a compliance date of May 30, 2023. The third property has been given a compliance date of April 4, 2023.
- 5) Derelict Building By-law: The first property has begun working on rectifying the infractions. An inspection was done on January 18, 2023 and the property owner has been provided a compliance deadline of April 19, 2023. The second property is working with the Fire Department to schedule a burn of the derelict building to comply with the by-law. With that process, WIPD will be issuing notices to surrounding properties to comply with the demolition permit requirements. The third property has a tiered compliance of due dates being in April and in August. The property owner has begun working on the compliance requirements. The fourth property's owners have donated their buildings to the Fire Department. I am working with the Fire Department to determine their procedures to ensure completion of the demolition. Furthermore, they are seeking a contractor to clean up the site.

Current by-laws we are working on reviewing and revising are the following:

1. The Fire Prevention and Emergency Services By-law
2. The Waste Transfer Site By-law
3. The Zoning By-law; upcoming meeting (Thursday) for the RV and its Conditional Use Policy
4. The Off Road Vehicle By-law