

Rural Municipality of St. Laurent
Special Meeting
July 31, 2015

MINUTES

A Special Meeting of Council was held on July 31, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba. The purpose of hiring additional spare grader operators and updating Council regarding issues with Sandpiper Beach Association.

Present: Reeve Smith, Deputy Reeve Frank Bruce, Councillors Tom Johnson, Monte Carrier, and CAO Billie Jean Oliver

Absent: Laurent Kerbrat

With Reeve Smith in the Chair the meeting was called to order at 9:05 a.m.

Call to Order

Res #261/15 Johnson - Bruce

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as presented.

....Carried

Res #262/15 Carrier - Bruce

WHEREAS the RM of St. Laurent has deemed it necessary to have a list of spare grader operators. **AND WHEREAS** local advertisement for same has been completed with applications having been received.

AND FURTHER WHEREAS Claude Buors has resigned from his position as Spare Grader Operator as of July 28, 2015.

THEREFORE BE IT RESOLVED THAT Council hire Jack Morsette and Ron Diell, to be added to the list of spare grader operators.

....Carried

Res #263/15 Johnson - Bruce

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

....Carried

Res #264/15 Bruce - Carrier

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

....Carried

CAO was given direction to forward email to Sandpiper Association executive board.

Res #265/15 Johnson - Bruce

BE IT RESOLVED THAT this meeting now adjourn at 9:30.

....Carried


Reeve (Cheryl Smith)


CAO (Billie Jean Oliver)



Rural Municipality of St. Laurent
Regular Meeting
July 15, 2015

MINUTES

A Regular Meeting of Council was held on July 15, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

Notice was provided as per Section 8.4 of the Procedures By-law to vary the date and time of the Regular Meeting.

With all members present and the CAO, Reeve Smith called the meeting to order at 10:00 am.

Call to Order

Res #239/15 JOHNSON - BRUCE

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as amended.

...Carried

Res #240/15 CARRIER - BRUCE

WHEREAS Council has requested a time change for today's meeting.

AND WHEREAS as per Section 8.3 of the Procedures By-law the time change must be done by resolution.

AND FURTHER WHEREAS Notice has been posted in the RM office for 7 days as per Section 8.4 of the Procedures By-law.

THEREFORE BE IT RESOLVED THAT Council accept the time change for today's meeting from 6:00 pm to 10:00 am.

...Carried

Adoption of Minutes

Res #241/15 JOHNSON - KERBRAT

BE IT RESOLVED THAT the Minutes of June 30, 2015 hereby be adopted as circulated/amended.

...Carried

Finance & Accounts Payable

Res #242/15 CARRIER - BRUCE

BE IT RESOLVED THAT accounts payable to July 15, 2015 written under cheque numbers 23728 to 23764 and totaling \$69,605.26 hereby be approved for payment.

...Carried

Res #243/15 JOHNSON - KERBRAT

BE IT RESOLVED THAT Council Indemnities for July 2015 and Expenses for June 2015 be approved as follows:

	Cheryl Smith	Tom Johnson	Frank Bruce	Laurent Kerbrat	Monte Carrier
Monthly Indemnity	480.00	375.00	375.00	375.00	375.00
Meetings/ Meals	-	100.00	200.00	250.00	300.00
Hourly	-	-	375.00	67.50	165.00
Conferences	-	-	-	-	-
Mileage	-	80.10	241.20	99.45	291.60
Deductions	-9.32	-6.60	-26.65	-	-18.73
Reimburse/ adjust	-	-	-	-	-
Totals	\$470.68	\$548.50	\$1,164.55	\$791.95	\$1,112.87

....Carried

Res #244/15 CARRIER - BRUCE

BE IT RESOLVED THAT the Financial Statements dated June 30, 2015 be adopted as presented.

....Carried

Res #245/15 JOHNSON - KERBRAT

WHEREAS testing of the monitoring wells at the Waste Transfer Site must be completed on an annual basis, generally in the fall.

AND WHEREAS quotes have been requested with only two received.

THEREFORE BE IT RESOLVED THAT Council authorize Stantec Consulting Ltd.

AND FURTHER BE IT RESOLVED THAT Council authorize the CAO to sign the Authorization Notice to proceed with the necessary work.

....Carried

Res #246/15 JOHNSON - CARRIER

WHEREAS beach access signs have been ordered and received.

AND WHEREAS the post and mounting hardware are required.

THEREFORE BE IT RESOLVED THAT Council authorize the CAO to request a quote and purchase post and hardware.

....Carried

Res #247/15 JOHNSON - KERBRAT

WHEREAS the Interlake Spectator has special marketing section advertising the St. Laurent Metis Days.

AND WHEREAS a price list has been provided by the Interlake Spectator.

THEREFORE BE IT RESOLVED THAT Council authorize a quarter page advertisement in black & white at a cost of \$175.00.

....Carried

Councillor Kerbrat excused himself from the meeting as he has declared a conflict of interest for the next resolution.

Res #248/15 CARRIER - BRUCE

WHEREAS the ALC has requested funding from the Municipal Support grant monies (previously known as the VLT grant monies) in the amount of \$8,300.00 to assist with the expenses of the repairs and maintenance of the building as well as wage increases for staff for the period of July 1, 2015 to December 31, 2015.

AND WHEREAS the audited Financial Statements have not been received by the ALC, however, the organization has provided a detailed Revenue and Expense Statement and a copy of the 2015 Operating Budget.

THEREFORE BE IT RESOLVED THAT Council authorize the payment of \$8,300.00 from the Municipal Support Grant funding.

...Defeated

Res #249/15 Carrier - Bruce

WHEREAS the ALC has requested funding from the Municipal Support grant monies (previously known as the VLT grant monies) in the amount of \$8,300.00 to assist with the expenses of the repairs and maintenance of the building as well as wage increases for staff for the period of July 1, 2015 to December 31, 2015.

AND WHEREAS the audited Financial Statements have not been received by the ALC, however, the organization has provided a detailed Revenue and Expense Statement and a copy of the 2015 Operating Budget.

THEREFORE BE IT RESOLVED THAT Council authorize the payment of \$8,300.00 be redirected from the Community Development Corporation.

...Carried

Councillor Laurent Kerbrat has returned to the meeting.

Res #250/15 JOHNSON – KERBRAT

WHEREAS the Sandpiper Association has requested a donation for a silent auction prize for their Annual General Meeting.

AND WHEREAS the RM staff have completed their due diligence and have provided Council with recommendations.

THEREFORE BE IT RESOLVED THAT Council authorize the donation of a St. Laurent History book to the Sandpiper Association for their silent auction.

...Carried

Committee Reports

Councillor Tom Johnson reported:

- Nothing to report;
- Handivan - New driver from St. Laurent has been hired; still looking for more drivers Class 4 required.

Councillor Monte Carrier reported:

- AGM from Community Futures with Tom and Laurent; Scott Forbes presentation was exceptional; Presentation is on-line. James Bezan was there and spoke to Dr. Forbes' presentation; Had financial review – in a good positive position; not a lot of application from the RM of St. Laurent;

- Attended AMM June District Meeting with Laurent and CAO; AMM president has now resigned; Randy Sigurdson and Trevor King were
- A side from the expansion; RM of St. Laurent are becoming an Age Friendly community; Jack King has been working diligently on this;
- West Interlake Planning District – may have to deal with a variance or two; will be dealing with someone not wanting to raise their cottage; Next meeting for the Planning is on the 21st of July.
- Attended additional special meeting;

Councillor Frank Bruce reported:

- Graveling over the last couple of weeks; will revisit in the fall;
- Dust control will be complete today; have added to the usual list;
- Washrooms for the park are coming;
- Met with Borland Construction yesterday; Looks positive...they (Borland) would like to cost share;
- The general clean-up is nearly completed
- Getting quotes for guard rails at MacKenzie Bay.

Council Laurent Kerbrat reported:

- Reports of clean-up being done; Green Team has been working hard; going twice a week to the three beaches to keep them clean; helping with grass cutting for Metis Days; cleaning ditches;
- has been hearing complaints due to trees hanging over the road and it is a danger; trees in the ditches need to be cut; (Four-way stop at Ludovic for this reason)
- See if Norbert can attend these areas to remove the trees;

Reeve Cheryl Smith reported:

- Has been busy with CAO and daily communication;
- Confirmation that August 11th meeting will be held with Minister Caldwell, Minister Ashton, and Minister Nevakshonoff; Would like to pass resolution to meeting with the Minister for Agriculture
- IERHA met with CEO they will be making a commitment and they are contributing \$10,000.00 towards the EMR Training;
- Attended the interviews with EDO and Financial Clerk
- Fielding calls and allowing Environment to do testing as swimmer's itch has been recorded;
- Met with Borland and discussed the Twin area and Sandpiper. They will be providing a quote for the damages sustained and will be submitted and getting these areas fixed up.
- Request has been made to meet with Manitoba Hydro regarding the hydro poles on Allard.
- Provided updates regarding DFA; looks like some funds will be flowing back to us.

CAO provided a report in writing a copy of which is attached hereto and forms part of these Minutes.

Delegations

None

Zoning & Subdivisions

None

Transportation & Public Works

Culvert near Bhoag Singh requires cleaning out and may need trenching. He is pumping 24/7 and his requesting this be completed. Frank will be in contact with Mr. Singh.

New & Unfinished Business

Res #251/15 CARRIER - KERBRAT

WHEREAS the public park in the Sandpiper development has a large tree that has become a local meeting spot, hang out and a landmark for the community.

AND WHEREAS community members have applied to Manitoba Heritage to have this landmark designated as a historical site.

AND WHEREAS this landmark has always been referred to as "Gros Arbre" or "Big Tree"

THEREFORE BE IT RESOLVED THAT Council officially name the Sandpiper park area as "Parc Gros Arbre (Big Tree) Park".

....Carried

Res #252/15 JOHNSON - BRUCE

WHEREAS concerns have been raised regarding the speed limit on Bruce Rd. just East of PTH #6.

AND WHEREAS a request has been received to change the speed limit from 60 km/hr to 40 km/hr.

AND WHEREAS the current speed limit causes safety concerns as there is an operational daycare in the vicinity.

THEREFORE BE IT RESOLVED THAT Council authorize the change of the speed limit from 60 km/hr to 40 km/hr on Bruce Rd., East of PTH #6.

....Carried

Res #253/15 KERBRAT - BRUCE

WHEREAS the Council and staff are working towards making every effort to accommodate the numerous requests from ratepayers for council members to attend and bring greetings and/or information on behalf of council at festivals, annual meetings and other events.

AND WHEREAS making such an attempt requires coordinating various schedules, as such, it is kindly requested that invitations such as these are provided to the office no later than 4 weeks prior to the event.

THEREFORE BE IT RESOLVED THAT Council accept the above as an implemented policy.

....Carried

Correspondence/Minutes from others

Correspondence:

- Senior Resources Annual BBQ – Invitation for August 13th, 2015
- Sensus Chartered Accountant – re: Gas Tax Report
- AMM, Doug Dobrowolski, July 6, 2015 – resignation
- Sison Blackburn Consulting Inc., June 25, 2015 – introduction of company

Minutes:

- West Interlake Watershed Conservation District, May 21, 2015
- Prairie Rose School Division, June 15, 2015

Committee of the Whole in Camera

Res #254/15 JOHNSON - KERBRAT

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

...Carried

Res #255/15 JOHNSON - KERBRAT

BE IT RESOLVED THAT this Committee rise and that council reconvene once again.

...Carried

Res #256/15 Johnson - Bruce

WHEREAS the RM of St. Laurent has advertised for a part-time position of Economic Development Officer.

AND WHEREAS interviews had been conducted by the Chair of the Personnel Committee and the Chief Administrative Officer.

AND WHEREAS the recommendation of the Chair of the Personnel Committee and the CAO is to offer the position to Maurice Allard.

THEREFORE BE IT RESOLVED THAT Council accept the recommendation of the Chair of the Personnel Committee and the CAO to hire Mr. Maurice Allard as the Economic Development Officer for the RM of St. Laurent.

...Carried

Res #257/15 KERBRAT - BRUCE

WHEREAS the RM of St. Laurent has advertised for a part-time position of Financial Clerk.

AND WHEREAS interviews had been conducted by the Chair of the Personnel Committee and the Chief Administrative Officer.

AND WHEREAS the recommendation of the Chair of the Personnel Committee and the CAO is to offer the position to Andrea McKay.

THEREFORE BE IT RESOLVED THAT Council accept the recommendation of the Chair of the Personnel Committee and the CAO to hire Ms. Andrea McKay as the Financial Clerk for the RM of St. Laurent.

...Carried

Res #258/15 CARRIER - KERBRAT

WHEREAS Karen Leclerc has completed her 6 month probation period as the part-time Assistant to the CAO on June 8, 2015.

AND WHEREAS a performance review has been completed.

THEREFORE BE IT RESOLVED THAT Council authorize a wage increase.

AND FURTHER BE IT RESOLVED THAT Council approve the Assistant to the CAO to take any necessary courses and/or webinars to increase knowledge in the municipal field.

...Carried

Res #259/15 JOHNSON - BRUCE

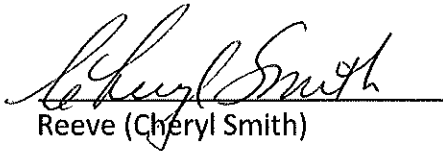
WHEREAS Council has determined there is a need for a casual employee on an as-needed-basis. **AND WHEREAS** applicants for the Financial Clerk were asked if they would be interested in this position.

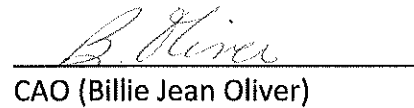
THEREFORE BE IT RESOLVED THAT Council authorize Tiffany Desjarlais be hired as a casual clerk.

Res #260/15 JOHNSON - KERBRAT

BE IT RESOLVED THAT this meeting now adjourn at 12:55 pm

....Carried


Reeve (Cheryl Smith)


CAO (Billie Jean Oliver)

July 15, 2015 – Regular Council Meeting

CAO Report

DFA:

I have had conversation with DFA regarding the EOC deferrals submission. I was advised that typically they do not provide much of an explanation as to why items are deferred or noted as ineligible. However, due to the extensive work that was submitted I was informed that there are still some items that are not going to be considered by DFA. There are items where it appears double-billing occurred with meals and mileage is not going to be considered as it is not broken down in terms of the "to" and "from" locations and the reason for the travel expense. Otherwise, the submission will be processed soon.

I have been working with the contractors who have been completing site specific duties as well as general clean-up to ensure the accuracy of their Invoices before they are submitted to DFA.

Received confirmation that the Road Recovery Submission has been processed and we will be receiving an automatic deposit in the amount of \$31,178.71.

Lagoon:

Discharge has been successfully completed. Need to complete the discharge log to Environment Officer.

Administrative:

Got the Tax Statements sent out; took part in the interview process for the Economic Development Officer and the Financial Clerk. Ordered more speed signs and the children playing signs. Receiving calls regarding the Seniors' School Tax Rebate. Have been receiving concerns regarding structures being built on public reserves.

Green Team:

Have been working really well. They are punctual and ready to work. They have been cleaning up the public park areas, the beach front areas, garbage in the ditches, cutting grass at the Welcome Centre, assisting at the Public Works Shop; trimming grass in various areas.

EMR Training:

Seven dates have been added. May need to add a few more as they are working on the skills portion, so it's hard to determine an end date. Wanting to give students time to pass and it is taking time to complete. He is hoping to graduate 15 out of the 18 students.

Bombardier:

I have been working with the Smithsonian and Jay Lambert to have the bombardier home. Ensuring that the appropriate insurance is in place.



Rural Municipality of St. Laurent

Regular Meeting

July 15, 2015

AGENDA

1. Call to Order
2. Adoption of the Agenda
3. Confirmation of Minutes
 - Minutes of June 30, 2015
4. Finance & Accounts
 - Accounts Payable to July 15, 2015
 - Council Indemnities
 - Financial Statements ending June 30, 2015
 - WTS Well monitoring testing
 - Public Access Signs
 - Interlake Spectator St. Laurent Metis Days (special publication)
 - Assisted Living Centre – VLT funds request
 - Sandpiper Association donation request
5. Committee Reports
 - Tom Johnson
 - Monte Carrier
 - Frank Bruce
 - Laurent Kerbrat
 - Cheryl Smith
 - CAO
6. Delegations
7. Zoning & Subdivisions
8. Transportation & Public Works
 - Clearing of culvert north of Bhoag Singh

9. New & Unfinished Business

- Official naming of Sandpiper Park
- Speed limit change on Bruce Rd (from 60 km/hr to 40 km/hr)
- Council Invites

10. Correspondence/Minutes from others

Correspondence:

- Senior Resources Annual BBQ – Invitation for August 13th, 2015
- Sensus Chartered Accountant – re: Gas Tax Report
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Minutes:

- West Interlake Watershed Conservation District, May 21, 2015
- Prairie Rose School Division, June 15, 2015

11. Committee of the Whole in Camera

- Personnel
- Beaver Trapping

12. Adjourn