



Rural Municipality of St. Laurent
Regular Meeting
November 7, 2023

Minutes

A Regular Meeting of Council was held on Wednesday November 7, 2023 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Richard Chartrand, Councillors Tom Johnson, Maurice Leclair, Yves Combot, Perry Gaudry and CAO, Billie Jean Oliver

Call to Order

Reeve Rick Chartrand called the meeting to order at 10:00 a.m.

Adoption of Agenda

Res #489/2023 Combot - Gaudry
BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

...Carried

Confirmation of Minutes

Res #490/2023 Johnson - Gaudry
BE IT RESOLVED THAT the Minutes of:

Council Meeting – October 18, 2023

CDC Minutes – October 18, 2023

Special Meeting – October 31, 2023

be hereby approved by Council as circulated.

...Carried

Delegation:

10:05 a.m.- ZOOM with Auditor-Robert Weighell

Robert Weighell discussed with Council the draft Consolidated Financial Statement for the year ended December 31, 2023.

Committee Reports:

CAO (Billie Jean Oliver)

- Housing Accelerator Fund – should find out around end of December what the results are;
- Having been working on trying to update information with Service Canada;
- Sent reply to the Office of the Fire Commissioner – the matter has been settled as compliance was met and no further action is required.
- Isaac & Denchuk started the elevation survey that is required;
- Had a meeting with the Bilingual Service Centre Manager along with Bridget and Loretta to discuss an overall building safety plan;
- Had a visit from Marie-Cecile (CDEM)
- Attended special meeting on October 31st, to change date of meeting;
- Had meeting with Jeannie Gurr regarding the Age-Friendly committee;
- Attended the Economic Development Training program on November 1st and 2nd with Denise (EDO)
- Worked on preparing an overall budget/expense sheet for each department;
- Attended the first 4 modules of the Community Edge (Economic Development training program) with Denise; this was very interesting and I would recommend that all council take it. It covered the topics of what economy is and how to identify what types of economic development structures there are. It covered the importance of data collection and how to read that data, the preplanning analysis from the data collection and the significance of ensuring the accuracy of the data. It also discussed strategies for developing successful and sustainable development and how it impacts the municipal budget. In the spring the rest of the modules will be offered.

Board of Revision:

- Application deadline was October 31st;
- We are down to 4 applications; there is a chance that we could end up with 2. Assessment is working on two of them to see if they can be settled prior to the Board sitting.

Public Works/WTS (Foreman Report)

- Not Currently

Fire Department (Reports by Melissa Buors& Roger Gillis)

- See Attached

EDO (Report by Denise Allard)

- See Attached

By-Law Officer (Report by Sophie Skierszkan)

- See Attached

Rec Commission (Report by Tammy Hiebert)

- See Attached

Councillor Maurice Leclair

- RM has rented a skid steer and trailer due to the theft of the equipment at the WTS. Maurice suggesting having GPSs installed on all the equipment.
- Cutting bottom of ditches before the snow comes.
- PW is working on a project to dismantle the water tank off the old water truck, and hopefully a sand truck can be made out of the old truck. Purchased a set of torches, so the job can be done in house.
- Cut the bottom of the ditches at the 4 ways Stop.

Councillor Yves Combot

- Continuously busy with the fire department; communication needs to be improved within the organization.
- Yves commented, that he wanted to Thank Melissa for a very accurate report.
- Attended AMBM general meeting in St. Anne's; CDEM and Eco-West were also there. Very interesting meeting.

Councillor Tom Johnson

- On Oct. 31st attended the Special meeting.
- Tom mentioned a big Thank you to the PW for cutting the ditches in Oak Point. Looks very nice.

Councillor Perry Gaudry

- On Oct. 20th attended a seminar, Asset Management Training along with Billie Jean and Richard in Winnipeg
- Busy with drainage project east of town; all completed.

Reeve Richard Chartrand

- Oct. 20-Attending the Asset management meeting along with Billie Jean and Perry.
- Oct. 24- Billie Jean and I met with Mark Allard and Paul Welsh to do with the roads in questioning; waiting for the engineer's report for the elevations.
- Oct. 31- Attended the Special meeting.

Finance & Accounts

Res # 491/2023 Johnson – Gaudry

BE IT RESOLVED THAT the Accounts Payable to September 29, 2023 written under cheque numbers 33689 to 33774 and totaling \$160,275.70 hereby approved for payment

...Carried

Res #492/2023 Leclair - Combot

WHEREAS charitable donations have been received by the R.M. of St. Laurent to be paid out as follows payable to the Laurentia Beach Sun Shelter

- a. From Claude Berard – For \$250.00
- b. From Tannis & Ritchie Bohn- For \$200.00

THEREFORE BE IT RESOLVED THAT Council approves the above payment be made.

...Carried

Res #493/2023 Johnson - Gaudry

WHEREAS THE General Operating Fund Balance Sheet (Financial Statement) as at October 30, 2023 has been provided to Council for review.

THEREFORE BE IT RESOLVED THAT the General Operating Fund Balance Sheet (Financial Statement) as at September 30, 2023, be hereby approved.

...Carried

Zoning and Subdivisions

Public Hearing:

Res #494/2023 Leclair – Gaudry

WHEREAS a Conditional Use application, CUSTL-18-23, was received from owner/applicant(s) Vern & Audrey Coutu.

AND WHEREAS the said conditional use application is to allow approval for a quarry development on Pt. NE ¼ 13-16-4WPM in the RM of St. Laurent, in Manitoba.

THEREFORE BE IT RESOLVED THAT Council approve said conditional use with following conditions that:

1. the quarry operation will be compatible with the general nature of the surrounding area;
2. the quarry operation will not be detrimental to the health or general welfare of people living or working in the surrounding area, or negatively affect other properties or potential development in the surrounding area;
3. the operation is generally consistent with the applicable provisions of the development plan by-law;
4. the applicant is to obtain a private quarry registration and operation permit pursuant to the Mines and Minerals Act, Quarry Mineral Regulation 65/92;

5. A plan for rehabilitation of the site when exhausted and where applicable, per Section 5.12 of the Zoning By-law is required as part of development permit approval;
6. that an engineered drainage plan be submitted to Manitoba Environment and Climate, Water Control Works and Drainage Licensing Section by the proponent;
7. The applicant, at his/her own expense, enter into a development agreement, to be prepared by the RM of St. Laurent's lawyers, under section 150 of *The Planning Act*.

...Defeated

Attachment to Res #494/2023 CUSTL-18-23

The above Conditional Use application was heard before Council on October 18, 2023.

The above application was defeated by Council based on concerns that there was no proposed process or procedures in place to quantify the amount of aggregate being extracted from the proposed operation. Council took into consideration the concerns brought forth by the neighboring property owners were against the proposal. There was concern that the operations would be detrimental to the health or general welfare of the people living or working the surrounding area and would negatively affect other properties.

Although the application was for a quarry operation, the attendee who was in favour of the proposal, was addressing expansion and further development beyond the conditional use application.

The applicant does have the right to appeal the decision as per Section 118.2(1) (a)(i) of the Planning Act. Application to appeal can be made to the Municipal Board within 14 days after the board, council or planning commission gives notice of its decision which is outlined under Section 118.2(2) of the Planning Act.

TO BE TABLED TILL ROAD ISSUE IS COMPLETED

Application for Conditional Use-CUSTL-21-23-Filipe & Darlene Cruz-travel trailers/recreational vehicles on a vacant site as a temporary use.

Application for Conditional Use-CUSTL- Richard & Jeanette Cueto-travel trailers/recreational vehicles on a vacant site as a temporary use.

Regular Matters:

Nov. 22, 20-23 at 10:15 a.m. Application for Conditional Use-CUSTL-21-23-Ronni & Lilian Wiens at 62 Leost Drive S. Lot 4, Plan 42976-travel trailers/recreational vehicles on a vacant site as a temporary use.

Nov. 22, 2023 at 10:20 a.m.- Application for Variation Order-VSTL-05-23-Craig & Laurie-Ann Nichol-796 Venice Rd S.-Lot 39-Plan 7408 for front yard variation from 125 feet to 27 feet to allow the construction of a cottage to comply with the zoning by-law.

Notices:

- None

TRANSPORTATION & PUBLIC WORKS

-None

FIRE DEPARTMENT

-None

NEW AND UNFINISHED BUSINESS

Res #495/2023

Johnson – Leclair

WHEREAS the Municipal Emergency Coordinator has held discussions with the members of the St. Laurent Parish Hall Board as it relates to the use of the parish hall as an Emergency Operations Centre in the event of an emergency.

AND WHEREAS a mutually beneficial Memorandum of Understanding has been developed and Council has reviewed same.

THEREFORE BE IT RESOLVED that Council approve the signatures of the Reeve, Richard Chartrand and CAO, Billie Jean Oliver on the said Memorandum of Understanding.

...Carried

Res #496/2023

Gaudry – Combout

WHEREAS the St. Laurent Laurentian Club is a senior's committee that holds a Parish Prize bingo every 2nd Thursday of each month at the Parish Hall.

AND WHEREAS the Laurentian Club is in the process of organizing an Old Fashion Church Bazaar on Sunday, November 26, 2023 from 11:30 a.m. to 6:30 p.m. and are requesting a prize donation for their Silent Auction and Bingo.

THEREFORE BE IT RESOLVED THAT Council approve the donation of **The Land Between the Lakes History Book**.

...Carried

Res #497/2023

Johnson – Gaudry

WHEREAS to ensure Safe Work Protocol a portable wireless doorbell alarm system can be used by RM Staff to alert the Bilingual Service Centre (BSC) staff of an active incident that requires assistance. The activation button is located in the RM front reception office and when activated, an audible alarm will sound on the doorbell box located at the reception desk of the Bilingual Service Centre. The intent of the duress alarm is to alert others of the need for assistance in certain circumstances by an employee that is working alone and is not able to request help using any other method.

AND WHEREAS the Portable Wireless Doorbell Alarm costs \$32.99 plus applicable taxes from Amazon.

THEREFORE BE IT RESOLVED THAT Council approve the said Portable Doorbell Alarm to be purchased through Amazon.

...Carried

Res #498/2023 Leclair - Combot

WHEREAS Age-Friendly Community Milestones were developed by the Province of Manitoba, the World Health Organization (WHO) and the Public Health Agency of Canada (PHAC) as a basis to recognize age-friendly community efforts.

AND WHEREAS the program is designed to recognize and reward communities that show dedication in promoting and developing age-friendly initiatives. It recognizes achievements in becoming a more age-friendly community.

THEREFORE BE IT RESOLVED THAT Council approve the appointment of **Perry Gaudry** to the Age-Friendly Community Milestone Program.

...Carried

Res # 499/2023 Johnson – Gaudry

WHEREAS WIWD requires an updated list of rate-payers to be appointed to the WIWD sub-districts.

THEREFORE BE IT RESOLVED that Council approve the following:

WIWD- Maurice Leclair & Perry Gaudry

Shoal Lake – Perry Gaudry & Earl Zotter

Lake Francis- Maurice Leclair & Nelson St. Goddard

...Carried

Res #500/2023 Gaudry – Combot

WHEREAS owner Nancy-Anne Cribbs is requesting approval for a sea container to be placed on C-52433, 94034 Schon Road in St. Laurent, Manitoba.

The sea container sits on a 3'x3' pads constructed of treated construction 2'x6' boards. It allows for the flow of air above and below the container. The intended use for the lot is personal gardens.

AND WHEREAS the applicant is also requesting to park their camper trailer on the lot during the summer months; the trailer would only be used for shelter for breaks and a restroom while gardening.

THEREFORE BE IT RESOLVED THAT Council approve the said sea container and trailer.

...Carried

Res #501/2023 Combot – Gaudry

WHEREAS the RM owns a small land- locked property (Roll # 36910) in Oak Point which is entirely located within property under Roll # 36900.

AND WHEREAS property owners of Roll #36900 are interested in obtaining the land-locked parcel.

AND WHEREAS Jeff Douglas, from Century 21 Carrie Realty, has commented that based on the fact it's land-locked, and no real value to anybody but a neighbor that has the connecting property; Jeff Douglas's best guess estimate would be worth approximately between \$2500.00 to \$5000.00 max.

THEREFORE BE IT RESOLVED THAT Council approves entering into the negotiation process for the sale transaction of Roll #36910.

AND BE IT FURTHER RESOLVED THAT Council approves the Reeve, Richard Chartrand and the CAO, Billie Jean Oliver to accept a reasonable offer and terms as required to facilitate the sale transaction of the land-locked property as described under Roll #36910.

...Carried

Res #502/2023 Johnson – Leclair

WHEREAS Council is invited to attend the first Regional Meetings hosted by Manitoba Emergency Management Organization (EMO). These meetings will be an opportunity to connect with local authorities within your region to discuss preparedness and response activities that will enhance resiliency in your emergency management programs.

AND WHEREAS the following dates are Wednesday, November 8, 2023 at Quarry Park Heritage Arts Centre, 166 Main Street in Stonewall from 6:00 p.m. to 8:00 p.m. and the following date is Monday, December 4, 2023, Virtual Meeting from 1:00 p.m. to 3:00 p.m.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Billie Jean Oliver and Roger Gillis to the said event on Wednesday, November 8, 2023.

...Carried

Res #503/2023 Johnson -Leclair

WHEREAS ECO-West Canada is hosting workshops in November to bring together elected municipal officials, senior municipal administrators, representatives from watershed districts and Manitoba governments officials to develop a stronger understanding of how climate adaption and disaster risk management can support our shared goals toward building resilient communities.

AND WHEREAS the following date and location to register is Tuesday, November 14, 2023 at the Elkhorn Resort from 8:40 a.m. to 4:30 p.m.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of _____ to the said event.

...Defeated

Res #504/2023 Combot – Gaudry

BE IT RESOLVED THAT By-Law 21/2023 being a By-law of the Rural Municipality of St. Laurent to create a Mitigation and Preparedness Reserve as required under the 2022 Mitigation and Preparedness Program be hereby given the first reading.

...Carried

Res #505/2023 Johnson – Gaudry

BE IT RESOLVED THAT By-Law 21/2023 being a By-law of the Rural Municipality of St. Laurent to create a Mitigation and Preparedness Reserve as required under the 2022 Mitigation and Preparedness Program be hereby given the second reading.

...Carried

Res #506/2023 Johnson -Leclair

WHEREAS the RM of St. Laurent Tax Sale Auction will be held on Tuesday, November 28, 2023 at 10: 00 a.m. in Council Chambers at the Municipal Office.

BE IT RESOLVED THAT the tax sale be held subject to the following conditions:

1. That a reserve bid be set by the Municipality on all tax sale properties in the amount of the arrears and costs for which the properties may be offered for sale.
2. The purchaser of the property will be responsible for the 2021, 2022 & 2023 taxes.
3. The Municipality makes no representations or warranties whatsoever concerning the properties being sold.
4. The successful purchaser must, at the time of the sale, pay in cash, certified cheque or bank draft to the Rural Municipality of St. Laurent;
 1. The full purchase price if it is less than or equal to \$10,000.00; OR
 2. If the purchase price is greater than \$10,000.00 the purchaser must provide a non-refundable deposit in the amount of \$10,000.00. The balance of the purchase price must be paid within 20 days following the sale.
5. The risk for the property lies with the purchaser immediately following the auction.
6. The purchaser is responsible for obtaining vacant possession.
7. If the property is non-residential property, the purchaser must pay GST to the Municipality or, if a GST registrant, provide a GST Declaration.
8. The purchaser will be responsible for registering the transfer of title in the land titles office, including the registration fees.

...Carried

Res #507/2023

Johnson – Combot

WHEREAS CAO, Billie Jean Oliver and has completion her probation period as of October 31st, 2023.

AND WHEREAS Council has conducted a performance evaluation as per the signed Probationary Period Agreement.

THEREFORE BE IT RESOLVED THAT Council approves ending Billie Jean’s probation period, and approves a wage increase in the amount of \$1.00 per hour, along with eligibility for municipal employee benefits retroactive to November 1, 2023.

...Carried

Res #508/2023

Johnson – Gaudry

WHEREAS the Interlake Tourism Association has released a matching funds program for 2024 which provides financial support, up to \$2,000.00, for projects that develop new, or enhance existing, tourism products. Projects must contribute to the core Manitoba tourism experience, a unique blend of cultural and nature-based attractions and travel experiences.

AND WHEREAS the municipality has a new display of Veteran’s banners, along with a visit to the lake, would qualify as a cultural tourism experience.

THEREFORE BE IT RESOLVED THAT Council approves application be made to the above program and a tour be developed.

...Carried

TO BE TABLED TO NOV. 22, 2023:

WHEREAS the lease for the Public Works 2021 Chevrolet Silverado 3500HD one-ton garbage pick-up truck will mature on January 26, 2024.

AND WHERE AS the current mileage on the 2021 Chevrolet Silverado is 55,949 kilometers.

AND WHEREAS Council has three (3) decisions to choose from that was emailed from Vickar Community Chevrolet regarding the lease on the truck.

- 1.Purchase of the vehicle – Buyout amount is \$36,164.14 plus GST and PST, would require a safety inspection on the vehicle at an added cost.
- 2.Return and lease new vehicle – To lease a brand -new truck similar to the current vehicle the cost would be around \$1905/month taxes in.
- 3.Returning the truck -There would be no cost to return the truck, only some paperwork to turn over the truck. There is about \$3000 in equity that would be made payable to the RM.

THEREFORE BE IT RESOLVED that Council approve _____

Correspondence/Information/Minutes from Others

Correspondence/Information:

- None

Minutes from Others:

- None

CDC MATTERS

Res #509/2023 Johnson – Leclair

BE IT RESOLVED THAT Council adjourn into CDC meeting.

...Carried

Res #510/2023 Johnson – Gaudry

BE IT RESOLVED THAT the CDC meeting close and that Council reconvene into regular meeting agenda.

...Carried

RM CDC MATTERS

Res #511/2023 Gaudry – Leclair

WHEREAS due to the result of a new ALC Administrator being hired there is a requirement for new appointment of signing authority for the St. Laurent Assisted Living Centre.

THEREFORE BE IT RESOLVED THAT the signing authority for the Assisted Living Centre be any two of the following four (4) provided.

Cheryl Bruce
Billie Jean Oliver
Yves Combot
Perry Gaudry

AND FURTHER BE IT RESOLVED THAT all other signing authority listed on the accounts be deleted.

...Carried

ADJOURN

Res #512/2023

Johnson - Combot

BE IT RESOLVED THAT this meeting now adjourn at 1:10 p.m. p.m.

A handwritten signature in black ink, appearing to be 'Reeve', written over a horizontal line.

Reeve

A handwritten signature in blue ink, appearing to be 'B. Oliver', written over a horizontal line.

CAO

Administration –

- Housing Accelerator Fund – should find out around end of December what the results are;
- Having been working on trying to update information with Service Canada;
- Sent reply to the Office of the Fire Commissioner – the matter has been settled as compliance was met and no further action is required.
- Isaac & Denchuk started the elevation survey that is required;
- Had a meeting with the Bilingual Service Centre Manager along with Bridget and Loretta to discuss an overall building safety plan;
- Had a visit from Marie-Cecile (CDEM)
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- Attended the first 4 modules of the Community Edge (Economic Development training program) with Denise; this was very interesting and I would recommend that all council take it. It covered the topics of what economy is and how to identify what types of economic development structures there are. It covered the importance of data collection and how to read that data, the preplanning analysis from the data collection and the significance of ensuring the accuracy of the data. It also discussed strategies for developing successful and sustainable development and how it impacts the municipal budget. In the spring the rest of the modules will be offered.

Board of Revision:

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Fire Department Report to Council for November 2023

Dispatched Calls

As of November 5, 2023 FD is at call # 44 of this year.

Incident # 44-23, False Alarm 95176 Hwy 6 (Esso Gas Station). 1 member attended

Incident #43-23, False Alarm 94 Veterans Memorial Rd (St. Laurent School). 2 members attended.

95176 & Hwy 6 (ESSO)

As of Nov 5, 2023 the fire department has attended this location five times. Each time has been a false alarm, either by burning popcorn or food to sweeping the floors within the building. Please see dates:

January 17, 2023 with 2 members attending

April 14, 2023 with 2 members attending

September 20, 2023 with 2 members attending

October 11, 2023 with 3 members attending and

October 22, 2023 with 1 member attending

At some point should the RM bill the resident after so many false alarm calls?

Fire Hall

Heating system wasn't working on Oct 28, 2023 in the fire hall. Contacted RDG Enterprise, the circling pump wasn't working and has been replaced with a new one.

Electric Vehicle Extrication and Fire Training

Roger. L, Roger. G. Phoenix and Matt attend on Oct 29, 2023 in Warren Fire Hall. South Interlake Mutual Aid paid for the instructor who was from Banff Alberta.

Instructor went over how to properly deal with electric vehicle fires and crashes.

Instructor also mentioned that electric bikes and scooters are causing structure fires.

They make conversion kits for gas vehicles.

If any further questions please call Roger. L at (204) 861-0269

Fire Ban Signs

Two members removed signs on Oct 24, 2023 for the winter.

Drill Night

Check list was started by Roger.G and Phoenix for 2015 Chevy.

Matt purchased candy to hand out for Halloween in the amount of \$316.13 and paid by the association account.

Discussed that each member must hold a class 4 or class 3 driver's license to operate an emergency vehicle.

Discussed timesheets and must be completed and handed in within pay period.

Looking into Naxlone training from St. John's Ambulance. They offer this course free of charge and would attend here in St. Laurent.

Water tank was leaking outside. Chad checked and fixed float, it was sticking.

Tested and ran 2015 Chevy pump and water system

Went over all supplies and explained how everything works to each member that attended.

Talked about purchasing an AED for the pumper. The association is willing to pay, a quote of \$2637.60 has been received.

First Aid/CPR & AED Training

Roger G and Melissa attend First Aid/CPR C & AED training on Oct 18-19, 2023 in Winnipeg at St-John's Ambulance.

Dodge

The injectors need to be replaced and a quote of \$4507.69 received from Echo Bay Auto.

Level 1

Chad and Melissa have received approval for Level 1 practical evaluation in Brandon at the Manitoba Emergency Services College on November 4, 2023.

Chad and Melissa attended on Nov 4, 2023 and have passed level 1 practical evaluation

By-Law Report

November 7, 2023

By-Law	Number of active files
Zoning By-Law	31
Unnecessary and Harmful Noise By-Law	1
Domestic Animal By-law	1
Parks and Beaches	0
Unsightly Property By-Law	7
Derelict Building By-Law	2

- 1) Zoning By-law: 27 properties have had Notices of Inspection letters sent to their owners with inspections taking place on November 7, 2023, November 9, 2023 and November 16, 2023 for related RV/Travel Trailer and/or Park Model violations. One active file has been issued a Notice of Violation and will have a follow-up inspection on May 1, 2024. Another active file has been issued a Notice of Violation and will have a follow-up inspection on November 8, 2023. Another active file has been issued two Penalty Notices, which have been personally served. The final active file has been issued a Penalty Notice.
- 2) Unnecessary and Harmful Noise By-Law: The active file has been issued a Penalty Notice.
- 3) Domestic Animal By-law: The active file has been issued two Penalty Notices.
- 4) Unsightly Property By-law: The first file has a compliance deadline of November 7, 2023. The following file has a compliance deadline of November 8, 2023. The following file has a compliance deadline of November 8, 2023. The following file has compliance deadline of November 23, 2023. The following file has a compliance deadline of December 19, 2023. The following file has a Municipal Enforcement Order due January 11, 2024. The following file has an outstanding Municipal Enforcement Order that will have to be remedied in the spring.
- 5) Derelict Building By-law: The first has a secondary preliminary derelict building order, compliance is due on November 30, 2023. The second file's property owner has been working on rectifying the infractions and has been provided July 17, 2023 deadline to comply.

Current by-laws we are working on reviewing and revising are the following:

1. Zoning By-Law: committee meeting scheduled to discuss proposed amendments.
2. Building By-Law: committee meeting scheduled to discuss proposed amendments.
3. Policies: The Municipality is in the process of updating certain policies and creating new policies to better guide employees to expectations as it relates to matters such as licence refunds, the use of Municipal resources to bring properties into compliance, the tendering and procurement process, etc.

EDO Report November 7, 2023

- Researched equipment for Wellness Room.
- Researched potential tenants for Wellness Room. There are a few possible candidates but I am holding out to try to get a few bilingual services. I would like to have services in place in the new year/February.
- Researched how to complete rental agreements for daily use as opposed to long term leases.
- Contacted Residential Tenancy Branch on how to try to recoup the broken lease agreement payments. Informed to contact Kings' Bench court and take to small claims court. Past experience with this, it could be time consuming and costly.
- Research grant availabilities (most are closed for this year).
- Contacted Evan Jameson of PICO Architecture to introduce myself as the new EDO and to ask for more drawings of the proposed Métis Heritage and Healing Centre. He informed me that we have all the plans in our possession. I printed a copy to familiarize myself with it.
- Was contacted by Genaro Guevarra regarding the proposal he presented to council on September 6th for expansion of the ALC. He would like to put in a bid for a provincial government Shared Health funding pilot project for the Interlake region. The funding is specific to develop Community Supportive Living housing for our region. The plan is to develop 25 units total for the Ashern, Eriksdale and surrounding areas including St. Laurent. His vision is that St. Laurent have 3 tiers, 24-hour health care for our seniors to progress from ALC to end of life. He owns the company MORNING BREEZE HEALTHCARE. The proposal would be to receive the funding of \$150,000 per unit for Special Behavioral and Palliative Care units. This would enable our elders to stay here at end of life and if diagnosed with Dementia. He would propose to have 4 or 5 units. He thinks the funding from Shared Health would cover approximately 70% of the project. He is in close contact with the grant contact person there and thinks he has a very good chance of getting it. The closing date to apply has been pushed back to an unknown time because of the new government elected. This project is in Phase 1 (1-5yrs), as Mr. Guevarra is working closely with the new elected provincial government and MP's (federal) and checking if there is any existing Blueprint for Economic Development for the Interlake region to stimulate economic growth within the area as part of Phase 2 (5-20 years). He would like a letter of support from council and for council to find funding for the remaining project. He sent me the reports and plan that was completed at one point to expand the Assisted Living Centre. If the IRHA was to move out of the Neil Gaudry Centre to the Métis Heritage and Healing Centre, there could be the possibility of space to house these units, or to expand to house more assisted living units. Mr. Guevarra would like to have these special units in St. Laurent but will consider finding accommodations in Lundar or Eriksdale if he cannot find anything in St. Laurent.
- Was contacted by Jessica Chartrand to discuss what the EDO can offer to herself and other business owners. I suggested getting the Chamber of Commerce in operation if it is not currently active. She has many good ideas and the community could benefit with an active Chamber of Commerce networking together for the growth of the economy. I could advise them of any grant/business training opportunities. We also discussed how the land at Big Interlake Mechanics would be a good area for growth and industrial business. They have 132 acres and would be interested in selling/leasing some land for potential tenants. Introduced her to Genaro Guevarra who has interest in attaining land to house nursing staff in the event that his requested pilot project goes through.
- Contacted Eugene Rioux to discuss the Chamber of Commerce status. He stated that a group of business owners tried to revive it in 2012. Maurice McCarthy of CDEM was helping the group with

articles of incorporation. They had 3 meetings and the interest/need diminished after that time. Eugene would like to revive it and I offered to speak to CDEM regarding their possible involvement again. Offered my services with forwarding grants/information to the Chamber members.

- Received a request from Breanne at Selkirk Planning regarding any information for the burial ground on Jean Allard's land because there is a subdivision request they are circulating and Historic Resources may require changing the property line request. Found 2 reports commissioned by Jean Allard in EDO emails. Breanne told Paul Walsh (executor of the late Jean Allard's estate) and Marc Allard to contact me to request the reports. Sent them the reports.
- Hosted and discussed project potentials with Marie-Cécile of CDEM. Told her that we would like to have bilingual services and asked if CDEM would have any information/recommendations. She will be asking Joel Lemoine who is in charge of businesses/economic development at CDEM. Catered a traditional Métis meal and had lunch with staff and Reeve Richard and CDEM assigned councillor Yves Combot.
- Networked with Lana Cowling Mason of Community Futures. She informed me that once we complete our Economic Development certification of Modules 1-4 offered to EDOs, Councillors and CAO, there is another 4-module intense training to be completed for EDOs. She will let me know when the training comes up, likely in May.
- Received a reply to a Federal grant I inquired about with Community Space Fund Grant. The contact person for our area, Pierre Anore stated *"applications may be submitted at any time during the year. The fund has no maximum allowable amount but may only cover up to 90% of a project's eligible expenses. Eligible recipients are Canadian not-for-profit organizations whose missions, mandates, or activities are aimed at the development and vitality of official language minority communities. In Manitoba, the official language minority communities in question would be francophones."* I am thinking we could access this with our ties with AMBM/CDEM combined with the development of the new MICHIF FRENCH language dictionary in our community as extra need to preserve the language.
- Contacted Pico Architects who made the plan for the Métis Heritage and Healing Centre to ask if they had any more information on costs to build the centre and if there was a waste plan. They had a contractor estimate of **\$12,208,583.00** which includes the installation of a septic field. I checked with Cherie and there are 2 titles at the site. The one in question is over 3 acres so it would qualify for a field.
- Contacted Darci Loehmer of One Insurance to ask if they would have interest in opening an office in our municipality. She said that to have just insurance would not be worth it, she would need an MPI Brokerage License and MPI is not issuing anymore at this point unless the municipality previously had MPI service here at one point. She stated that even then, it would not be beneficial because Warren and Lundar One Insurance offices are too close to us to merit opening another branch here.
- Once I am able to advertise for businesses, we will get an idea if someone would want that full space that the dentist had or if it would be more beneficial to move the washroom to have 2 smaller spaces.
- I would like to have a page set up on the RM Website for EDO information/grants, etc. Would also like to have a social media page to inform/advertise.
- I would like to submit the legion veterans display to Manitoba Tourism organizations for next year. We could get tourists to go for a coffee/hot chocolate at Welcome Centre and tour the beautiful display of veterans. Would also advertise the bombardier at the Welcome Centre.
- Attended Community Places Economic Development training in Gunton on November 2nd and 3rd with CAO Billie Jean. INCREDIBLE!! Much networking and seeing how things are done elsewhere. We will receive our Economic Development certificates for completion of Modules 1-4.

fin.rmstlaur@mymts.net

From: fin.rmstlaur@mymts.net
Sent: Monday, October 30, 2023 9:39 AM
To: 'Tammy Hiebert'
Subject: RE: Timesheet and report

Received your report and timesheet.

Thanks- Tammy

Lorna

From: Tammy Hiebert <sld.recdirector@mymts.net>
Sent: October 30, 2023 8:08 AM
To: Hilda Zotter - CAO <cao.rmstlaur@mymts.net>; fin.rmstlaur@mymts.net
Subject: Timesheet and report

Report:

Merry Makers Craft and Bake Sale – December 3rd. So are we have 23 registered vendors. Laurentia Beach Association will be fundraising by running the Silent Auction. These funds will go towards their Sun Shelter Project. Made a request that St. Laurent Recreation Centre run the canteen.

NOW FULL

I will be running a non-perishable food drive and a toy drive during the craft sale. Donations will be given to Loretta Sigurdsson to support the Community Christmas Hamper Program.

Book Drive – Gave away 8 bins of books!!! Books were donated to St. Laurent & District Recreation Commission from both community schools. I approached St. Laurent Recreation Centre regarding adding bookshelves in the hallway/entrance way. Looking at adding a shelf for non-perishable food items also.

Held a Halloween Youth Night at the St. Laurent Legion Oct 26. There will be Games, pool, music, karaoke & treats. 24 kids registered. 20 showed up. Very successful

Family Movie Night October 30 will be held at St. Laurent School. Entry is free!

Pickle Ball: Pickle ball is being held indoors weekly in the St. Laurent School Gymnasium.

Working on bringing Culley back into our community to run the Youth Basketball Program. Many kids have been approaching me and have made the request. Culley Volunteers his time.

Winter Clothing Drive: Clothing Drive will start October 23rd in the Welcome Centre. Will set up clothing rack as well as boxes. Clothing drive will subside in mid November. Left over clothing will be donated to Our Koats for Kids.

Yoga held in the Youth Centre of the MMF – 10 registered

Mom & Baby Yoga – Free – Grant – 3 registered – Held in the Youth Centre of the MMF

MEC report

November 6, 2023

On Nov 6 2023 I attended a MEMO regional meeting in Portage La Prairie due to a date conflict with the Stonewall meeting (scheduled for the 8th). I was in Elie for family matters over the weekend therefore, saving the RM travel costs. An update of information from MEMO was received. The on line training program is delayed until the new year.

The MEC equipment has been stored on the shelves in the cold storage building at the Public works yard. Everything is itemized and listed in the inventory.

A notice was sent from Provincial Emergency Measures Organization requesting the **Municipal Emergency plans to be submitted before Dec 31**. Work continues on the project.

The MOU between the Parish of St Laurent and the RM has been signed. I am waiting for a copy to include in the Emergency plan.

I still have not had a response from **Valley Fiber** regarding the communications needs for the EOC and alternate EOC.

I have been in contact with MEMO and was advised most municipalities do not reach the **table top exercise level until year three after an election**. We are very much ahead of the norm. They advised, The normal cycle for disaster training is:

Year 1/ EOC staff gathering and training, (waiting for EMO course development) Sandy Chartrand, Harry Fredrick, Heather Gillis. Harry Fredrick, Ray Calliou and Callie Anderson have all agreed to assist with the EOC once training is available.

Year 2/ EOC table top exercise

Year 3/ Mutual aid district level training exercise (MOU testing)

Year 4/ full blown exercise with Manitoba EMO and surrounding communities to participate. (MOU agreements are tested) MEMO to assist with this level.

MEMO has advised we should train the EOC staff prior to running a **full scale disaster training exercise**. **MEMO is redeveloping the courses for the EOC staff. More information will follow in the winter of 2023-24**

New MEMO district representatives have been allocated to look after St Laurent and surrounding area. **Dwayne HACKINEN** is our representative. His area is the Central Interlake North.

An on line training session for the **MEMO Portal** use and updated information. I attended virtually from my home office earlier this year.

A funding meeting for municipalities had been scheduled for Gimli with **Eco-west Climate Adaptation and Disaster Mitigation**. However has been postponed due to poor registration. More workshops with

this group are planned for the new year. This is the fiduciary workshop designed for MECs and councillors.

- I requested information about future Jepp funding programs. They advised of climate adaptation and disaster mitigation meetings
- **Networking:** The Portage La Prairie Fire Chief Brad Bailey advised that in September a provincial grant was announced and closed within a short time frame. I was never made aware of this. Some fire department equipment was listed in the qualifications. I reiterate we were never made aware of this grant until yesterday Nov 6, 2023. It was the fire chief from Portage La Prairie that was speaking of this at the meeting. He advised it was a very short notice and most departments couldn't make the time lines? I am still investigating. Cartier knows nothing about this.

MOU parish hall

The lock box and access code for access to the parish hall has been installed the code of the lock box is included in the Emergency Plan book. I still do not have the signed MOU from the Parish committee for the emergency plan manual. .

The ALC and parish hall generator continues to be checked started and operated by Real Fontain on behalf of the Fire Department. This routine operation and run up of the engine is proving to be valuable as the coolant leaks have stopped and the engine starts and runs flawlessly. There is now a number of fire department members that can operate the generator when called upon.

Fire Department summary

The work with the FD continues, Melissa and Chad were successful with their level one practical. The entire evaluation system and process has been returned to objective based evaluations.

We are focusing on the mandatory training of our fighters; the training and course prerequisites and maintenance of their CPR and first aid, their class four and class three driver's licences.

*The on line ICS 100 course is a prerequisite for all including the EOC staff and council.

The written evaluations are next for Chad Melissa and Phoenix. I believe Phoenix is booked into a written test at this time I cannot remember the date he has chosen.

We are working on the provincially mandated inspections.

Last weekend we attended a course on Electric vehicle fires and rescue and the complications associated with that. That was an instructor from Banff Fd who was hired by the Mutual aid district to bring the training to us. Free training the district paid the instructor. I will a summary for that training to our members.

A course on **traffic control is being offered at Warren NOVEMBER 18** at the fire hall they have offered us a few spots once we can the firefighters together we can determine who is and wants to go.

The Black truck has consumed a lot of time to get set up. The firefighters had an opportunity to train on the use operating the pump, locating the equipment and reloading equipment and resetting the truck. It is fully in service.

The Dodge is very sick.

Financial invoicing has to sent in the Mutual aid district before the November year end meeting in Selkirk. We can provide invoices for the first aid CPR, the 3 level one fire fighters.

There is so very much more training to do. In the past 10 months. We have had approximately 16 training nights. Of the 16 two were used for the open house. One was used for the smoke alarm and fire prevention week initiative, the recruitment night and only one person attended.

The "we are responding" computer has been acquired free of charge and another TV has gifted to us. A free wall bracket was just received. The installation has yet to happen the fire fighters continue to work day and nights to repair the damages from years of neglect.

We still need many fire fighters. Especially day time.

Regards Roger Gillis