

Rural Municipality of St. Laurent

Regular Meeting

January 7, 2015

MINUTES

A Regular Meeting of Council was held on Wednesday, January 7, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

Present: Reeve Smith, Councillors Tom Johnson, Laurent Kerbrat and Frank Bruce
CAO, Billie Jean Oliver
Absent: Councillor Monte Carrier

With Reeve Smith in the Chair the meeting was called to order at 6:05 pm

Call to Order

Res #1/15 Johnson – Kerbrat

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as presented/amended.

....Carried

Adoption of Minutes

Res #2/15 Bruce – Kerbrat

BE IT RESOLVED THAT the Minutes of December 17, 2014 hereby be adopted as circulated.

....Carried

Finance & Accounts Payable

Res #3/15 Johnson – Kerbrat

BE IT RESOLVED THAT an Interim Operating Budget for 2015 be set up as per Section 163 *The Municipal Act*.

General Government Services	\$170,000.00
Protective Services	\$ 75,000.00
Transportation Services	\$200,000.00
Environmental Health	\$ 60,000.00
Public Health Services	\$ 5,000.00
Environmental Development Services	\$ 15,000.00
Economic Development Services	\$ 50,000.00
Recreation & cultural Services	\$ 15,000.00
Fiscal Services.....	<u>\$ 30,000.00</u>
TOTAL:	\$620,000.00

....Carried

Res #4/15 Bruce – Kerbrat

BE IT RESOLVED THAT the Accounts Payable to January 2015, written under cheque #'s23313 to 23344 and totaling #194,983.42 be hereby approved for payment.

....Carried

Res #5/15 Johnson – Kerbrat

BE IT RESOLVED THAT the Rural Municipality of St. Laurent authorize the 2015 membership renewal with Interlake Tourism Association at a cost of \$0.35 per capita being \$456.75 (plus GST).

AND FURTHER BE IT RESOLVED THAT Monte Carrier be appointed to the Interlake Tourism Board as the Municipal Representative.

....Carried

Correspondence was received from the St. Laurent Michif Local requesting a donation towards their Children's Fund Day. This item was tabled pending further information.

Committee Reports

Councillor Tom Johnson reported:

- Nothing to report.

Councillor Frank Bruce provided a written report which is attached herewith and form part of these Minutes.

Councillor Laurent Kerbrat:

- Would like to discuss Rec. Centre and Minor Hockey in camera;
- Seniors at Laurentia Lodge organized and created a board to run activities; Next meeting is January 18th;
- Spoke with Cherie to see if any changes to the Planning District now that Eriksdale and Siglunes has amalgamated;
- Next HandiVan meeting is on January 19th.

Due to timeline the delegations were heard prior to Committee Reports being completed.

Delegations

The Delegations were as follows:

6:30 Tricia Hoare, President of Sandpiper Association of St. Laurent. Tricia spoke to some of the concerns that are present in the Sandpiper Beach Area. This items include drainage, public park area, bridges and accesses to the public park, pathways to the beach, lack of maintenance of the sandbag dike and ditch cleaning.

Some of these issues are part of the Green Team Initiative. Tricia also indicated the Associations willingness to partner with the RM to bring back the public park area to the way it was prior to the flood. Discussed the removal of the old Canada Action Plan sign – council said “take it down”. Tricia also advised that the application for the Green Team will be forwarded tomorrow morning and hopefully we will hear back towards the end of March.

Reeve Smith thanked Tricia for all her hard work in preparing the Green Team application and the RM looks forward to working on this initiative in conjunction with the community at large.

Councillor Monte Carrier joined the meeting at 6:47pm.

6:45 Sgt. Richard Marshall of the RCMP Lunder Detachment. Sgt. Marshall provided a brief overview of himself and his background. Provided overall statistics from December 2013 to December 2014. They are currently down 3 members in the detachment; they have hired a new Public Servant. They are hoping they will have additional members shortly.

At this time the Committee Reports were completed.

Councillor Monte Carrier provided a written report which is attached herewith and form part of these Minutes.

Reeve Cheryl Smith reported:

- Not much activity over the holidays;
- Did some follow-up regarding the recertification of the First Responders; SMART is working on a new proposal to begin in April;
- Have looked into the options the RM has as sole shareholder for the CDC;
- Have reviewed policy/procedure items with staff;
- Have requested that the CAO provide an update/report at each meeting as well.

CAO has provided a written report which is attached herewith and form part of these Minutes.

Zoning & Subdivisions

Res #6/15 Johnson – Carrier

WHEREAS Subdivision file no. 4178-13-5299 has been received from Bhoag Singh located on the north side of Carp Road at RL 11 Parish of St. Laurent has been received for review.

AND WHEREAS the purpose of this subdivision is to create two residential lots in which the proposed Lot 2 will be sold and consolidated with the existing adjacent lot to the north.

AND FURTHER WHEREAS the government departments and the Planning Office have reviewed said application and have provided their comments

BE IT RESOLVED THAT Council approve the said subdivision application with the following conditions:

1. That taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to Council has been made;
2. That the proposed parcel be consolidated with CT 1655873;
3. That the applicant/owner enter into a development agreement with the Municipality, in accordance with Section 135 of *The Planning Act*; to provide that flood protection for all future permanent structures on Lot 1 be constructed such the main floor elevations are equal to or greater than the flood protection level of 250.1 meters (820.4 feet) G.S. of C. Datum.

....Carried

Transportation & Public Works

NIL

New & Unfinished Business

As indicated in the report of the Reeve, legal advice was obtained regarding the options the Municipality may have as sole shareholder of the CDC. As a result of this legal advice the following resolution was passed.

Res #7/15 Bruce – Carrier

WHEREAS the RM of Saint-Laurent Community Development Corporation (CDC) performs the important function of fostering social and economic development in the Municipality;

AND WHEREAS the Municipality is the sole shareholder of CDC and therefore ultimately responsible for its activities;

AND WHEREAS Council wishes to reorganize CDC to ensure sound governance in the effective discharge of its function;

BE IT RESOLVED THAT Council amend the Articles of Incorporation to provide that all directors are appointed by the Municipality and to change the maximum number of directors to seven;

AND FURTHER BEING IT RESOVLED THAT the current board of directors be replaced with one consisting of the Reeve, an appointed councillor, and three directors

representing the community;

AND FURTHER THAT the organizational by-law of the CDC be replaced with the one attached as a schedule to this resolution

AND FURTHER THAT the registered office of CDC be changed to the address of the municipal office.

....Carried

Res #8/15 Johnson – Kerbrat

WHEREAS Lake Manitoba levels remain high during freeze up and throughout the winter.

AND WHEREAS the Fairford Water Control Structure remains to be operating at less than full capacity.

AND FURTHER WHEREAS the Council of the RM of St. Laurent are anticipating another spring flood in 2015.

THEREFORE BE IT RESOLVED THAT Council follow up with a request made directly to the Reeve of St. Laurent by the Premier of Manitoba during the AMM convention that Mr. Selinger would like to meet with the Reeve and Council to discuss Provincial plans and options available to municipalities in the flood-affected area.

....Carried

Res #9/15 Johnson – Kerbrat

WHEREAS the RM of St. Laurent is a member of Association of Manitoba Bilingual Municipalities (AMBM).

AND WHEREAS the AMBM requires a member of Council to be appointed to its board.

THEREFORE BE IT RESOLVED THAT Council appoint Reeve, Cheryl Smith, to the AMBM board.

....Carried

Res #10/15 Carrier – Bruce

WHEREAS the RM of St. Laurent is a member of CDEM.

AND WHEREAS CDEM requires a community member to be appointed to its board.

THEREFORE BE IT RESOLVED THAT Council appoint Marc Allard to the CDEM board.

....Carried

Correspondence from others

Correspondence:

- Letter from Interlake Tourism Association dated December 12, 2014 re: update;
- Letter from St. Laurent Michif Local dated December 12, 2014 re: Metis Days (Aug 1 – 3, 2015);
- Letter from STARS, dated December 22, 2014 re: report to Community;
- Letter from YWCA, dated December 19, 2014 re: Women of Distinction Awards;

Committee of the Whole in Camera

Res #11/15 Johnson – Kerbrat

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

...Carried

Res #12/15 Johnson – Carrier

BE IT RESOLVED THAT this Committee rise and that council reconvene once again.

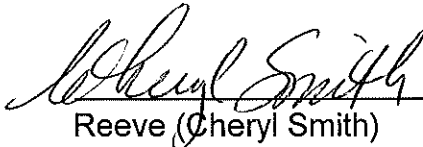
...Carried

CAO was provided direction on proceeding with terms and conditions of employment for the Public Works.


Res #13/15 Johnson – Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 8:24 pm.

...Carried



Reeve (Cheryl Smith)



CAO (Billie Jean Oliver)

Councillor Bruce committee report,

- started to meet with local businesses and issued letters of understanding in regards of providing snow removal and maintenance services. - Mr Krpan asked for approval of removing snow on a local road allowance, gave the go ahead providing all rules and regulations are met in accordance to R.M. by-laws.-Asked Dean Appleyard to start a study on time line on waste pickup in entire municipality, get quotes on dump truck, snow plow and sander to compliment the truck.- I am also working with our CAO to finalize a cost of opening our WTS to approximately 4-5 days a week with one day of operations being open to about 7-8 pm. - Looking into some signage such as stop signs, snow routes, for way stop signs at governor and ludovic will discuss fur there at budget.- Need to meet and discuss at a future meeting in camera/special meeting.-Directed Mr. Wiebe to ask administration about programs,rules and regulations about trapping beavers in R.M. especially on private property and crown land.

**Monte Carrier Report
RM of St Laurent
Council Meeting
January 8, 2015**

Community Futures

Community Futures will be submitting their submission to Western Diversification at the end of January and will also making requests to attend Council meetings in January and February to do a report about the corporation.

At the same time they would also like to advise communities of what they can and should be doing to foster growth and development.

Board training offered by Community Futures Triple R on January 22/2015 to January 24/2015 at Southport.

Schedule for training

Thursday, January 22/2015 - module 2 – Operations Board and Staff – 6pm – 9pm.

Friday, January 23/2015 – module 3 – Legal Responsibilities of Board – 9am – noon.

Friday, January 23/2015 – module 4 – Financial Management of a Community Futures.

Saturday, January 24/2015 – module 6 – Community Futures Lending.

Note: I registered for Friday and Saturday, as I am on the Review Committee, it is important that I take module 6.

Planning, Zoning, Sub-division, Animal and Weed control

Location of our lake accesses still has to be confirmed, marked and assessed for further development and upgrading. This will be one of our initial steps.

Just before Christmas I received a complaint from Carman at the school regarding loose dogs constantly making a mess in the school yard and making its way into the school.

I met with Carman to discuss the issue and for the short term we will look at putting a notice in the newsletter to remind people of the by-law we have in regards to animal control.

I also advised her that the RM would be reviewing the by-laws in regards to this portfolio and would be making some decisions on making improvements and compliance.

Recommend we put on next agenda for discussion and decision.

Western Interlake Planning District

Next meeting at Coldwell RM office on January 20/2015.

Minutes of Regular Board Meeting on December 15, 2014 attached.

Grants

Attached is an application for "COMMUNITY WATER SAFETY GRANTS" with a deadline of January 31, 2015. It appears we fall into the activities and criteria needed for approval.

Recommend we review and apply but would have to determine who would oversee and implement the project.

January 7, 2014

CAO update/report

E911/civic signage:

Not all signage is up as of yet. The installer will be back possibly next week, if it warms up enough, to see any additional installations can be done. May have to wait until spring. Still need to get in touch with Datalink regarding some signage that is still required.

Ambulance Lot:

Received email today from the lawyer handling the subdivision. He is still waiting for Hydro to respond, who in turn is waiting on MTS. They have to determine that the facilities are all in the right place prior to an Easement Agreement being signed. Further updates will be available when received.

Fine Options Program:

Training for all the paperwork requirements will be on Wednesday, the 14th.

Transportation/Agreement with RM of Woodlands:

CAO and Public Works employee will be meeting with the CAO from the RM of Woodlands and their Public Works Foreman to discuss if a new Agreement can be reached. This meeting will be on Thursday, January 15. Terms will be brought forth to Council for their decision and execution of the Agreement.

Administration:

- The new computer system has been installed.
- First edition of the new Newsletter has been printed and is to be distributed in the next day or two.

Manitoba Housing Update:

Email has been received from Manitoba Housing regarding the meeting that was held on December 11, 2014. A reply has been sent requesting the information that was asked for during that meeting as well as available dates and times as to when the next meeting can be scheduled.

DFA

- Still waiting on payment from submission still in their que.
- Received an email from a resident regarding damage that was done to their property from a contractor during sandbagging. The question was "who will pay for the damages when the sandbags are removed?"; "When will the sandbags be removed?"

Councillor Bruce committee report,

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Rural Municipality of St. Laurent
Regular Meeting
 January 21, 2015

MINUTES

A Regular Meeting of Council was held on Wednesday, January 21, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

With all members present and the CAO, Reeve Smith called the meeting to order at 6:08 pm.

Call to Order

Res #14/15 Johnson – Kerbrat

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as amended.

...Carried

Adoption of Minutes

Res #15/15 Johnson – Bruce

BE IT RESOLVED THAT the Minutes of January 7, 2015 hereby be adopted as circulated.

...Carried

Finance & Accounts Payable

Res #16/15 Carrier – Kerbrat

BE IT RESOLVED THAT the Accounts Payable to January 21, 2015, written under cheque #'s 23345 to 23394 and totaling \$220,287.36 be hereby approved for payment.

...Carried

Res #17/15 Johnson – Kerbrat

BE IT RESOLVED THAT Council Indemnities for January 2015 and Expenses for December 2014 be approved as follows:

	Tom Johnson	Cheryl Smith	Frank Bruce	Laurent Kerbrat	Monte Carrier
Monthly Indemnity	375.00	480.00	375.00	375.00	375.00
Meetings/Meals	100.00	-	100.00	50.00	-
Hourly	-	-	45.00	255.00	157.50
Conferences	-	-	-	-	-
Mileage	29.70	-	65.25	18.00	116.10
Deductions	-6.60	-9.32	-8.83	-	--11.92
Reimburse/adjust	-	-	-	-	-
Totals	\$498.10	\$470.68	\$476.42	\$698.00	\$636.68

...Carried

Res #18/15 Bruce - Kerbrat

BE IT RESOLVED THAT the Financial Statements dated December 31, 2014 be adopted as presented.

...Carried

Res #19/15 Johnson – Kerbrat

WHEREAS the draft 2013 year-end Financial Statements have been received.

BE IT RESOLVED THAT Council approve the said Financial Statements as prepared by the Municipal Auditors (Sensus).

...Carried

Res #20/15 Carrier – Bruce

WHEREAS the RM of St. Laurent has a Visa account with Desjardins.

AND WHEREAS it has been determined that only one credit card is necessary.

THEREFORE BE IT RESOLVED THAT Council authorize the removal of the following cardholders:

- Earl Zotter (#4530920449515014)
- Mona Sedleski (#4530920576059018)
- Alicia Wurm (#4530920576062012)
- Tom Johnson (#4530920576060016)
- Derek Johnson (#4530920576061014)
- Real Fontaine (#4530920347527012)

AND FURTHER BE IT RESOLVED THAT a limit increase on the office credit card be requested for a total limit of \$5,000.00

AND FURTHER THAT Billie Jean Oliver and Hilda Zotter be added as Account Managers to the said Visa Account.

...Carried

Res #21/15 Johnson – Kerbrat

WHEREAS Manitoba Emergency Measures Organization held a training seminar for elected officials on Tuesday, January 13, 2015 in East St. Paul, Manitoba.

AND FURTHER WHEREAS the registration forms were received after the deadline to place on the previous regular meeting agenda.

THEREFORE BE IT RESOLVED THAT Council approve all members of Council attend said training.

...Carried

Res #22/15 Johnson – Bruce

WHEREAS the RM of St. Laurent has obtained the necessary information to re-implement the First Responders into our community.

AND WHEREAS a plan has been discussed to offer the required program within our community through Southern Manitoba Academy for Response Training (SMART) for up to 20 individuals with a start date of April 3, 2015 and ending June 28, 2015.

AND WHEREAS as a result of the Flood 2011 and the cost to the RM to certify a large cohort of individuals for First Responder services, Training and Employment Services will work with the RM and assist with a one-time request for financial assistance for training and certification of up to 10 unemployed EI eligible individuals.

AND WHEREAS the municipality has agreed to work with and partner with Manitoba Training and Employment Services for eligible students.

THEREFORE BE IT RESOLVED THAT Council approve and enter into a contract with SMART for up to a total amount of \$40,000.00 (based on 20 students and instructor travel time) to deliver the Response Training in the RM of St. Laurent.

AND FURTHER BE IT RESOLVED THAT any contribution made by Manitoba Training and Employment Services will decrease the Municipality's contribution accordingly.

...Carried

Res #23/15 Kerbrat – Carrier

WHEREAS the RM of St. Laurent has entered into a contract with the Southern Manitoba Academy for Response Training to provide on-site training for up to 20 students.

THEREFORE BE IT RESOLVED THAT Council approve advertising for applications in the Tribune, RM newsletter and through the St. Laurent Fire Department.

...Carried

Res #24/15 Johnson – Bruce

WHEREAS a letter has been received from the St. Laurent Michif Local requesting a donation towards their family fun day on February 14, 2015 for Louis Riel Day at the Metis Grounds.

AND WHEREAS the RM staff has completed due diligence to obtain necessary information to present to Council.

THEREFORE BE IT RESOLVED THAT Council approve a cash donation of \$100.00 towards the Louis Riel Family Fun Day as well as grader services to clear the Metis grounds prior to event, as per staff recommendation.

...Carried

Due to the time delegations were heard prior to the finishing of the Finance & Accounts.

Delegations

There was only one delegation on the Agenda.

6:30 Community Futures West Interlake (Henry Sikora and Lana Cowling-Mason)

Henry Sikora and Lana Cowling-Mason attended the Council meeting to present to Council. Community Futures has been around for approximately 28 years and specialize in Business Development, Loan Management, Corporate Administration, Community Economic Development as well as provide grant opportunities as well as guide and aide small businesses to become established and/or grow. A brief overview of what their services are was also provided.

Council returned to complete the Finance & Accounts portion of the Agenda.

Res #25/15 Kerbrat – Bruce

WHEREAS filmmaker, Stephen J. Payne of Barking Dog Pictures has approached the RM of St. Laurent regarding filming a reality television show which will promote the fishing industry in St. Laurent.

AND WHEREAS a part of this request was for funding of \$500.00 to aid in the production of this series.

THEREFORE BE IT RESOLVED THAT Council approve said grant request in the amount of \$500.00

AND FURTHER THAT the RM of St. Laurent apply for grant funding through CDEM for \$1,000.00

AND FURTHER THAT should the grant funding be secured, the donation to the production of the reality TV series shall increase to the amount received through the grant application.

...Carried

Committee Reports

Councillor Tom Johnson reported:

- Attended the Flood Review Committee Open House on January 15th regarding controls and rules for Portage Diversion;
- No rules for water quality just referred to quantity.
- Attended Vet Board meeting on January 19th; it was the first meeting since the election; new Contract is being sent to all participating Municipalities for signing; the participating fee is for the operation of the Vet Clinic and equipment purchases.

Councillor Monte Carrier has provided a written report which is attached hereto and forms part of these Minutes.

Councillor Frank Bruce reported on:

- Lucky winter so far; not too many troubles to deal with
- There is an issue with beaver; will contact Donny Wiebe regarding trapping; will discuss with Dean to look at culverts to see what could be done to clean them out.
- Crunching numbers regarding the operations of the WTS; having meeting on January 22nd with BFI;
- Would like to look to see about potential budgeting for a truck and blade purchase; will obtain quotes.

Councillor Laurent Kerbrat reported on:

- Had meeting on January 18th with the Laurentia Club; they would like to fundraise to purchase a TV in the main lobby; the lodge is full but no everyone has access to a TV; provided some information on what they would like to raise money for (computer, game console; board games etc.)
- Meeting for the HandiVan was cancelled;
- Missed the planning meeting (ill)
- Had meeting with Jane Chartrand (Rec. Director) on January 21st; discussed the membership to the Interlake Municipal Recreation Association.
- Discussed the RM website calendar with ratepayer asking why items such as public skating are not posted; CAO advised that the Recreation Director has access to update the calendar with all the recreation information available to her.

Reeve Cheryl Smith reported on:

- Various telephone calls regarding local First Responder training; attended meeting via teleconference with Jobs in the Economy which we now have a commitment to partner with them for funding;
- Had discussions with the IERHA regarding the ambulance lot subdivision; discussions with the lawyer handling the subdivision to try to expedite the process;
- Attended at the office to conduct performance appraisals with staff.
- Had discussions with lawyer regarding the CDC Shareholders meeting to ensure that all is completed correctly.
- Met with Stephen J. Payne regarding a reality TV show that he would like to film in St. Laurent highlighting the commercial winter fishing industry.

- Met with Assistant Deputy Minister for EMO with CAO and Deputy Reeve in Winnipeg; discussions surrounding reviewing the existing circumstances; what resources can be offered to the Municipality should restructuring occur.
- Had further discussions with IERHA regarding the clerk position; IERHA are looking at accessing funding;
- Helped office staff set new policy/procedures when requests for donations are received.
- Attended the Flood Review Committee Open House; reiterating the need for water quality controls as well as quantity; asking where is the environmental assessment for the guidelines for the Portage Diversion,

CAO provided a written report which is attached hereto and forms part of these Minutes.

Zoning & Subdivisions

none

Transportation & Public Works

Discussions were had regarding snow clearing private driveways. A rationale was received by Hilda Zotter regarding the clearing of private driveways and was read to Council. Direction was provided to the CAO to work with the Public Works Department to determine a list of criteria that would allow for the Municipality to clear private driveways. List of criteria to be brought back before Council at the next scheduled regular meeting.

CAO and the Public Works met with the CAO and Public Works Foreman from the RM of Woodlands to discuss a mutually beneficial road maintenance agreement for the Twin Beach Road South and the Boundary Road. Council provided direction to the CAO to discuss further a clause regarding potential damage to the St. Laurent portion of the Twin Beach Road South should the RM of Woodlands need to bring equipment to fix their portion of the road. There will be further discussion upon receipt of the contract which is being prepared by the RM of Woodlands.

New & Unfinished Business

Res #26/15 Johnson – Kerbrat

WHEREAS Section 365(2) of the Municipal Act provides that Council may in any year designate the immediate preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

THEREFORE BE IT RESOLVED THAT the designated year for which properties in arrears be offered for sale by auction be 2013;

AND FURTHER BE IT RESOLVED THAT in accordance with Section 363(1) of *The Municipal Act* "costs" shall be the actual costs payable by the Municipality for each parcel listed for the 2015 Tax Sale plus administration fees of \$50.00 as set forth in Regulation 50/97;

AND FURTHER THAT the 2015 Tax Sale be held on December 4, 2015 at 10:00 am in the RM of St. Laurent Council Chambers.

...Carried

Councillors Monte Carrier and Frank Bruce provided their perspectives as business owners then removed themselves from the Council Chambers for the decision to be discussed and made.

Res #27/15 Johnson – Kerbrat

WHEREAS the RM of St. Laurent currently imposes a Business License fee for the operation of a business within our municipality.

AND FURTHER WHEREAS it has been determined by the Council that there is no longer a requirement to have these fees in place.

THEREFORE BE IT RESOLVED THAT Council authorize the CAO to draft the necessary by-law required to terminate the Business License Fee.

...Carried

Res #28/15 Carrier – Bruce

WHEREAS Interlake Weed Control District has implemented the Municipality's weed control program in 2014.

AND WHEREAS Council deems it necessary to continue with the control of noxious weeds such as Leafy Spurge, Purple Loosestrife and Red Bartsia within the RM of St. Laurent

THEREFORE BE IT RESOLVED THAT Council approve Interlake Weed Control continue to execute the Municipality's weed control program for 2015.

...Carried

Councillor Monte Carrier would like the council sit down as a committee of the whole to discuss the options of being able to enforce by-laws, for example the Animal Control By-law, on a more long-term basis.

Res #29/15 Bruce – Kerbrat

WHEREAS the St. Laurent Recreation Commission has forward a copy of their last meeting Minutes.

AND FURTHER WHEREAS the Minutes have an appointment of a community member to the Recreation Board requiring Council approval.

THEREFORE BE IT RESOLVED THAT Council approve the appointment of Tammy McKay and Candice Allard to the St. Laurent District Recreation Commission.

...Carried

Correspondence from others

Correspondence:

- Letter from Financial Institute Regulation Branch, December 18, 2014 response letter;
- Letter from KidSport Manitoba, December 18, 2014 re: request for funding
- Letter from Association of Manitoba Municipalities, December 17, 2014 re: removal of Resolution #29/09 and 21/11 from the active resolution list
- Province of Manitoba children and Youth Opportunities, dated December 23, 2014 re: Premier's Volunteer Service Award 2015;
- Letter from Interlake Regional Health Authority, January 9, 2015 re: appointment of new acting CEO.

Minutes:

- WIPD, December 15, 2014
- Interlake Municipal Recreation Association, November 20, 2014
- Prairie Rose School Division, December 1, 2014
- West Interlake Watershed Conservation District, November 20, 2014

Committee of the Whole in Camera

Res #30/15 Johnson – Carrier

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

...Carried

Res #31/15 Bruce – Kerbrat

BE IT RESOLVED THAT this Committee rise and that council reconvene once again.

...Carried

Res #32/15 Johnson – Bruce

WHEREAS the Public Works Employee currently operates under a Collective Agreement.

AND WHEREAS Council has directed the CAO to forward new terms of employment to the Union Representative.

AND FURTHER WHEREAS the Union has replied with a Letter of Understanding.

THEREFORE BE IT RESOLVED THAT Council accept the Letter of Understanding and continue Dean Appleyard's employment based on the terms outlined therein.

...Carried

Res #33/15 Carrier – Bruce

WHEREAS the CAO and the Personnel Committee Chair has conducted a year-end review for Hilda Zotter as the full-time Assistant CAO.

AND WHEREAS based on this performance review it is the recommendation of the CAO and the Personnel Committee Chair that an increase of \$1.00/hour

THEREFORE BE IT RESOLVED THAT Council authorize the recommended wage increase.

AND FURTHER THAT the wage increase be retroactive back to January 1, 2015.

...Carried

Res #34/15 Carrier – Kerbrat

WHEREAS the Personnel Committee Chair has conducted a year-end review for Billie Jean Oliver as the Chief Administrative Officer.

AND WHEREAS based on this performance review it is the recommendation of the Personnel Committee Chair that an increase of \$1.77/hour

THEREFORE BE IT RESOLVED THAT Council authorize the recommended wage increase.


AND FURTHER THAT the wage increase be retroactive back to January 1, 2015.

...Carried

Res #35 Johnson - Bruce

BE IT RESOLVED THAT this meeting now adjourn at 9:45 pm.

...Carried



Reeve (Cheryl Smith)



CAO (Billie Jean Oliver)

**Monte Carrier
Report to Council
RM of St. Laurent
January 21, 2015**

Community Futures

Community Futures is on the agenda.

Training at South Port on January 23, 2015 and January 24, 2015 to take modules 4 and 6. Financial Management of Community Futures/ Community Futures Lending.

Planning, Zoning, Sub-division, Animal and Weed control

Require further review on animal and weed control for the purposes of assessing RM needs for by-law enforcement and budgets.

Western Interlake Planning District

Regular meeting held on January 20, 2015 at Coldwell RM.

Training

Attended training at East St Paul on January 13, 2015. Training included role of RM Reeve/Council vs. EMO.

Grants

“Community Water Safety Grant” deadline is January 31, 2015, require discussion and decision on project description and signage needed etc.

Councilor Duties

Submitted a media release to James Bezan, MP for Selkirk-Interlake regarding a grant to improve our Welcome Centre access and washroom for handicapped people. Met with Mr. Bezan on January 21, 2015 at the Welcome Centre for a tour and to take pictures.

Require the following items to be put on next agenda:

- Animal and weed control.
- Long term plan.

RM of St. Laurent
Regular Meeting, January 21, 2015

CAO Update/Report

E911/Civic Signage

- No response from Peter from Datalink.
- Working at putting together a list of the properties missed prior to calling him by phone.

DFA

- Spoke with DFA Submissions Claim Worker will be processing Submission #4
- CAO completed a fifth submission and the funds have been received.

Grants:

- 2014 Hometown Grant this grant has been completed.
- 2014 Accessibility Grant: announcement made this morning. The RM will be receiving \$15,965.00 to build a berm ramp and make the washrooms wheelchair accessible. Need to develop a tender for these works. Projects must be completed by January 14, 2016.

Union:

- Had discussions with the Union rep regarding classification issues regarding the Public Works position as well as that of the spare grader operator.

Business Licence:

- Have spoken with Wendy Wolfe (Municipal Finance Officer); as this has been implemented by a by-law we have to repeal it by a by-law.

Briefing Notes:

- Took briefing note training.
- Briefing notes are confidential to the RM and will not be emailed out prior to meetings.
- They will be available at the night of the meeting.

Office:

- Spent time working on and completing performance appraisals with Reeve
- Getting information together to prepare for the upcoming budget
- Hilda is working on preparing T4
- Karen is working on Tax Sale letters, newsletter and other duties as assigned.
- Co-ordinated with Assessment Branch an Open House to be held on June 25, 2015 from 10:00 to 2:00 (any rate payer within their jurisdiction will be able to come in and ask the Assessors questions directly)