



Rural Municipality of St. Laurent

Regular Meeting

September 5, 2018 – 6:00 p.m.

AMENDED AGENDA

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. CONFIRMATION OF MINUTES

- Minutes of Regular Council Meeting of May 16, 2018
- Minutes of Regular Council Meeting of June 6, 2018
- Minutes of CDC Meeting of June 6, 2018

4. MLA Report – Derek Johnson

5. COMMITTEE REPORTS

- CAO
- MEC
- EDO
- Public Works
- Fire Department
- Tom Johnson
- Monte Carrier
- Frank Bruce
- Laurent Kerbrat
- Cheryl Smith
- Media Report

6. FINANCE AND ACCOUNTS

- Accounts Payable to September 5, 2018
- Attendance – IERHA AGM – October 1, 2018 Selkirk
- Attendance – WIWCD – Watershed Consult – September 17, 2018 Lundar
- Notice to Reader – CDC and Rec Commission

7. ZONING AND SUBDIVISIONS

Public Hearings:

- None

Regular Matters:

- None

Notices:

- None

8. DELEGATIONS

- None

9. TRANSPORTATION & PUBLIC WORKS

- None

10. NEW AND UNFINISHED BUSINESS

- Public Works Building Extension Tenders – none received

11. CORRESPONDENCE/INFORMATION/MINUTES FROM OTHERS

Correspondence/Information:

- Email – August 21, 2018 – Watershed Consultation – Meeting September 17, 2018, Lundar, MB
- 2018 AGM – IERHA – October 1, 2018, 6:00 p.m. Selkirk Rec Complex

Minutes:

- WIWCD – Executive Board Meeting – July 18, 2018
- Western Interlake Planning District – Regular Board Meeting – August 21, 2018
- Prairie Rose School Division - Board of Trustees Meeting Highlights – August 27, 2018

12. COMMITTEE OF THE WHOLE IN CAMERA

- Policy – Information Requests
- Legal
- ALC

- Personnel

13. CDC MATTERS

- EDO report on Climate Monitoring Initiative and Partnership
- Approval of Partnership and Application
- Bank Statement/Accounts
- Establish Signing Authority for CDC account(s)
- Establishment and Signing Authority of Project-specific account (Climate Monitoring Program)
- RFP – Land Purchased from MHRC – Direction to CAO & EDO
- Notice to Reader for 2017 Financial reporting

14. ADJOURN



Rural Municipality of St. Laurent
Regular Meeting
September 5, 2018

MINUTES

A Regular Meeting of Council was held on Wednesday, September 5, 2018 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, and Councillors Frank Bruce, Laurent Kerbrat, and Monte Carrier, and CAO Hilda Zotter.

Regrets: Councillor Tom Johnson

Call to Order

Reeve Smith called the meeting to order at 6:00 p.m.

Adoption of Agenda

Res #251/2018 Kerbrat - Bruce
BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

...Carried

Adoption of Minutes

Res #252/2018 Bruce - Carrier
BE IT RESOLVED THAT

- Minutes of Regular Council Meeting of May 16, 2018
- Minutes of Regular Council Meeting of June 6, 2018
- Minutes of CDC Meeting of June 6, 2018

Be hereby adopted as circulated.

...Carried

MLA Report – Derek Johnson

Ball Field Grants – Tiffany filled in that the third baseball field will be levelled and topsoil applied and seeded so ready for use next season. There were mud bog pits there a few years back. Three functioning fields would give a lot more leeway to scheduling.

Phase One – Metis Heritage Museum Storage – good headway being made on the building. Should be artifact storage ready by end of this season. Most of the artifacts are currently being stored in donees homes. Cheryl advised that the first meeting of the policy committee has been done. Will create the story first then that will guide what kind of artifacts to collect.

Road completion (PR 643) – Frank commented that crosswalk between schools not yet done. MI to do the painting of the lines; the RM to order and install signage.

On PR415 – Province used traffic volume tests – of course numbers are skewed because the road is still closed. Restoration of the road being brought to the Minister to try to get things done as people are starting to use the emerging road more and more.

Land purchase by the RM – looking for RFP to go out soon to see what investors can come up with.

Cheryl asks if there is any new up and coming grant funding we need to be aware of and Derek would like to be keep in the loop if any grants come available that may fit.

Derek apprised of the EDO's many projects and successful grant funding.

Laurent asked about drainage dollars – on a dry cycle good time to get some work done. Derek responded that the focus is on flood prevention, rather than drainage. We have the profile and licence in the office for the Sheringham drain extension. Can be revisited and hopefully this time we get a response to the tender.

Cheryl mentioned the LiDar work being done by the Governments. Steve Strang a good resource on its uses and how it will assist in drainage projects. To set up a meeting some time in the near future with Steve.

Some people have questioned Derek about carbon tax. Basically if the province doesn't have its own plan, a lot of money gets sent to feds; however, if province has a plan, then money stays in Manitoba. Question came up why tax someone

then give it back to them – becomes expensive for those that use a lot of it, so that hopefully changes expensive habits.

Tax deferral program for sale of livestock due to drought. Wildlife and Crown Lands also opened for hay land use.

Spoke about possibly having an open season in spring for geese as the population is very high.

Cheryl asked Derek to look into the 911 status. Civic signage, fleetnet – seems to be a disconnect between all working together in one unified system in all departments throughout the province. May be time to look into this. Hopefully Fleetnet or new system becomes grantable. Possibly a four-year phase in.

Cheryl comments on how happy everyone is with new road through town (PR 643 – St. Laurent Veterans' Memorial Road). Laurent asked if plans are to have the road turned over to the RM. Derek points out that the RM does not have the equipment to maintain such a road, however crossing control such as those in busier towns and cities is why they are taken over by the local governments.

Cheryl mentioned a property owner's concerns about crossings being removed off Highway 6. We are to connect Derek with the landowner.

Mr. Johnson was thanked for his attendance and information.

Committee Reports:

CAO (Hilda Zotter):

- Just a few important dates to keep in mind:
 - o Assessment appeals deadlines set for November 6
 - o Board of Revision will sit on November 22 at 10:00 a.m.
 - o Registration/Nominations for elections September 12 to 18
 - o Draw for order on ballot September 20th
 - o Voting official training on October 1
 - o Advanced poll at Rec Centre 8 to 8 on October 14th
 - o Election day – October 24
- A Rec Commission meeting will be called soon – there are quite a few items that need to be covered. Lots of programming proposed.
- Today we had our auditor here assisting with financials and gather final documents for the completion of the 2017 audit.

MEC (Paul Belair):

- No report at this time.

EDO (Tiffany Desjarlais):

- Spoke to Ian Goodall-George regarding the library projects – the Province actually has funding to funding public rural library services. Will be looking into this and looking at requirements for RM's eligibility to fund and administer. Have to also check into liability coverage. This could potentially allow a public library service all year long.
- Helped the Rec Centre apply for wheelchair accessible doors. There are two grants – one federal and one provincial, which can be stacked. One is now approved and will see where the other one is at.

Public Works (Dean Appleyard):

- No report at this time.

Fire Department (Roger Leclerc):

- No report at this time.

Rec Director:

- No report at this time

Councillor Tom Johnson:

- No report at this time.

Councillor Monte Carrier:

- Community Futures meetings - focus on marketing/tourism project. Next meeting on September 12 in Eriksdale.
- Went for tour of the St. Eustache waste gasification project.
- Asked the CAO for follow ups on beach bathroom complaints; suggested looking into wheelchair accessible bathrooms; there were air conditioning issues in the bathrooms as well. Also asked for follow ups on unsightly

trailers – seems a lot of derelict trailer dwellings are being brought in. To check with planning office. There were also complaints about dumped sewage.

Councillor Frank Bruce:

- Spoke with MI about painting of crosswalks. They want us to install signs first before they paint. Signs are ordered.
- Short meeting with Planning District – Permits down quite a bit now.
- Chartrand Road needs more gravel.
- Check with Dean if asphalt ordered to fix holes in paved roads.

Councillor Laurent Kerbrat:

- Trees need to be cut out of ditch on Chartrand Road as they are cause of some of the water problems there.
- Seniors Resource BBQ – very well attended with about 225 people.

Reeve Cheryl Smith:

- Attended Seniors Resource BBQ – was a great event.
- Met with Metis Heritage Centre Policy Committee – discussion was on purpose, roles, responsibilities. Chair is Bev Jolicoeur. Talked about vision and how the artifacts and stories are to be exhibited; what kind of policies to develop as to what artifacts will be needed. Next meeting set for mid September. There are 8 members in the committee currently.

Media Report (Reeve):

- No report at this time.

Finance & Accounts

Res #253/2018

Kerbrat - Carrier

BE IT RESOLVED THAT the Accounts Payable to September 5, 2018, written under cheque numbers 26851 to 26903 and totaling \$75,634.15 be hereby approved for payment.

...Carried

Res #254/2018 Kerbrat - Bruce
WHEREAS the IERHA is holding its Annual General Meeting in Selkirk, MB on
Monday, October 1, 2018 at 6:00 p.m.
THEREFORE BE IT RESOLVED THAT Monte Carrier attend the said meeting.

....Carried

Res #255/2018 Kerbrat - Carrier
WHEREAS the Provincial Watershed Planning and Programs Section of Manitoba
Sustainable Development is holding a series of meetings in September and October
to plan for the transition of conservation districts into watershed districts.
AND WHEREAS the first of the meetings will be held on Monday, September 17,
2018 at 1:00 p.m. in Lundar, MB.
THEREFORE BE IT RESOLVED THAT Councillor Tom Johnson and Councillor Laurent
Kerbrat attend the said meeting.

....Carried

Res #256/2018 Bruce - Kerbrat
WHEREAS a Notice to Reader is required to be submitted by the St. Laurent and
District Recreation Commission and the St. Laurent Community Development
Corporation in order to complete the RM's 2017 Consolidated Financial
Statements.
AND WHEREAS a quote has been received by the RM's auditor, Robert Weighell, in
the amount of \$1,100.00 for each organization plus applicable taxes.
THEREFORE BE IT RESOLVED THAT Council approves that the cost of the two
Notices to Reader be paid by the RM's "grants and contributions to others" ledger
line in the amount of \$1,100.00 each plus applicable taxes.

....Carried

Zoning and Subdivision

Public Hearings:

- None

Regular Matters:

- None

Notices:

- None

Delegations

- None

Transportation and Public Works

- None

New and Unfinished Business

No tenders received for the extension of the Public Works building despite over a month of advertising and posting. Since local resources are not available, CAO seeking council direction – direction to contact Goodon and Olympic and one other related company for quotes.

Correspondence/Information/Minutes from Others

Correspondence/Information:

- Email – August 21, 2018 – Watershed Consultation – Meeting September 17, 2018, Lundar, MB
- 2018 AGM – IERHA – October 1, 2018, 6:00 p.m. Selkirk Rec Complex

Minutes:

- WIWCD – Executive Board Meeting – July 18, 2018
- Western Interlake Planning District – Regular Board Meeting – August 21, 2018
- Prairie Rose School Division - Board of Trustees Meeting Highlights – August 27, 2018

Committee of the Whole in Camera

Res #257/2018 Bruce - Kerbrat
BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

....Carried

Res #258/2018 Kerbrat - Carrier
BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

....Carried

Res #259/2018 Kerbrat - Bruce
WHEREAS occasion may arise where a ratepayer may request documents such as financials or file details.
AND WHEREAS a policy is to be passed by resolution as to how such requests are to be dealt with.
THEREFORE BE IT RESOLVED THAT all such requests be submitted via the process governed by the Freedom of Information and Protection of Privacy Act (FIPPA).

....Carried

CDC Matters

Res #260/2018 Carrier - Bruce
BE IT RESOLVED THAT Council adjourn into the scheduled CDC meeting.

....Carried

Agenda Items:

1. EDO Report on Climate Monitoring Initiative and Partnership
2. Bank Statement/Accounts report
3. Establish Signing Authority
4. Approval of Partnership on Climate Monitoring and Application
5. Establishment of New Account for Climate Monitoring Program
6. RFP – Land Purchased from MHRC
7. Notice to Reader for 2017 Financial Reporting

Res #261/2018 Kerbrat – Bruce
BE IT RESOLVED THAT the CDC meeting close and that Council reconvene into
regular council meeting agenda.

....Carried

Adjourn

Res #262/2018 Carrier - Kerbrat
BE IT RESOLVED THAT this meeting now adjourn at 8:45 p.m.

...Carried

Reeve

CAO



Rural Municipality of St. Laurent

Regular Meeting

September 19, 2018 - 6:00 p.m.

AGENDA

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. CONFIRMATION OF MINUTES
 - Minutes of June 20, 2018 Regular Council Meeting
4. COMMITTEE REPORTS
 - CAO
 - MEC
 - EDO
 - Public Works
 - Fire Department
 - Rec Director
 - Tom Johnson
 - Monte Carrier
 - Frank Bruce
 - Laurent Kerbrat
 - Cheryl Smith
 - Media Report
5. FINANCE AND ACCOUNTS
 - Council Expenses & Indemnity
 - Accounts Payable to September 19, 2018
 - VLT requests
 - o St. Laurent Recreation Centre
 - o St. Laurent Legion
 - o Oak Point Community Club
 - o Assisted Living Centre



Rural Municipality of St. Laurent
Regular Meeting
September 19, 2018

MINUTES

A Regular Meeting of Council was held on Wednesday, September 19, 2018 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Deputy Reeve Frank Bruce, and Councillors Laurent Kerbrat, Monte Carrier, and CAO Hilda Zotter. Councillor Tom Johnson would be in attendance a little later.

Regrets: Reeve Cheryl Smith

Call to Order

Deputy Reeve Bruce called the meeting to order at 6:00 p.m.

Adoption of Agenda

Res #263/2018 Kerbrat - Carrier
BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as presented.

....Carried

Adoption of Minutes

Res #264/2018 Carrier - Kerbrat
BE IT RESOLVED THAT the Minutes of the Regular Council Meeting of June 20, 2018, be hereby adopted as circulated.

....Carried

Councillor Tom Johnson arrived at the meeting at 6:04 p.m.

Committee Reports:

CAO (Hilda Zotter):

- Candidate Nominations closed today and went very well – unofficially, 3 running for Reeve and 11 for Councillor. Will be official after 4:30 on the 20th, and names for order on ballot will be drawn on the 21st.

MEC (Paul Belair):

- No report at this time.

EDO (Tiffany Desjarlais):

- Met with both schools to talk about the climate monitoring program. This should be up and running by the end of October.
- Received final report for Green Team (Rec Centre app) – Rec Centre will be receiving the funds and reimbursing the RM for the worker's wages. New applications will be made soon (by end of the year) for next year.
- Checked on ProductCare program with Roger at the Waste Transfer Site. There will be a few changes as to when pickup will be.
- Concrete commemorative benches are still available. Two more families wish to purchase a bench. Will work on where these will go.
- Working with Community Futures for the "See the 6" tourism initiative. Presentation given on signage for council input and approval. Some changes and additions suggested and to come back to next meeting. Also to meeting with Oak Point community members on signage.
 - o Monte added that the signage starts at other side of Grosse Isle and continues all the way up to Steeprock.

Public Works (Dean Appleyard):

- No report at this time.

Fire Department (Roger Leclerc):

- No report at this time.

Rec Director:

- No report at this time

Councillor Tom Johnson:

- Attended both Shoal Lake and Lake Francis Conservation District meetings – still not enough on Lake Francis CD board to make quorum. There is a lot of funding put into the Conservation Districts so there is a need to step up the attendance and interest. There are talks about changes to the Wildlife Management areas including how Crown Lands are managed. RMs should be receiving information soon.
- Vet Board – veterinarian retiring on December 1. Woodlands Vet Clinic to take over Lundar. Hope to have a deal signed before current vet leaves.
- Attended another Conservation meeting – there will be a lot of changes and proposed changes. This program funds the trees, sod seeding, pump waterers. It is a concern that funding dollars will be less if CD changes and made smaller. Not to be finalized until 2020. There will be a lot of important meetings to attend. CD will be coming to council to explain. St. Laurent has to stay involved in this.
- Attending Planning District meeting with Frank – no concerns.
- Changes possibly coming to the Conservation Office in Lundar. Admin position normally in Lundar and which has been vacant is now posted to Ashern. With one officer retiring soon, it is possible that the Conservation Office is going to be lost to Lundar. That would cause difficulty for the southern end of the district as they would have to travel further for licences etc.

Councillor Monte Carrier:

- Community Futures – board meeting was primarily about the “See the 6” signage.

Councillor Frank Bruce:

- Attended Planning District meeting in Lundar – for our area the discussion came to the need for pits to be registered. Also discussion on Rioux subdivision.
- Spoke with Dean to take the Portapotties out of the beach parks now.

Councillor Laurent Kerbrat:

- Seniors Resource BBQ now to be called Summer Feast. Good turnout but a little bit in the hole. Seniors Resource ask for RM to contribute \$2,000 yearly paid in two installments, ongoing without re-application to the RM every year.
 - o Asked council to pass resolution at current meeting and was advised this is to be brought to new council which could consider for new budget.

Reeve Cheryl Smith:

- No report at this time.

Media Report (Reeve):

- No report at this time.

Finance & Accounts

Res #265/2018

Johnson - Kerbrat

BE IT RESOLVED THAT Council Indemnities for September 2018 and Expenses for August 2018 be approved as follows:

	Cheryl Smith	Tom Johnson	Frank Bruce	Laurent Kerbrat	Monte Carrier
Indemnity	480.00	375.00	375.00	375.00	375.00
Meetings	300.00	50.00	100.00	50.00	50.00
Hourly	-	-	-	60.00	-
Meals	-	-	-	-	-
Mileage	-	19.80	18.00	66.60	-
Blue Cross (BC)			-344.80	-344.80	-344.80

BC (paid by RM)			344.80	344.80	344.80
CPP Deduction	- 16.25	- 5.36	- 6.60	-	- 5.36
Adj/reimburse	-	-	-	-	-
Totals	\$763.75	\$439.44	\$486.40	\$551.60	\$419.64

...Carried

Res #266/2018 Kerbrat - Carrier

BE IT RESOLVED THAT the Accounts Payable to September 18, 2018, written under cheque numbers 26904 to 26944 and totaling \$46,349.63 be hereby approved for payment.

...Carried

Agenda Item – VLT requests: Councillor Monte Carrier wanted on record that he was not supportive of the RM providing VLT funding to the Legion and that he required a financial audit before considering any support. He was advised of the high cost of a formal audit and even a Notice to Reader and that RM staff has confirmed accountability of the current board before bringing the requests to council with recommendations. The Legion caters to Veterans and their families and seniors in the community and is an important service to the community.

It was agreed by council that the forthcoming resolution was to include only the Rec Centre, Oak Point Hall, and Assisted Living Centre and that the Legion would be dealt with at a later time.

Res #267/2018 Carrier - Kerbrat

WHEREAS the following community organizations have requested VLT funding from the RM: Oak Point Community Club, St. Laurent Assisted Living Centre, and St. Laurent Cooperative Recreation Centre (St. Laurent Hockey Committee included).

AND WHEREAS the R.M. staff has received and reviewed financial documents and organizational material from all the above organizations and has made recommendations as follows:

- a. St. Laurent Cooperative Recreation Centre (St. Laurent Hockey Committee to receive funds at the discretion of the Rec Centre Board) – \$8,000.00
- b. Oak Point Community Club - \$3,000.00
- c. St. Laurent Assisted Living Centre - \$6,000.00

THEREFORE BE IT RESOLVED THAT Council authorize a VLT funds contributions as recommended above.

....Carried

Zoning and Subdivision

Public Hearings:

- None

Regular Matters:

- Applicant Eugene Rioux and the subdivision surveyor, Wilson Phillips were in attendance to give a simple update on the plan. Basically a few things stalling the subdivision included the fact that MI was suggesting a change in approach and service road, meaning that the plan would have to be inverted. Mr. Phillips advised this would not be good for the RM as this would mean more roads to plow and maintain. He would provide a written analysis. The plan should stay as is with accesses from PR 415.
 - o Tom suggested to ask MI what happened to the realignment plan that was once on the table for PR 415, to align with St. Laurent Drive, then the old PR415 could stay as a service road. In fact, a lot of development plans, including those of the RM are being held back by the inaction on Provincial road Plans. Suggested to Mr. Phillips and Mr. Rioux to speak with the MLA as well as they moved forward.
- Mr. Phillips also advised the Province was asking for geological assessments (because of the pits). The Heritage Department also wanted an investigation of the site – there was a possibility of joint funding with the Province for this.
- Still quite a few steps needed to complete, however were looking for the RM to provide support of the development.

Res #268/2018

Kerbrat - Carrier

WHEREAS a Subdivision Application under File #4178-18-7735 from St. Laurent Building Centre Ltd/Eugene Rioux (Applicant) located at RL 22 & 23 PARISH OF ST. LAURENT has been received for review.

AND WHEREAS the intent of this subdivision is to subdivide two commercial lots, thirty rural residential lots and residual to remain as a gravel pit/quarry from a +/- 95.3 acre holding (3 Certificates of Title).

AND WHEREAS various government departments and the Planning Office have reviewed said application and have provided their comments.

AND FURTHER WHEREAS that while it is understood that some departments have

concerns which will have to be dealt with by the applicant prior to final approval by Council, Mr. Rioux is seeking council support for the concept of the subdivision which will provide considerable economic growth to the R.M.

THEREFORE BE IT RESOLVED THAT Council is in support of Mr. Rioux' subdivision application.

...Carried

Notices:

- None

Transportation and Public Works

Res #269/2018 Johnson - Kerbrat

WHEREAS the RM has budgeted for the extension of the Public Works building, an extension which will protect RM assets from the elements and provide additional storage space.

AND WHEREAS a tender has been advertised in the Stonewall Tribune in the August 2nd, 2018 edition, as well as posted on public bulletins in the RM office, the local Post Office and Caisse bank, social media and the RM's website, however no tenders have been forthcoming by the deadline of August 13, 2018.

AND WHEREAS the tender was advertised once more and included in the RM's August Newsletter and public notice extended on the bulletin boards in the community and on social media and the website, and still no tenders were received.

AND WHEREAS as all local avenues have been exhausted, the CAO then requested quotes from three non-local contractors: Goodon Industries, Olympic Builders, and Wizer Buildings, all of which provided a quote.

THEREFORE BE IT RESOLVED that council approves the tender given by Goodon Industries in the amount of \$36,500.00 plus GST.

...Carried

New and Unfinished Business

Res #270/2018 Kerbrat - Johnson

BE IT RESOLVED THAT Tiffany Desjarlais, the RM's Economic Development Officer, be approved to attend the IERHA AGM on Monday, October 1, 2018, in Selkirk,

Manitoba.

...Carried

Correspondence/Information/Minutes from Others

Correspondence/Information:

- EcoWest – Letter dated August 27, 2018 – Changes
- Manitoba Infrastructure – Letter dated August 31, 2017 – Notice of Highway Traffic Board Hearing September 25, 2018 10:00 a.m. 204-301 Weston St. Wpg
- EcoWest – Email dated September 7, 2018 – Changes to Eco-West Canada
- AMM – Letter dated September 12, 2018 – Annual Convention dates
- Manitoba Infrastructure – Letter dated September 17, 2018 – Relationships between EMO and other entities in field
- Manitoba Sustainable Development – Email dated September 14, 2018 - Proposed Watershed Districts

Minutes:

- Prairie Rose School Division – Board of Trustees meeting – September 10, 2018

Committee of the Whole in Camera

- None

Adjourn

Res #271/2018

Johnson - Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 7:45 p.m.

...Carried

Deputy Reeve

CAO