

Rural Municipality of St. Laurent
Regular Meeting
August 19, 2015

MINUTES

A Regular Meeting of Council was held on August 19, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

With all members present and the CAO, Reeve Smith called the meeting to order at 6:00 pm.

Call to Order

Due to previous obligations it was requested by Councillor Carrier that we amend the order of the items presented on the Agenda.

Res #283/15 Carrier - Bruce

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as amended.

...Carried

Adoption of Minutes

Res #284/15 Carrier - Kerbrat

BE IT RESOLVED THAT the Minutes of August 5, 2015 hereby be adopted as circulated.

...Carried

Finance & Accounts Payable

Res #285/15 Kerbrat – Bruce

BE IT RESOLVED THAT accounts payable to August 19, 2015 written under cheque numbers 23822 to 23864 and totaling \$117,856.53 hereby be approved for payment.

...Carried

Delegation

Due to the time the scheduled delegation has been heard prior to completing the Finance & Accounts Payables section of the Agenda.

Res #286/15 Kerbrat - Carrier

WHEREAS Ms. Kurcharsky has presented a Discharge of Caveat to Council removing a conditional caveat under Caveat No. 4006205 from her property to prepare for sale of same.

AND WHEREAS a final inspection has been completed confirming that the necessary requirements to have the hydro disconnected, the water rerouted and windows boarded up have been done.

THEREFORE BE IT RESOLVED Council authorized the Reeve to sign the Discharge of Caveat.

...Carried

Res #287/15 Johnson - Kerbrat

BE IT RESOLVED THAT Council Indemnities for August 2015 and expenses for July 2015 hereby be approved as follows:

	Cheryl Smith	Tom Johnson	Frank Bruce	Laurent Kerbrat	Monte Carrier
Monthly Indemnity	480.00	375.00	375.00	375.00	375.00
Meetings/ Meals	-	100.00	500.00	150.00	150.00
Hourly Conferences	217.50	-	90.00	60.00	15.00
Mileage	-	-	-	-	-
Deductions	31.50	29.70	335.70	173.25	41.40
Reimburse/ adjust	-20.09	-6.60	-18.98	-	-8.58
Totals	-	-	-	-	-
	\$708.91	\$498.10	\$1,281.72	\$758.25	\$572.82

....Carried

Res #288/15 Bruce - Carrier

BE IT RESOLVED THAT the Financial Statements dated July 31, 2015 be adopted as presented.

....Carried

Transportation & Public Works

The Father Guy Lavallee Michif Local will be reimbursing the RM for the replacement of the broken window in the tractor.

Road name signs - Councillor Frank Bruce spoke this topic. Councillor Bruce indicated that there was a discussion; CAO was asked to clarify the reason as to why the road numbers are being used. An emergency respondent has spoked to the benefit of having the number as opposed to having a road name. Mr. Vaillencourt indicated that he does not have a road name or number. Mrs. Krpan has asked to speak towards the issue by acknowledging the history of the area by reinstating the road names. Additional research is to be completed to see what other RM's are doing.

Committee of the Whole in Camera

Res #289/15 Bruce – Carrier

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

....Carried

Res #290/15 Kerbrat - Bruce

BE IT RESOLVED THAT this Committee rise and that council reconvene once again.

....Carried

Due to previous commitments, Councillor Frank Bruce and Councillor Monte Carrier excused themselves from the meeting.

Council resumed with the Finance and Accounts Payable section of the Agenda.

Res #291/15 Kerbrat - Johnson

WHEREAS the Manitoba Emergency Services college is holding a fall conference on October 1st to 3rd in Brandon, Manitoba.

AND WHEREAS this conference has lectures speakers and tradeshows available to the fire department.

THEREFORE BE IT RESOLVED THAT council authorize the following members of the St. Laurent Fire Department to attend the fall conference: Real Fontaine, Jennifer Steinbeisser, Leslie Bruce, Roger Leclerc and Mitchell Starr.

AND FURTHER BE IT RSOLVED THAT hotel rooms will be shared and car-pooling arranged.

....Carried

Res #292/15 Johnson - Kerbrat

WHEREAS the RM of St. Laurent is a member of the Association of Manitoba Bilingual Municipalities (AMBM).

AND WHEREAS the AMBM is celebrating their 20th anniversary.

AND FURTHER WHEREAS the AMBM is looking for sponsorships in their special booklet to mark this occasion to be distributed at the Annual General Assembly (AGM) on October 8th, 2015.

THEREFORE BE IT RESOLVED THAT Council approve the sponsorship level of \$375.00.

....Carried

Res #293/15 Johnson - Kerbrat

WHEREAS the Manitoba Municipal Administrators' Association is holding a seminar on Planning – A Municipal Perspective on September 11, 2015 in Winnipeg.

AND WHEREAS the information in this seminar covers topics such as Development Agreements, capital lot levies, Sector Plans among others;

AND FURTHER WHEREAS this seminar would provide necessary information to the CAO as well as members of Council when discussing matters related to planning.

294/THEREFORE BE IT RESOLVED THAT Council authorize the CAO to attend the above mentioned seminar at a cost of \$249.00 plus mileage.

....Carried

Res #294/15 Kerbrat - Johnson

WHEREAS the RM of St. Laurent has received grant monies for the Welcome Centre to complete some interior renovations and exterior ramp to allow for accessibility for all.

AND WHEREAS tenders have been prepared for these projects.

THEREFORE BE IT RESOLVED THAT Council authorize the CAO and the EDO to release tender and obtain necessary bids.

....Carried

Committee Reports

Councillor Tom Johnson reported:

- West Interlake Watershed Conservation District had a meeting and prepared a study. Copy of which is in the RM office; Conservation District has extra dollars and want to spend it. If there is any ideas, contact the conservation district. Getting the trees again, low-flow toilets still available for the beach people.

- Handivan special meeting is on September 3 at 6:00 pm for interviews. Seven applicants for the coordinator position; still requires drivers. If drivers not obtained the Handivan will close; requires Class 4.

Council Laurent Kerbrat reported:

- August 11th had a meeting after Metis Days'.
- August 12th had meeting with WIPD and the Rec Centre regarding the office rental. At last night's meeting it was approved. The WIPD office will be relocating to the Rec. Centre.
- August 14th had meeting at the Rec. Centre; discussion re: the monster bingo; they raised \$4400.00
- Minor hockey had meeting; and discussed the painting of the floor for the arena. Painting should be still available under the insurance claim. Minor Hockey was also asking for a light for the parking lot;
- Green Team will be finished next week. Recommendation for next year that the Green Team can get a little trailer to haul the necessary equipment from location to location.
- Well at the Arena will be discussed later on the Agenda
- Has been receiving some complaints on Chartrand Rd.

Reeve Cheryl Smith reported:

- The Strategic Planning meeting consultation; need to make the minor revisions and adopt final version;
- ALC issues are ongoing; had telephone conference with lawyer to discuss by-laws;
- EMR Training; 10 passed; some require additional and the instructor is willing to on their own time; 1 has written the Provincial exam; Need to set up meeting with the IERHA to set up the
- Discussion with Jeremy Angus of DFA. Where items are at, how much has been received etc.
- Attended the Michif Local meeting for Metis Days' good turnout; more volunteers; need to start earlier; approximately \$13,000.00 profit but not all expenditures are in as of yet. The Local will provide the RM with a full report as soon as it is available. They thanked the RM for their support and a special thank you to Laurent for all his work on the grounds and working with the fine options.
- Discussions with George Hamilton and he is willing to prepare a written submission highlighting the deficiencies roads.
- The RFP for the Ambulance is at the Minister of Health's office. CAO to request an update from the IERHA.

EDO/MEC provided a report

- Did a lot of reading catching up on the history of the RM.
- August 11th meeting at the ALC
- Discussions with Ian Goodall-George setting meeting date
- Discussions with Shelley Napier to set a meeting
- Met with Services Canada;
- Worked with the Green Team;
- Preliminary sketches of what would work at the Welcome Centre

CAO provided a report in writing a copy of which is attached hereto and forms part of these Minutes.

Zoning & Subdivisions

Notice of Public Hearing at the RM of West Interlake on September 8, 2015 at 11:00 am regarding amending the RM of Eriksdale Zoning By-law No. 7/05 to re-zone Pt. NE ¼ 32-21-05W from "CH" to "BP" zone.

New & Unfinished Business

Res #294/15 Johnson - Kerbrat

WHEREAS Laurentia Beach Association is holding their annual corn roast on Saturday, September 5th (rain date is Sunday, September 6th) at the Parc Laurentia Beach Park.

AND WHEREAS this event has been covered under the RM's liability insurance policy in prior years.

AND FURTHER WHEREAS a request has been received to have this insurance coverage continue this year.

THEREFORE BE IT RESOLVED THAT Council authorize the CAO to forward the letter of request to the insurance company to have this event covered under the RM's liability insurance policy.

....Carried

Res #295/15 Johnson - Kerbrat

WHEREAS the Interlake Tourism Association is holding an awards night on September 10, 2015 in Hecla, Manitoba.

THEREFORE BE IT RESOLVED THAT Council authorize Councillor Laurent Kerbrat, Councillor Monte Carrier and Economic Development Officer, Maurice Allard to attend.

....Carried

The CAO provided an update on feedback received as it relates to structures being placed/built on public reserves. It is asked that these by-law infractions be reported either to the West Interlake Planning District and/or the RM office.

Arena parking lot lighting – a recommendation was brought forth from Councillor Kerbrat. Contact Manitoba Hydro to come and look what is required and a location for a "yard" light.

Arena well – Councillor Kerbrat spoke to this issue; There has been many issues with the pump and freezing of pipes. The old well is not working, the culvert is deteriorating. Solution would be to use treated plywood to build a casing and insulate the casing (2 heat casings have been installed). Call the Conservation District and they will cap the old well for free.

Strategic Planning will be deferred until revisions can be made.

....Carried

Correspondence from others

Correspondence:

- Letter from IERHA dated July 27, 2015 regarding World Suicide Prevention Day on September 10, 2015

Minutes:

- None

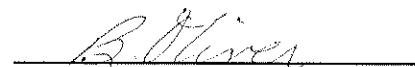
Adjourn

Res #296-15 Johnson - Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 8:30

...Carried


Reeve (Cheryl Smith)


CAO (Billie Jean Oliver)

CAO REPORT
August 19, 2015

I was on holidays for the last two weeks and I would like to express my thanks to the staff for stepping up and making it a smooth couple of weeks.

STAFF:

We have hired two new staff members. Andrea McKay is our part-time Financial Clerk and Maurice Allard is our Economic Development Officer (EDO) and our Municipal Emergency Coordinator (MEC). Andrea has lived in our community for some time and Maurice has recently relocated. Welcome to both employees.

GREEN TEAM:

Our green team is almost completed with their hours; should be done within the next week or so. All members of the Green Team, Phoenix Abraham (who left to pursue a job opportunity in the field that he received training in), Dion Siwicki and Alex Willis (who took over for Phoenix) have done an exceptional job this year. We would like to thank them for all their hard work, dedication and willingness in these positions. We would like to wish these young men in their future endeavours wherever they may go.

CIVIC ADDRESSING:

This is a process that is being worked on in phases. We ask and thank you for continued patience as we try and obtain numbers and manufacture signs. Loretta Sigurdson has volunteered to update civic address listing to provide to MTS. I will be contacting Manitoba Hydro to see what their requirements are to forward this information.

DFA:

Working at getting submissions together to be presented to DFA. We have received approximately \$62,000.00 back with deferrals to be looked at and resubmitted.

EMS TRAINING:

The training has been completed. There have been at least 12 that passed the course and a few yet to write the final exam. We would like to thank all those who have taken this training.



Rural Municipality of St. Laurent
Regular Meeting
August 5, 2015

MINUTES

A Regular Meeting of Council was held on August 5, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

With Deputy Reeve Frank Bruce, Councillors Tom Johnson and Laurent Kerbrat and the Assistant CAO, Reeve Smith called the meeting to order at 6:03 p.m. Councillor Monte Carrier was not present at that time but joined the meeting at 6:40 p.m.

Call to Order

Res #266/15 Johnson – Bruce

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as presented.

....Carried

Adoption of Minutes

Res #267/15 Johnson – Bruce

BE IT RESOLVED THAT the Minutes of July 15, 2015 hereby be adopted as circulated.

....Carried

Finance & Accounts Payable

Res #268/15 Johnson – Kerbrat

BE IT RESOLVED THAT accounts payable to August 5, 2015 written under cheque numbers 23765 to 23821 and totaling \$155,812.21 hereby be approved for payment.

....Carried

Res #269/15 Johnson – Bruce

WHEREAS a Resolution of Council has been passed authorizing the previous MEC Bill Rudy to attend the Disaster Management Conference in Winnipeg on October 14 to 16, 2015.

AND WHEREAS Bill Rudy has resigned from the Municipal Emergency Coordinator position.

AND FURTHER WHEREAS registration must be completed prior to August 28, 2015 to qualify for the early-bird rate of \$300.00 per person.

THEREFORE BE IT RESOLVED THAT Council authorize Reeve Smith to attend the above noted conference.

AND FURTHER BE IT RESOLVED THAT should a resolution be passed to appoint a new Municipal Emergency Coordinator Council authorize this individual to attend the Disaster Management Conference in Winnipeg.

....Carried

Res #270/15 Johnson – Kerbrat

WHEREAS the Provincial Emergency Measures Organization will holding a training session for elected officials on September 22, 2015 at the Eriksdale Recreational Centre starting at 1:00 pm
AND FURTHER WHEREAS registration is required by September 18, 2015.

THEREFORE BE IT RESOLVED THAT Council authorize members of Council to attend.

....Carried

Res #271/15 Kerbrat – Johnson

WHEREAS the Senior's Resources organization has invited Council to attend the annual fundraising BBQ on August 13, 2015.

THEREFORE BE IT RESOLVED THAT Council approve members of Council to attend said BBQ.

....Carried

Res #272/15 Johnson – Kerbrat

WHEREAS the Senior's Resources organization has requested a donation towards the silent auction to be held at the annual BBQ.

WHEREAS the RM staff has completed its due diligence and provided Council with recommendations.

THEREFORE BE IT RESOLVED THAT Council approve the donation of a history book to the Seniors' Resources to be used as a silent auction prize at their annual BBQ.

....Carried

Committee Reports

Councillor Tom Johnson reported:

Was at Handivan meeting – Handivan still looking for coordinator and drivers.

Councillor Monte Carrier reported:

Community future meetings details and report to be deferred to next meeting.

Councillor Frank Bruce reported:

Gravelling and dust control completed. Still drainage issues ongoing. Toilets installed at both parks. Cleanup of same still to deal with scheduling etc. Roger Leclerc opens and closes and checks:

Council Laurent Kerbrat reported:

Was at Handivan meeting. On July 21st attended Planning meeting in Ashern. Discussion about buildings on public reserves. Will have to discuss next-step. Discussion on rental of Planning Office at Home Hardware which is going up significantly. Also discussion on speed limits on roads specifically Allard Road. Green Team working well.

Reeve Cheryl Smith reported:

Attended Twin and Sandpiper meetings. Laurentia Beach Association meeting not attended due to scheduling conflict. Twin Beach Association meeting was well attended. Appearance by James Bezan, RCMP, Ralph Eichler, and Dr. Forbes presentation for Lake Manitoba outlet. RCMP made presentation on theft determent.

Sandpiper good meeting – spoke about governance issues, first responders, gravel and dust control, ALC, Dr. Forbes presentation, boat launch, super sandbags, Zodiac for Fire Department possibly, AEDs, RCMP. Spoke of garbage pickup which is good. On other matters, in and out with office staff and meeting with new EDO. Gave him a tour and did introductions.

CAO reported on EMR Course training completion, and also that funds received from DFA for the pedestrian bridge demolition.

Delegations

The Delegations were as follows:

6:20 Elizabeth Kucharsky re: Discharge of Caveat
Ms. Kucharsky will provide documentation of completion at an upcoming meeting so that Discharge of Caveat can be signed.

Zoning & Subdivisions

Notice of Public Hearing has been provided for informational purposes. This Hearing will be held at the RM of West Interlake Council Chambers on Tuesday, August 11, 2015 at 11:00 am.

Res #273/15 Bruce – Kerbrat

BE IT RESOLVED THAT Council adjourn into the scheduled public hearing.

...Carried

Res #274/15 Johnson – Kerbrat

BE IT RESOLVED THAT the public hearing close;
AND THAT Council reconvene into regular meeting agenda.

...Carried

Res #275/15 Johnson – Carrier

WHEREAS Variation application, VSTL-06-15, was received from Guyanne and Phil Chaddock
AND WHEREAS the said variation application is to vary the side yard requirement from 5 feet to 1 foot to allow the placement of a shed to comply with the zoning by-law.
THEREFORE BE IT RESOLVED THAT Council approve said variation.

...Defeated

Res #276/15 Johnson – Bruce

WHEREAS Variation application, VSTL-07-15, was received from Gerald Chartrand
AND WHEREAS the said variation application is to vary the rear yard requirement from 25 feet to 13 feet to allow the construction of a covered deck to comply with the zoning by-law.
THEREFORE BE IT RESOLVED THAT Council approve said variation.

...Carried

Res #277/15 Johnson – Kerbrat

WHEREAS Variation application, VSTL-01-15, was received from Harry Frederick.
AND WHEREAS the said variation application is to allow an addition to a non-conforming structure.
THEREFORE BE IT RESOLVED THAT Council approve said variation.

...Carried

Res #278/15 Johnson – Carrier

WHEREAS Variation application, VSTL-08-15, was received from Kelly Happychuck.

AND WHEREAS the said variation application is to vary the front yard requirement from 20 feet to 10 feet to allow the construction of a garage to comply with the zoning by-law.

THEREFORE BE IT RESOLVED THAT Council approve said variation.

...Carried

Transportation & Public Works

Res #279/15 Bruce – Carrier

WHEREAS the current operating permit for the Waste Transfer Site states that the monitoring wells are to be tested on an annual basis.

AND WHEREAS this condition can be costly to the ratepayers of the RM of St. Laurent.

AND FURTHER WHEREAS Council has the ability to appeal this requirement by forwarding correspondence to the Director of Environmental Compliance and Enforcement.

THEREFORE BE IT RESOLVED THAT Council direct the CAO to prepare correspondence to appeal the need for yearly testing and vary such requirement to two years.

...Carried

New & Unfinished Business

The administrative office receives numerous requests for on-line banking. Currently on-line banking is available by setting up an account through a website www.telipay.com. The RM being signed up through Telpay, ratepayers who bank with Caisse and some Credit Unions are able to pay taxes via their bank's on-line system. Ratepayers can set up an account with Telpay by connecting the Telpay account to their bank account. However, major financial institution such as CIBC and RBC require set-up, maintenance, receiving charges and miscellaneous fees for the privilege of on-line banking. We have a received price list from CIBC outlining the required fees for set-up and on-going service of on-line banking. It has been determined that such costs, for CIBC alone, would be approximately \$350.00 per year with an initial set-up fee of \$125.00. In order to be fair, we would require an price list from all major banking institutions to set up online banking. Council directs RM staff to report on cost of such set-up and its feasibility as a service to ratepayers.

The Royal Canadian Mounted Police have invited Councils to meet with them at the next AMM Convention, this November in Brandon to discuss policing issues with individual municipalities. The CAO has presented this invitation to Council, who will be requested a session with RCMP. A reply to said invitation must be provided by November 6th, 2015 in writing together with an outline of issues to be discussed. Council has provided direction to the CAO to set up a time for session and collect a list of issues to be presented at the session.

Res #280/15 Kerbrat – Bruce

WHEREAS advertisement for a Municipal Emergency Coordinator had been placed.

AND WHEREAS applications have been received and reviewed by the Chair of the Personnel Committee.

THEREFORE BE IT RESOLVED THAT Council approve Maurice Allard be hired as the Municipal Emergency Coordinator based on the recommendation of the Chair of the Personnel Committee.

...Carried

Res #281/15 Johnson – Kerbrat

WHEREAS the RM of St. Laurent has requested permission to complete renovations within the RM office to allow for additional working space by removing unused closet space.

AND WHEREAS the St. Laurent Co-operative Recreation Centre has provided written approval of said renovations at the cost of the RM.

THEREFORE BE IT RESOLVED THAT Council authorize the CAO to obtain necessary quote to have the renovations completed.

...Carried

Correspondence from others

Correspondence:

- AMM provided, correspondence from Minister Eric Robinson dated March 20, 2015
- AMM provided, correspondence from Minister Sharon Blady dated March 20, 2015
- July 2015 Interlake E-news
- West Interlake Watershed Conservation District, Financial Statements ending March 31, 2015
- Correspondence from RM of Woodlands dated July 15, 2015

Minutes:

- Community Futures, May 12, 105
- West Interlake Handivan Association, January 26, 2015

Committee of the Whole in Camera


NONE

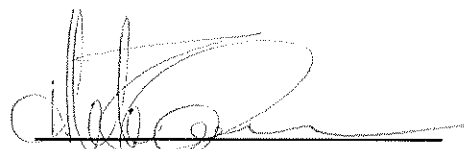
Adjourn

Res #282/15 Kerbrat – Carrier

BE IT RESOLVED THAT this meeting now adjourn at 7:30 p.m.

...Carried


Reeve (Cheryl Smith)


Assistant CAO (Hilda Zotter)

August 5, 2015

CAO Report as read by the Assistant CAO

EMR Course

Training is complete. 9 people are graduating from the program. There are some that are going to be working with the instructor as more time is required. The instructor is willing to work with these individuals.

DFA

Received the funds for the Pedestrian Bridge demolition.